

SPITALFIELDS

NEIGHBOURHOOD PLANNING FORUM



APPLICATION FOR LPA DESIGNATION

**Neighbourhood Planning
Forum and Area Application Form**



This application form should be completed using the information provided in the Tower Hamlet's Neighbourhood Planning Guidance Note.

This form should be completed electronically. If you require a printed version please download the printable version from the Tower Hamlet's website or collect from the Council's Planning Reception at the Town Hall.

Contact information

Forum name
Spitalfields Neighbourhood Planning Forum

Contact details of the Forum (complete as relevant)

Email address	info@spitalfieldsforum.org.uk
Website address	http://www.spitalfieldsforum.org.uk
Facebook page	https://www.facebook.com/Spitalfields?fref=ts
Twitter account	Click here to enter text.
Other	Click here to enter text.

Public information

Contact details of one Forum member

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Confidential information

Contact details of an additional Forum member (optional)

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Public information

This section needs to be completed to ensure the Council has the information needed to determine whether the Forum meets the four conditions stated in the Localism Act. The four conditions are numbered below.

1

The Forum is established to promote or improve the social, economic and environmental well-being of its neighbourhood.

How will the Forum seek to promote or improve the neighbourhood area in terms of its social, economic and environmental well-being?

<p>Social well-being</p>	<p>Through consultation and community discussion we aim to improve the current situation in relation to social capital, community safety, sustainable living and community cohesion wherever possible via spatial policies within our Neighbourhood Plan as it is developed. We will ensure that social well being of the residents, businesses and organisations are fully considered with specific regard to the impact of any proposal arising out of the plan. Further to this we will foster community spirit, encourage good will and promote civic pride through the activity of developing the Neighbourhood Plan.</p>
<p>Economic well-being</p>	<p>Through consultation and community discussion on development of the Neighbourhood Plan we would aim to improve economic well-being by:</p> <ul style="list-style-type: none"> -promoting adequate provision for local jobs, training and enterprise -encourage existing businesses to flourish through networking, good connections and improved functionality of the public realm -promote sustainable development that contributes to the health of the local economy, while ensuring management of negative impacts -protect and promote the heritage and conservation assets of the area, to help support their contribution to the local economy -promote a local sustainable energy economy
<p>Environmental well-bring</p>	<p>We plan to identify key areas of environmental improvements and use policy implementation to help improve the sustainability and environmental quality of public spaces, green spaces (small parks), streetscapes, buildings, conservation and heritage, ecology, air pollution and energy efficiency for the benefit of residents, organisations and businesses through community involvement and encouraging good will.</p>
<p>How will the Forum embed the Council's guidance and aspirations within the Community Plan, Core Strategy, Managing Development Document and Diversity and Equalities Statement in their activities?</p>	
<p>Mayor's Priorities and Community Plan</p>	<p>The Mayor's priorities and the Community Plan aspirations are strategic level intentions in relation to housing, community safety, education, jobs, health, and cleanliness. These will require integrated approaches for all service providers. In so far as Neighbourhood Plan policies can support these aspirations we hope to do so through relevant policies and proposals for the neighbourhood area supporting the Mayor's priorities.</p>
<p>Core Strategy & Managing Development</p>	<p>Our Neighbourhood Plan will develop target driven policies relating to design, location and impact of development in the area in conformity with the strategic policies set out in Tower Hamlets' Local Plan that can</p>

Document	further support the policies entailed within the Core Strategy and Managing Development Document.
Diversity and Equalities Statement	We have worked passionately to ensure that our Forum membership is inclusive and open to all people aged 18 and over and organisations likely to be affected by neighbourhood planning proposals for the area and as such in conformity with the London Borough of Tower Hamlets statement. The decision making processes set out in our constitution ensure that the Forum will be accountable to its members which includes all potential stakeholders in the neighbourhood area, including ward councillor members. We also seek to ensure representation from different and hard to reach groups promoting social inclusivity and will continue our outreach activities within different places (please refer to question 2 for equality purposes).

How will the Forum envisage engaging with other local forums and groups including the Local Community Ward Forums?

Groups within the neighbourhood area will be able to directly join the Forum and be involved with the decision making process about the plan during the development stages (though our communications team). Our membership currently stands at 69 members from residents, local businesses and local organisations. Our constitution (attached as Appendix D2) also commits us to consultation and discussion with people and organisations within the neighbourhood area whether they are members of the Forum or not. We envisage doing this through an ongoing consultation and engagement programme (using social media, meetings and workshops) that identifies issues as a first stage then develops specific proposals and policies that can be consulted upon widely.

In fact we have started this process as within our committee we have a Mayors Community Champion Coordinator for the Spitalfields and Banglatown Local Community Ward Forum. We also have members who serve on a joint committee with members of East Shoreditch Neighbourhood Planning Forum as well as OPEN Shoreditch. There have been regular liaison meetings with these groups as well as having several members within the following organisations:

SOUL Youth, Spitalfields Community Group, The Spitalfields Society, The Spitalfields Trust, St George Residents' Association, The Society for the Preservation of Ancient Buildings, Attlee Youth and Community Centre, Friends of Mallon Gardens, Spitalfields City Farm, Spitalfields Regeneration(SPIRE), Friends of Christ Church, OPRG(Older Person's Reference Group), Tower Hamlets Health Watch, Tower Hamlets Safety Neighbourhood Board and the Spitalfields, Banglatown Ward Panel, as well as representatives from key local business stakeholders.

How have the Forum taken steps to promote the opportunity for a Forum and engage with local people prior to submitting this application? This may include evidence of discussions, meetings and consultations.

