**Schools Forum Timetable - Academic Year 2023-24**

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| **Date**  | **Item**  | **Lead officer/Team** | **Comments**  |
| **September 2023** | **School Improvement M & B Grant** Methodology & allocations for 2023-24**Updated 2023-24 DSG Allocations**For in year recoupment & High Needs deductions | Schools Finance  | Finance timeline  |
| **11 October 2023** | * Election of Chair and Vice-Chair
* Induction of new members
* Initial DSG Budget Planning including current year monitoring and High Needs and Early Years Blocks
* Consideration of Schools Funding Formula for consultation with schools
* Update from Working Groups (HNF working

 Group)* Union Facilities Time
* Biannual Review of the de-delegation budget
* *Schools Balances*
* *Wood Wharf Update (TBC)*
* High Needs Block
 | ClerkSchools Finance  |  |
|  **October 2023** | **Autumn Term School Census**Including Early Years Autumn 2023 data collection**Disapplication 2023-24**Submit proforma (first disapplication window)**High Needs Place Change 2023-24**Launch and process guidance issued | Schools Finance  | Finance timeline  |
|  **November 2023** |  **Updated 2023-24 DSG Allocations**For in year recoupment & High Needs deductions**Disapplication 2023-24**Submit proforma (second disapplication window)**Early Years*** Final allocation for 2022-23 issued (to reflect Spring 2023 term adjustment)
* Updated final allocation for 2023-2 issued
* Operational Guidance 2023-24 published
 |  Schools Finance |   |
| **29 November 2023** | * Early Years Strategy, including Formula
* Dedicated Schools Budget Strategy 2023-24:
* Outcome of Formula consultation with schools
* Recommendation to Council on Formula
* Growth Fund
* Initial consideration of:
* CSSB retained budgets
* Early Years Retained Budgets
* High Needs Budgets
* De-delegation maintained primary and secondary
* De-delegation former ESG (maintained primary, secondary, special and PRU)
* DSG monitoring
* Update from Working Groups
 | Head of Early YearsSchools FinanceSchools Finance/Service HeadsSchools FinanceChairs of Working Groups | Phase Consultative Chairs to share information and obtain decision at the **January Consultative** meetings. |
| **December 2023** | **Authority Proforma Tool (APT) 2024-25**APT with guidance and pupil numbers issued **School Revenue Funding Settlement 2024-25**Announcement including details of the DSG and other grant funding | Schools Finance | Finance timeline  |
| **January 2024** | **Spring Term School and Early Year Census****Submit APT 202425****Updated 2023-24 DSG Allocations**For in year recoupment & High Needs deductions**High Needs Place Change 2024-25**Outcome issued with 2-week enquiry window**Early Years 2023-24**Updated provisional allocation to reflect 2022 summer and autumn term adjustments | Schools Finance | Finance timeline  |
| **17 January 2024** | * Update on Dedicated Schools Budget strategy including financial settlement and final Formula allocations
* **Agree centrally retained and de-delegation budgets**
* Growth Fund allocations 2023
* Update on High Needs Block Strategy
* Update on Early Years Block Strategy
* Update from Working Groups
* Funding Formula 2024 (January)
* Early Years Block update (January)
 | Schools Finance/Service HeadsChairs of the Working Group |  |
| **February 2024** | **2024-25 School Budgets*** Political ratification of pre-16 funding formulae
* LA issues budgets to maintained schools by 29 February 2024 (date TBC)
 | Schools Finance | Finance timeline  |
| **March 2024** | **Final 2023-24 DSG Payments to LA****Updated 2023-24 DSG Allocations**For final recoupment data & High Needs deductions |  | Finance timeline |
| **6 March 2024** | * Update on DSG Budget Strategy
* Early Years Block Centrally Retained Funding 2024-25
* High Needs Block
* Update from Working Groups
 | Schools FinanceHead of Early Years /Schools Finance Head of SEND/Schools Finance Chairs of the Working Group |  |
| **19 June 2024** | * Individual Schools Budget outturn
* DGS Outturn:
* Schools Block
* Early Years Block
* High Needs Block
* Biannual Review of the de-delegation budget (June 2024)
* Schools Balances (June 2024)
* Review Forum Membership
* Workplan 2024-25
* Update from Working Groups
 | Schools Finance Chairs of Working Group |  |
| **Summer 2024** | **Early Years Block**Updated for January 2024 Early Years pupil numbers (pro rata 7/12ths relating to Sept22 – Mar23) |  |  |