**Schools Forum Timetable - Academic Year 2023-24**

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| **Date** | **Item** | **Lead officer/Team** | **Comments** |
| **September 2023** | **School Improvement M & B Grant**  Methodology & allocations for 2023-24  **Updated 2023-24 DSG Allocations**  For in year recoupment & High Needs deductions | Schools Finance | Finance timeline |
| **11 October 2023** | * Election of Chair and Vice-Chair * Induction of new members * Initial DSG Budget Planning including current year monitoring and High Needs and Early Years Blocks * Consideration of Schools Funding Formula for consultation with schools * Update from Working Groups (HNF working   Group)   * Union Facilities Time * Biannual Review of the de-delegation budget * *Schools Balances* * *Wood Wharf Update (TBC)* * High Needs Block | Clerk  Schools Finance |  |
| **October 2023** | **Autumn Term School Census**  Including Early Years Autumn 2023 data collection  **Disapplication 2023-24**  Submit proforma (first disapplication window)  **High Needs Place Change 2023-24**  Launch and process guidance issued | Schools Finance | Finance timeline |
| **November 2023** | **Updated 2023-24 DSG Allocations**  For in year recoupment & High Needs deductions  **Disapplication 2023-24**  Submit proforma (second disapplication window)  **Early Years**   * Final allocation for 2022-23 issued (to reflect Spring 2023 term adjustment) * Updated final allocation for 2023-2 issued * Operational Guidance 2023-24 published | Schools Finance |  |
| **29 November 2023** | * Early Years Strategy, including Formula * Dedicated Schools Budget Strategy 2023-24: * Outcome of Formula consultation with schools * Recommendation to Council on Formula * Growth Fund * Initial consideration of: * CSSB retained budgets * Early Years Retained Budgets * High Needs Budgets * De-delegation maintained primary and secondary * De-delegation former ESG (maintained primary, secondary, special and PRU) * DSG monitoring * Update from Working Groups | Head of Early Years  Schools Finance  Schools Finance/Service Heads  Schools Finance  Chairs of Working Groups | Phase Consultative Chairs to share information and obtain decision at the **January Consultative** meetings. |
| **December 2023** | **Authority Proforma Tool (APT) 2024-25**  APT with guidance and pupil numbers issued  **School Revenue Funding Settlement 2024-25**  Announcement including details of the DSG and other grant funding | Schools Finance | Finance timeline |
| **January 2024** | **Spring Term School and Early Year Census**  **Submit APT 202425**  **Updated 2023-24 DSG Allocations**  For in year recoupment & High Needs deductions  **High Needs Place Change 2024-25**  Outcome issued with 2-week enquiry window  **Early Years 2023-24**  Updated provisional allocation to reflect 2022 summer and autumn term adjustments | Schools Finance | Finance timeline |
| **17 January 2024** | * Update on Dedicated Schools Budget strategy including financial settlement and final Formula allocations * **Agree centrally retained and de-delegation budgets** * Growth Fund allocations 2023 * Update on High Needs Block Strategy * Update on Early Years Block Strategy * Update from Working Groups * Funding Formula 2024 (January) * Early Years Block update (January) | Schools Finance/Service Heads  Chairs of the Working Group |  |
| **February 2024** | **2024-25 School Budgets**   * Political ratification of pre-16 funding formulae * LA issues budgets to maintained schools by 29 February 2024 (date TBC) | Schools Finance | Finance timeline |
| **March 2024** | **Final 2023-24 DSG Payments to LA**  **Updated 2023-24 DSG Allocations**  For final recoupment data & High Needs deductions |  | Finance timeline |
| **6 March 2024** | * Update on DSG Budget Strategy * Early Years Block Centrally Retained Funding 2024-25 * High Needs Block * Update from Working Groups | Schools Finance  Head of Early Years /Schools Finance  Head of SEND/Schools Finance  Chairs of the Working Group |  |
| **19 June 2024** | * Individual Schools Budget outturn * DGS Outturn: * Schools Block * Early Years Block * High Needs Block * Biannual Review of the de-delegation budget (June 2024) * Schools Balances (June 2024) * Review Forum Membership * Workplan 2024-25 * Update from Working Groups | Schools Finance  Chairs of Working Group |  |
| **Summer 2024** | **Early Years Block**  Updated for January 2024 Early Years pupil numbers (pro rata 7/12ths relating to Sept22 – Mar23) |  |  |