Work to set up a Spitalfields Neighbourhood Forum began in 2012 when the Committee of the Spitalfields Society (the Society) first considered the benefits of establishing a Neighbourhood Forum and other options which would increase participation by local people in issues which affected them, particularly regarding planning. Members of the Society also had extensive discussions with the prospective East Shoreditch Neighbourhood Planning Forum (ESNPF) via OPEN Shoreditch; a co-operative of residents' and tenants' organisations and associations to which the Society is affiliated.

At about the same time in October 2012 the Spitalfields Community Group (SCG) also began considering the merit of establishing a Neighbourhood Planning Forum for Spitalfields. SCG had a meeting with officers from LBTH and while the benefits of having a neighbourhood forum were apparent the amount of work it would involve to establish one was prohibitive for its already hard pressed committee members.

Later, in June 2013, the Spitalfields Society then hosted a meeting with Justin Griggs, Head of Policy and Development at the National Association of Local Councils (NALC) and as a result the Society decided to work with neighbours to establish a neighbourhood forum in Spitalfields in order to have a greater say over planning matters. The Society resolved to form a sub-group of its executive committee members who were tasked with engaging and consulting with local people, groups and businesses and gauge a diverse range of views and demographics on the principle of establishing a neighbourhood forum in Spitalfields. During this process draft maps were produced and a variety of alternative boundaries were considered.

An outreach programme was agreed by the Spitalfields Society to encompass residents' groups e.g. the Spitalfields Community Group (SCG), Saint George Residents' Association (SGRA), Cloisters Residents Association (CRA), Friends of Christ Church (FCC), Brick Lane Restaurateurs Association (BLRA), Spitalfields Small Business Association (SSBA), Woodseer & Hanbury Street Residents' Association (WHRA), Elder Street Residents' Association (ESRA), Burhan Uddin House TRA (BUHTRA) and SPIRE. In addition attempts were made to establish contact with representatives of residents and businesses elsewhere in the Spitalfields area. Further, several meetings were held with a highly experienced and long-serving Spitalfields & Banglatown ward councillor and former chair of the LBTH Strategic Development Committee. Informal meetings were also held with a number of individual residents and prominent business operators. Further additional meetings where the potential for a neighbourhood forum in Spitalfields were held with Ballymore and Hammerson who were the developers of the Old Spitalfields Market and are now the developers of the Bishopsgate Goodsynd. Both developments have and will have a major impact on the people who live and work in our neighbourhood. We have taken special care to ensure we reach out to the wide variety of different ethnic, cultural and faith groups in the area.

In November 2013 the outreach programme drew together a group of six persons, one of whom was a Mayor's Community Champion Coordinator for Spitalfields and Banglatown (and also co-chairs the Local Community Ward Forum (LCWF)). These six persons were drawn from the executive committees of the Spitalfields Community Group and the Spitalfields Society (three from each) and together they formed the *Interim Steering Group* which was

formally tasked by the Society and SCG with driving forwards the consultation, participation and community engagement programme. This group of six then expanded to eight when it was joined by the Chairman of the Spitalfields Ward [Policing] Panel and the Director of the Attlee Youth and Community Centre, a very important community asset which reaches out to young people mainly from the British Bangladeshi community.

Members of the ISG then began liaising with the Department for Communities and Local Government (DCLG), planning officers at the London Borough of Tower Hamlets, established neighbourhood forums such as the West Ealing Centre Neighbourhood Forum and Queen's Park Community Council. One of our members attended a DCLG meeting chaired by Nick Boles MP, the then Parliamentary Under Secretary of State for Planning. Another of our members discussed local plans to establish a neighbourhood forum in Spitalfields at an informal meeting with the Secretary of State for Communities and Local Government and the London Assembly member for City and East London, together with local councillors and discussed proposals to establish a neighbourhood forum in Spitalfields and heard their views on the matter. Further, we discussed the proposals with local architects, planning experts and British Bangladeshi community representatives. At all of these meetings our proposals were met with support and encouragement.

The ISG held frequent meetings between November 2013 and August 2014 during which it made a successful grant application to support the work from Locality. They also provided direct support by allocating a planning advisor, Lorraine Hart. The ISG established a website and a presence on social media.

The ISG stipulated tasks (according to its terms of reference) were to continue to liaise with local interests, draft the constitution, make recommendations for the neighbourhood area boundaries, draw up a list of local "stakeholders" whom it would invite to join the Forum, engage with the consultation process and expand it by recruiting members of the local communities. This list of "stakeholders" was generated through pre-existing networks of groups working with the Society, SCG and OPEN Shoreditch together with a careful analysis and comparison of a map and accompany list of "community liaison groups" that had been created by the consultants employed by the Hammerson-Ballymore joint-venture to develop the Bishopsgate Goodsyrd Site (their map was compared with a 'draft neighbourhood area') as part of their planning consultations. In addition, we approached the Tower Hamlets Volunteer Centre and were given a list of local groups. We compared all these sources and came up with a list of over seventy local "stakeholders". Beyond this individual initiatives were pursued; in particular separate conversations were had with the representatives of the owners of Old Spitalfields Market and contacts by local organisations working with us such as SPIRE were utilised; this put us in contact with the owners of the Old Truman Brewery. These were our "stakeholders".

It was envisaged that we would hold two separate consultative events; the first which all the aforementioned stakeholders were invited to; followed by a second to which we aimed to invite all local residents and business operators through the delivery of publicity material to individual letter boxes using volunteers.

The aim of this was to publicise the initiative, recruit a minimum of twenty-one forum members and devise and lead a process of formal public local consultations in preparation for an eventual application for area and forum designation.

In pursuance of this ISG members:

1. Met with and/or made representations to over seventy local stakeholders (being either

- local groups, organisations, businesses, residents' representatives etc. in Spitalfields) to publicise and explain the initiative, seek their views and encourage their involvement by becoming forum members and contributing towards a future Neighbourhood Plan
2. Arranged walkabouts of the boundaries with interested persons. A walkabout in the company of Jenny Frew from the DCLG occurred in April 2014
 3. In June 2014 members of the ISG held a meeting with the representative of Ashkenazy and Tribeca Holdings (who own Old Spitalfields Market) and received support for our initiative to establish a Neighbourhood Forum in Spitalfields. Regular written correspondence was maintained with local stakeholders and local people from June 2014 onwards in detailed emails which explained what neighbourhood planning is, what neighbourhood plans are and how they can join, including detailed maps of the proposed Spitalfields neighbourhood area boundaries
 4. The detailed results of the outreach programme and the later activities of the ISG were presented to and endorsed by general members at the Annual General Meetings of the Spitalfields Society (in March 2014) and later the Annual General Meeting of the Spitalfields Community Group, in July 2014. Together these two organisations are the largest community and amenity associations in the neighbourhood with a combined membership in excess of three hundred local residents and business people
 5. The ISG commissioned printed publicity materials which were then hand delivered by volunteers to all accessible local resident addresses and accessible business letter boxes. This A3 pamphlet was hand delivered to approximately 2,600 individual mailing addresses and invited them to attend an open consultation meeting on 4th August 2014. The pamphlet also invited people to give us their views on the proposals by returning a feedback sheet to a box at the Attlee Centre on Thrawl Street, or via email
 6. Held two separate consultation meetings at the Attlee Centre (both starting at 6.30pm):
 - a. Individually invited Local Stakeholders: 21st July 2014 – 26 representatives attended including one LBTH ward councillor
 - b. Open public consultation meeting which all local residents and business operators were invited to: 4th August – 27 people attended including one LBTH councillor and two LBTH planning officers.

Soon after the second consultation meetings was held the ISG met to consider the feedback received at both those meetings and received in other ways and resolved to amend the proposed area boundaries upon which we had consulted so as to include the Spitalfields City Farm. The ISG then wrote to all the people who had applied to become members of the prospective Spitalfields Neighbourhood Planning Forum (SNPF) and invited them to attend an Inaugural General Meeting of the Forum which would be held on 18th August. This meeting was attended by thirty-three eligible persons representing a diverse range of interests; private and social tenants and property owners, landlords, representatives of local organisations and business operators.

At the Inaugural General Meeting of the SNPF the prospective forum members voted to approve and adopt the constitution, the neighbourhood area boundaries and elected a standing committee to manage the process of applying to Tower Hamlets for forum and area designation.

The new Standing Committee of the SNPF is a diverse group of thirteen members all of whom live and/or work within the bounds of the proposed Spitalfields Neighbourhood Area. The Committee members are a broadly representative mix of business, resident and local organisation interests; men and women; young and old; sexual orientation; with various degrees of physical mobility and economic status and quite justly proud to include an exceedingly diverse ethnic and religious mix representative of 21st Century Spitalfields.

Since then the newly elected committee has been meeting regularly to prepare this application. They are also working towards making a start on the Neighbourhood Plan itself and continue to consult and include the local community and enhance participation. To this end it has established several sub-committees tasked with communications, consultations and planning.

List of Appendices A:

1. Minutes of relevant Spitalfield Society meetings
2. Minutes of relevant Spitalfields Community Group meetings
3. List of Stakeholders which were written to and invited to participate in consultations
4. Letters and correspondence sent to Stakeholders (example given, Old Truman Brewery)
5. Copy of the Your Spitalfields: Your Future leaflet
6. List of attendees at Stakeholder Consultation Meeting
7. List of attendees at the open Public Consultation Meeting
8. List of attendees at the Inaugural General Meeting of the SNPF
9. List of Members of the Standing Committee of the SNPF and short biographies
10. List of General Members of the SNPF

3

The Forum's membership includes a minimum of 21 people, each of whom lives, works or represents the area as an elected member.

Does it have a membership of at least 21 people?

Yes x

How have the Forum secured (or taken reasonable steps to attempt to secure) at least one person from those who live, work or represent the area as an elected member in its membership? This may include evidence of discussions, meetings and consultations.

As outlined in 2 above we have been diligent in our attempts to include everyone as members and let them know about plans for the Neighbourhood Area boundary and the Forum to create a Neighbourhood Plan and to ensure that we can monitor our inclusion going forward. From an early stage (in January 2014) we asked LBTH to provide appropriate demographic data for the Spitalfields area which we kept firmly in mind as we sought to make people aware of the project and get their involvement. This data strongly influenced our desire to make sure our stakeholder list included as many British-Bangladeshi and other ethnic groups in it as well as compelling us to ensure our Interim Steering Group (ISG) had persons on it across the communities. In addition, at every stage we have actively sought cross community involvement at our consultative events through the stakeholder list as well as a determination to comprehensibly deliver our information and invitation leaflets (Your Spitalfields Your Future) to areas of the proposed neighbourhood area where we know hard to reach communities live (for example the Holland Estate) and have actively sought the involvement of faith groups. Our membership application form collates all information relevant to equalities issues which we shall monitor and take steps to address when the Forum thinks that groups are under-represented. We include in our appendices a sample of the correspondence we have undertaken with one local stakeholder (the owners of the Old Truman Brewery) as an example of the efforts we have made with local 'stakeholders' to get their involvement, keep them informed and seek their becoming members of the forum. Further to this, two local consultation meetings were held to which local stakeholders were invited (the first such meeting, in July 2014) and the general public, all local residents and business operators were invited to a second public consultation meeting in August 2014 via a leaflet delivered to each

accessible letter box in the neighbourhood area.

At both these consultation meetings persons present were invited to become members of the forum and tell others about it to encourage ever wider involvement. Also, stakeholders and local residents, business persons and elected members were either personally written to or otherwise communicated with and encouraged to become members even if they were unable to attend our consultation meetings. Twenty six persons came to our first (stakeholder) consultation event from a total of seventy-four invited. Twenty-seven local residents and business operators attended the second (public) consultation whom had each been made aware of our proposals through either a hand delivered leaflet to each accessible letter box or via word of mouth. We consider the turnout at these meetings to have been very good especially when compared to similar public consultation initiatives undertaken for other planning purposes whereat it is not uncommon for very much smaller numbers of local persons to be in attendance.

We have established a Communications Working Group to continue the work of reaching out and engaging with the community. We have significant expertise in the field of online social media and are confident in building up a proactive campaign to attract more forum members and to encourage in depth engagement with area residents, organisations and businesses.

In particular we will use Youtube, Facebook, Twitter and LinkedIn and encourage our members to share our output. We will investigate other forms of social media including phone applications as we move forward. We will post relevant material on the various timelines and encourage responses and participation. The aim will be to work together by using our personal accounts to share and encourage other forum members to do the same.

We will network with professional bodies, other groups and contributors on NPF issues. We will seek to co-operate and reach agreement with business estate owners, e.g. Spitalfields Estate and ask them to distribute material to their tenants.

In the case of hard to reach and gated communities we will seek out landlords and seek agreement for them to provide access or use their own notification systems.

We will use existing networks of residents associations and business operators to promulgate further and increase awareness.

Subject to budget we will further develop hard copy leafleting within our proposed designated area. We will continue the media programme with local press, ethnic press and local community radio.

List of Appendices B:

1. Minutes of meetings of the Interim Steering Group (November 2013-August 2014)
2. Minutes of the Stakeholder Consultation Meeting (21 July 2014)
4. Minutes of the Public Consultation Meeting (4 August 2014)
5. Minutes of the Inaugural General Meeting of the Spitalfields Neighbourhood Planning Forum (18 August 2014)
6. Minutes of the Committee of the SNPF (September – November 2014)
7. Photographs from the Stakeholder Consultation Meeting (21 July 2014)
8. Photographs from the Public Consultation Meeting (4 August 2014)
9. Photographs from the Inaugural General Meeting of the Spitalfields Neighbourhood

Planning Forum (18 August 2014)

Do members come from different places within the neighbourhood and do they reflect the diversity of the people within the neighbourhood? Please provide the name, postcode and interests & relevant background of each member.

	Name	Postcode	Interests & relevant background
1	David Donoghue	E1 6QL	Spitalfields Society and SPIRE Committee Member, long term local resident
2	Siân Phillips CBE	E1 5LJ	Local Resident and former actress
3	Nick Morse	E1 6QA	Chairman of the Spitalfields Society
4	Tarik Khan	E1 7RW	SOUL Youth Football Club Director, life-long resident and community activist
5	Mhairi Weir	E1 5AR	General Manager, Spitalfields City Farm
6	Santokh Kaulder	E1 5LP	Life-long local resident and Town Planner
7	Jon Shapiro	E1 6DX	Spitalfields Community Group Vice Chairman, Chairman of Spitalfields Ward Panel and SPIRE, long term local resident
8	Cllr. John Pierce	E14 2BG	Ward Councillor
9	Philip Vracas	E1 6QR	Parish Clerk, Christ Church Spitalfields, long term local resident and licensed business operator
10	James Frankcom	E1 6BT	LBTH Mayor's Community Champion Coordinator, Co-Chair of Spitalfields & Banglatown Local Community Ward Forum, Spitalfields Society Committee Member, school teacher and long term local resident.
11	Jeremy Freedman	E2 6DY	East End Trades Guild member and former manager of Sandy's Lane Synagogue with five generations of connection to local area
12	Iqbal Hussain	E1 6QE	Local Resident, football coach and community organiser
13	Jason Zeloof	E1 6QL	Designated member in Zeloof LLP (Owner of part of the Old Truman Brewery site)
14	Matthew Piper	E1 6QE	Chairman of Spitalfields Community Group
15	Maria Bather	E1 6NU	Publican, Commercial Tavern P.H.
16	Jarelle Francis	E1 5JL	Director of London Lifestyle Lounge, Hanbury St., fashion and clothing retailer
17	Sara Crofts	E1 6LP	Deputy Director of the Society for the Preservation of Ancient Buildings
18	Mike Myers	E1 6EA	Chairman of Spitalfields Market Residents Association, life-long resident for 85 years
19	Cllr. Abdul Chunu Mukit MBE	E2 6DZ	Elected Ward Councillor
20	Paul Johnston	E2 6EH	Architect and Committee Member of SCG and member of the East End Trades Guild
21	Tania Shaikh	E1 6RT	Director of Attlee Youth & Community Centre and Chairwoman of Play Association Tower Hamlets

Has the Forum completed and attached a written constitution?

Yes

Neighbourhood Planning Area application information

Has a clear map of the proposed Neighbourhood Planning Area been attached?

Yes

Why is the boundary of the Neighbourhood Planning Area considered to be appropriate?

How does the boundary taken into account the physical, economic and social characteristics of the area?

The Neighbourhood Plan Area proposed for designation is the result of a number of iterations about the most appropriate boundary which would reflect what both local people and businesses regarded as the heart of "Spitalfields"; the planning policies currently in force (conservation areas, London Plan policy, Tower Hamlets Local Plan documents and so on) and the presence of an adjacent proposed Neighbourhood Plan Area at East Shoreditch. These were considered alongside such issues as where historic and contemporary cultural and commercial boundaries were situated. In addition the proposed boundary has benefited from discussions with LBTH planning officers and discussions at wider consultative events held with local stakeholders and the public, described elsewhere in this application. The Interim Steering Group which initiated local discussions about a Neighbourhood Plan considered maps of the area in November 2013 and concluded that the Electoral Ward Boundary for Spitalfields & Banglatown was not the most appropriate area to be designated as the Neighbourhood Planning Forum Area (Neighbourhood Area) because it was much too large and the planning issues and concerns across the ward were too divergent for a single Neighbourhood Planning Forum or Neighbourhood Plan to be practicable. Further, following recent boundary changes, the ward includes areas far outside those which a majority of local people would regard as being within an identifiable Spitalfields neighbourhood. For example, the north side of Whitechapel High Street and Whitechapel Road which contains Whitechapel Underground Station and Whitechapel Market and other places more broadly to the east - are considered by local people to be quite clearly in "Whitechapel" but are presently included within the Spitalfields & Banglatown local government ward boundaries.

The final proposed Neighbourhood Area boundary is based upon a smaller area with a more harmonious planning landscape. Typically the area is centred on the core of historic Spitalfields and included within it are areas that share residential, commercial, tourist, heritage and conservation features in common. The area includes, for the sake of efficacy and relevance to both businesses and residents, most of the two main thoroughfares in the area - Commercial Street and Brick Lane.

The western bounds of the Spitalfields Neighbourhood Area correspond with the western bounds of the London Borough of Tower Hamlets and do not include any adjacent or adjoining parts of the City of London or the London Borough of Hackney. The western end of Artillery Lane which lies within the City of London was considered for inclusion within the Neighbourhood Area. However the Local Plan of the City of London and Listed Buildings'

statuses regarding this small area appear to be sufficiently robust to provide adequate protection.

The northern boundary meets, but does not include any part of, the East Shoreditch Neighbourhood Area - of the East Shoreditch Neighbourhood Planning Forum (ESNPF) which was already specified in an application for designation as an area for Neighbourhood Planning purposes at the time the Spitalfields Neighbourhood Planning boundary was being considered and has since been designated by Tower Hamlets. This was decided based on knowledge of the prior discussions representatives of the prospective ESNPF had had with representatives of the Spitalfields Society (a local amenity association) when they were in the process of delineating their southern borders.

The northern boundaries of the Spitalfields Neighbourhood Area also exclude the Bishopsgate Goodsyards because the Local Planning Authority has allocated it as a 'Strategic Site' so it could not be included within a Neighbourhood Area for Neighbourhood Planning purposes. The Interim Steering Group would have preferred to include some or the entire Bishopsgate Goodsyards site within the London Borough of Tower Hamlets but given the views of the LPA, it was concluded that this would not be practically possible.

It was agreed, following detailed discussions with planning officers at Tower Hamlets in April 2014, that 100-106 Sclater Street (a small group of occupied shops and flats on the south side of Sclater Street at its junction with Brick Lane) and nearby 110-123 Brick Lane should also be included within the Neighbourhood Area even though they are formally part of the Bishopsgate Goodsyards Strategic Site - so we are told. It is acknowledged that these properties sit within the Bishopsgate Goodsyards site allocation however due to their proximity to Brick Lane we consider that their inclusion within the area boundary is required to ensure they contribute to the character of Brick Lane. The Forum would seek to work with the council to deliver strategic policies. During the same conversation the precise course of our southern boundary was determined which was amended to include Attlee House and College East (along Wentworth Street) and then to continue along Frostic Walk to Chicksand Street and to remove numbers 26 to 42 Chilton Street.

A map was provided by Tower Hamlets (called LBTH Suggested Amendments 140414) showing the optimum course of the boundary behind and, in some cases, between individual properties along the south side of Wentworth Street and suggested changes to our eastern boundaries.

The eastern and southern boundaries of the Spitalfields Neighbourhood Area are based upon our recognition of a 'core' area in Spitalfields which is dominated by a parallel pair of communicative thoroughfares; Commercial Street and Brick Lane and the inter-connecting streets between them. The outside edges of the eastern and southern peripheral areas were determined by an examination of the residential, business, conservation and heritage landscape.

The bounds of the Neighbourhood Area that are identified contain all the main business and residential areas of Spitalfields, and, apart from the Bishopsgate Goodsyards, no other areas are excluded. The process by which this conclusion was reached was, in the east, based upon an analysis of the heritage, touristic and business landscape and where these features considered typical of the Spitalfields neighbourhood ended and, beyond the bounds, where a large, modern and almost wholly residential zone once known as 'Mile End New Town' began. As part of this process we also considered the contemporary cultural landscape of Brick Lane and its environs and compared our initial ideas with contemporary locally produced maps of

the area; in particular the map drawn by Adam Dant (in association with Spitalfields Life) titled 'The Map of Spitalfields Life' which depicts "the people, culture and industry of this historic place" on a street plan of contemporary Spitalfields. It is this clearly defined, compact, historic and cultural area around Commercial Street and Brick Lane known as Spitalfields which strongly influenced our considerations.

The area we have defined is already identified by the LPA as the 'Brick Lane Activity Zone' which is regarded as further evidence in favour of the optimum boundaries that have been determined in the east. With the exception of the Spitalfields City Farm, our proposed bounds are also wholly within the 'Core Growth Area' of the City Fringe. In addition the open space called Allen Gardens has been included within the Spitalfields Neighbourhood Area because the planning issues pertaining to that park and its intensive use by visitors to Brick Lane make it a planning issue of principal concern to the communities and businesses that live and operate on and immediately adjacent to Brick Lane and, as such, it was agreed that Allen Gardens be included within the bounds of the Neighbourhood Area.

The small play area known as "the Ghat" locally (or "Chicksand Street Play Ground") was subject to discussion at ISG level and at our consultation meetings. It was the opinion of the Attlee Youth and Community Centre that this playground was used far more widely than just by the young people residing in the streets nearest to it. It was also their view that this playground would benefit from the additional protection a neighbourhood plan might give it. The ISG adopted it as an area they would like to see included within the neighbourhood area bounds but determined to discuss it during the consultation with local people and gauge wider views. This issue was raised at both our consultation meetings and the position of the ISG on the matter (for it to be within the neighbourhood area) was not challenged.

Further public consultations on the proposed Neighbourhood Plan area in fact widened the originally proposed area at this point to include the whole of the Spitalfields City Farm site, given its active use of Allen Gardens and the complementary and ancillary nature of the Farm to the use of this important local open space.

Discussions were held with the farm operators (who supported the initiative and have since become prospective forum members) as well as LBTH planning officers (in August) regarding the merit of incorporating the farm in the neighbourhood area bounds, which they considered sensible.

Our southern boundary was set at the properties facing on to the south side of Wentworth Street and from the junction with that street and Middlesex Street eastwards in that fashion as far as Gunthorpe Street where our boundary became the middle of the rest of the road, easterly, continuing to Brick Lane. From Brick Lane the southerly edge of the Neighbourhood area drops south to include the Toynbee Hall facility. Initially we had excluded the Toynbee Hall facility but after discussion with LBTH planning officers and with Toynbee Hall itself we determined to extend our boundary south to include the whole Toynbee Hall facility. Our southern boundary then returns north up Gunthorpe Street, rejoining Wentworth street where it runs along the centre of that street for its remainder and crossing Brick lane into the middle of Old Montague Street a little way before turning northwards to follow the route of Frostic Walk. The southern boundary was placed at the rear of the properties facing on to the south side of Wentworth Street, for the most part, and elsewhere along the centre of that street so as to keep the whole market which operates on that street within the bounds of the Neighbourhood Area. We regarded any places further south to be the prerogative of residents of Whitechapel and beyond the area usually identified as Spitalfields.

At our Inaugural General Meeting held on 18th August the proposals the ISG had formulated for the bounds of a Spitalfields Neighbourhood Plan Area were discussed in detail. The only aspect of the proposed boundary that was raised as contentious was the inclusion of the Old Truman Brewery site.

At this meeting there was a presentation by Jason Zeloof of Zeloof LLP which owns part of the Old Truman Brewery site arguing the case to exclude the site from the Neighbourhood Area. He stated that the Old Truman Brewery estate was completely different in character to the rest of Brick Lane and the wider Spitalfields area and as such it should be excluded from the neighbourhood. In addition concerns were expressed about the extent and effectiveness of consultation with the businesses in the area and that further discussions were necessary. Some attendees (11) supported these views. Others (19 attendees) disagreed with the proposal to exclude the Old Truman Brewery, which they considered to be integral to the neighbourhood area as proposed and also disagreed regarding the extent of the consultation process. However, the forum considered these arguments, there was a considered debate and eventually a vote was held which rejected the exclusion proposition and adopted the ISG-proposed boundary.

List of Appendices C:

1. Our first proposal map which we forwarded to planning officers in February 2014 with their suggested changes sent to us in April 2014.
2. Our second proposal (before inclusion of the farm) upon which we consulted in July and August.
3. The Map of Spitalfields Life which influenced our early thoughts on the 'cultural sphere'.
4. PowerPoint presentation on the proposed NPA boundaries shown at both consultation Meetings (electronic copy only)
5. Correspondence between the ISG and LBTH planning officers (January –August 2014)
6. Correspondence between the ISG and the Old Truman Brewery (June – August 2014)

List of Appendices D:

1. Constitution of the Spitalfields Neighbourhood Planning Forum
2. High Resolution Map of the Spitalfields Neighbourhood Planning Area

Applicant name	Spitalfields Neighbourhood Planning Forum
Date	24 November 2014

1. MINUTES OF RELEVANT SPITALFIELDS SOCIETY MEETING

Minutes of the Spitalfields Society Committee Meeting held on 25 June 2013 at 6.30pm

Attendees: Chris Dyson, David Donoghue, Donna De Wick, James Frankcom, Lindy Pyrah, Nicholas Morse (Chair), Polly Hope, Rupert Wheeler, Tim Lowe

Apologies: Sandy Critchley, John Twomey, Philip Vracas

- David Jennings, architect at EPR to arrive at 7pm to inform the Committee of updates regarding the Whitbread Hotel to be built at 86 Brick Lane.
- Justin Griggs, Head of Policy & Developments at the National Association of Local Councils, to arrive at 7.30pm to talk to the Committee about applying for Parish Council status.

1. Filming – revenues received by the Society from film companies are used for many events and for many means to enhance the Spitalfields area and its community, this remains a subject which requires more discussion by the Society and is ongoing.

**** There have been discussions to address concerns about potential confusion arising from various Community Groups within the Spitalfields area requesting contributions from film revenues. Currently all revenue is channelled through the Spitalfields Society into a collective pot. It was agreed that this would remain the correct method going forward but applications from local groups for funds would be welcomed and considered by the Committee.****

2. David Jennings, architect at EPR Architects, was welcomed to the meeting by the Committee.

David presented to the Committee an update of the plans for the Whitbread owned hotel to be built at 86 Brick Lane. This has been granted planning permission however with a lot of conditions attached. 86 Brick Lane would reflect the growing expansion within the London hotel market of providing primarily business travellers with small rooms in luxury surroundings.

Local concerns regarding the construction and impact of the hotel at 86 Brick Lane have been addressed. The hotel, which has not been named as yet, will have no restaurant and a bar for patrons only. It will provide 186 bedrooms, an increase compared to previous plans, however this has been possible by utilising existing space in the basement and not by making the building larger. Also no coach bookings will be allowed.

The subject of increased traffic in the local area as a result of the hotel has been, and will continue to be, a major point of discussion. A recent study of the traffic in the immediate vicinity, over a 17 hour period, had been carried out to ascertain the current situation. It noted that lots of cars were making an illegal turn into Fournier Street. It has been agreed that £100k of Section 6 money is to be used for a major traffic study to determine any measures necessary to alleviate any

traffic issues and collate data to make any changes to existing roadworks eg the introduction of a new one way system, however the hotel will continue in the meantime as it believes that most of its patrons will come by public transport, the Council agreed with this view. The traffic will be monitored for two years once the hotel opens.

The design of the front elevation had been changed due to public opposition, for the new design the architects had used pictures of the old Russian Vapour Baths, which used to stand on the site, as their inspiration. This is reflected in their new design by the proportions of the windows and brick work which gives a weathered look. The hotel is due to open in Easter 2015 and there are still issues to be addressed before then, namely rear access needs to be granted and concerns relating to party walls.

David stressed that much work had been put in to assure local residents are not unduly disturbed by the opening of the hotel: there would be only be lighting on the ground floor, the designed of the hotel signage is conditioned, the front windows would not open and the management of the construction would be tightly controlled to minimise noise.

The Committee thanked David for his time and contribution.

3. Justin Griggs, the Head of Policy & Development of the National Association of Local Councils, was welcomed to the meeting by the Committee.

Justin gave lots of advice to the Committee regarding the best methods of creating a new parish council and generating widespread public support by community engagement which is critical. He also handed out documentation outlining further information.

He suggested the establishment of a neighbourhood planning forum might be a sensible first step for local people to take if they wanted greater local say in planning issues affecting their neighbourhood.

The Committee thanked Justin for this time and contribution to the meeting.

4. Licensing and Planning Applications

Public Life - Public Life – 82a Commercial Street, London E1 6LY

There is grave community concern regarding the submission for a fresh premises licence to serve alcohol, after being shut down in December 2011 following a police raid that found large quantities of drugs. The date of the hearing by the LBTH Licensing Sub-Committee in relation to this application has already been set for 5.00 pm on July 23rd at Mulberry Place. This issue was discussed at length, the Committee are keen that the licence is not renewed and looks forward to collaborating and working closely with other community groups within the Spitalfields area to provide joint synergy to this matter.

The Goods Yard

The next Community Liaison Group (CLG) meeting is taking place on Tuesday 2nd July 6.30pm - 8.30pm at Bethnal Green Academy, Gosset Street, E2 6NW. This will give local residents further information on the project and also give residents the opportunity to voice their opinions.

The Committee noted that the licence request for the organisers of the proposed Comedy Festival to be held at Allen Gardens had been turned down by Tower Hamlets and

5. Anti-Social Behaviour

The possibility of extra policing being supplied by the Met Police at a cost to the Society was discussed. This is possible but it is more effective when used sporadically eg for major events. The Committee agreed to discuss this issue in more depth at the next meeting.

AOB

The next meeting will be held on 30th July at 6.30pm in Polly's house.

Minutes of the Spitalfields Society AGM held on 24th March 2014 at 7pm

Attendees: Rodney Archer, Karim Brohi, Jessica Brohi, Ines Brohi (baby), Mavis Bullwinkle, Amelia Cassidy, Fay Cattini, Sandy Critchley, John Critchley, David Donoghue, Sandra Esqulant, James Frankcom, Jeremy Freedman, Alexandra Gordon-Shute, Martin Lane, Chris Legg, Tim Lowe, Conor McLernon, Nicholas Morse, Clive Murphy, Sian Phillips, Lindy Pyrah, Eva-Lena Ruhnbro, Philip Vracas, Ben Ward, Christine Whaite, Rupert Wheeler, Donna de Wick, Alan Williams

Apologies: Chris Dyson, Chloe Fawsitt, Suzanne and Mark Lancaster, Deborah Logan, Francois Schmitt, Jon Shapiro, John Twomey

Nicholas welcomed members to the AGM, introduced committee members and ran through the agenda.

Minutes of 2013 AGM are available to view on the Society website and there are also paper copies available this evening.

Chairman's Report

"I will run through a short report of the various issues your Committee has been engaged in during the year, after which Philip Vracas will summarise the Society's financial position.

Anti Social Behaviour: I am going to include many different aspects under this, because in the end it all comes back to ASB. We have had a huge amount of engagement with many different organisations and individuals on this. This includes:

- The Vibe Bar: we have had regular communication with one of the more responsible organisations, who have been very active in engaging with us, asking in what way they can help us and what we would like to see, and what they have been doing to make the Truman Brewery a better run establishment.
- Sandy Critchley attends the monthly meetings held by Jason Zeeloo, which seems to have been a very useful forum for inter-action between the Community and the Truman Brewery.
- The police (for instance, the crypt meeting just over a year ago), but ongoing.
- Working with other local amenity groups, including the recently created SPIRE/Spitalfields Renewal, on the Committee of which are 2 Spit Soc Committee members.
- Trying to increase the number of public toilets in the area.
- An abbreviated list of written objections we as a Committee made on behalf of Residents include: 114a Brick Lane, Public Life (again), 24-28 Fournier Street, The Sweet Point Old Montague St, Geronimo Inns, Preem Fried Chicken, Preem a t 118 brick Lane, 22 Osborne Street
- Objections have become more time consuming not only because they are now required to be more tailored to the particular institution but also because the same applicants keep coming back with new applications. In addition, a lot of the objections need to be reinforced with personal attendance at the hearings to help ensure

success, which we have endeavoured to do, and many thanks to Sandy Critchley on her work with regards to this.

86 Brick Lane, Whitbread owned Hotel: we were given a presentation by EPR Architects on this proposal and gave our input on this project.

Elder Street Area: we have been engaging with British Land on this development.

Bishopsgate Goodsyard: no consultations have happened as planned but we have been talking to them, they have presented to us, attending meetings and putting forward our opinion, especially about light and height with regards the buildings, and monitoring the development.

Ex-Shoreditch Station: a presentation was made to us about developing this site, and after assessment and discussion, we agreed to support the application.

Pedestrianisation of Brick Lane on which a lot of time was spent.

Spitalfields Neighbourhood Forum: The Spitalfields Neighbourhood Forum Interim Steering Group has been established, on which James Frankcom represents us. He will talk to you more about this, as well as the engagement we have had with the Boundary Commission.

James has also been appointed a Community champion by Mayor Luftur Rahman on the local community ward forum.

We also had a presentation from the Head of Policy and Development of the National Association of Local Councils with regards gaining more independence for our area through setting up a parish council.

Crossrail: We continue to be engaged on developments at Crossrail. I will leave this to Rupert to describe in more detail, but a lot of work has gone into this, including arranging for members to have access to a 3rd party, non-Crossrail surveyor, at extremely reasonable rates (and the more people who sign up to this the cheaper it gets), in order to receive an independent assessment of their properties. We had Crossrail present to us and describe how the project will develop in our area.

Ongoing Discussion about the Church and Gardens: Philip Vracas can fill in any of you who might want to learn more about this.

Hanbury Hall: the planning permission was discussed and we engaged with this.

Development of the Church Gardens: none to speak of this year, although I know that they have had a meeting. We do not have a representative on this group, but would welcome a Society member fulfilling that role.

On a cheery note, membership is at an all time high at 117 including 9 corporate, and up on last year."

To wrap up, just to make the observation that Spitalfields remains a very contested space. For this purpose, we do like to have money in the bank in order to meet requirements as and when they do arise, as has been proven time and again, such as Crossrail, Church Gardens and the more recent issues with regards the building in the Church garden space. We are always open to ideas. For instance, the Bishopsgate Goodsyrd might well require closer attention as it will be a major project.

Accounts:

Philip Vracas gave out copies of the annual accounts and went through them briefly.

- Total income was down significantly to £4,885.78 from £7,650.77 from the previous year, primarily due to loss of revenue of film fees which are now shared with the Spitalfields Community Group.
- Total expenditure was up from £2,840.98 to £5,521.34 due to a £5,000 contribution to the Spitalfields Open Space to seek legal advice towards the opposition to the development of Christchurch Gardens. This was originally a recoverable loan as fees are theoretically recoverable from Tower Hamlets but we are still awaiting their decision.
- Net income: was -£635.56. Our reserves are just under £27,000.
- The accounts were accepted by members.

Committee/Elections for Vacant Committee Seats

I would like to propose the re-election of the committee and the various members, and the formal approval of Jeremy Freedman and Conor McLernon to the Committee. Does the meeting agree that they and us are duly elected? Agreed. Sadly, Sandy Critchley is standing down as both a Committee Member and as Vice-Chairperson, so I would like to thank her very much for 15 years, I believe, of continuous contribution to the Society and the Community.

Nicholas extended 2 big thanks; first to John Critchley, who although is not a Committee member, does a huge amount of work, without which it would be much harder for this Society to function. Secondly, to John Twomey for kindly allowing the Society to use the 10 Bells for this AGM.

Finally and most importantly, I would like to say what a sad loss Polly Hope is to the whole Community and to your Committee, of which she was a member for many years. A lot of us attended the memorial service in Southwark Cathedral which was beautiful. Even when she was ill, she let the Committee use her house for its meetings, which was extremely kind of her.

The Committee is organising a Polly Hope summer party. We all thought this was what she would have most liked to be remembered by.

Spitalfields Neighbourhood Forum Interim Steering Group

James Frankcom introduced the members of the AGM to the concept of having a Neighbourhood Forum within Spitalfields and the advantages that it will bring; namely bringing some control back into the community in regards to planning and licencing applications and with the ultimate ambition of then turning into a parish council for the Spitalfields area. James then gave a powerpoint presentation explaining the boundaries of the proposed Neighbourhood Forum and the area it would cover; it is broadly similar to the Brick Lane Police Zone.

The aim of the Neighbourhood Forum is to bring people together in a group which will have statutory powers within the area to protect the heritage of the area, crack down on anti-social behaviour, address any concerns which are specific to Spitalfields all whilst shaping development as defined in the London Plan.

Currently an interim steering group has been established as a first step and the six core members are comprised of three members from the Spitalfields Society: James Frankcom, David Donoghue and Lindy Pyrah, and three members of the Spitalfields Community Group: Jennifer Weller, Charles Gledhill and Paul Johnston; the steering group have been meeting regularly, have drafted a constitution and are in the process of gathering further relevant members from the local community. Once 21 members have been assembled into the interim steering group then we can apply to become a Neighbourhood Forum.

James then handed out forms to the attendees of the AGM which outlined further information and gave an opportunity for any members of the Spitalfields Society to sign up to be on the interim steering group.

Crossrail

Rupert Wheeler was welcomed by the AGM to speak about Crossrail. This is a subject which he has been monitoring and actioning since 2005, specifically in relation to the protection of the old houses in the Spitalfields area.

The Society's Committee had a meeting with Crossrail recently and without exception everybody felt much comforted by what they heard. The amount of subsidence they have experienced across London in all their tunnelling so far is significantly less than expected and there has been no significant damage to any building so far.

Crossrail will survey houses before the tunnelling (those houses likely to be affected will have received notification) and will then repeat the survey once the tunnelling is complete and compare the two surveys. The Committee was told at the meeting that they will make good any differences between the surveys. They will not contest the cause of any cracks or other damage that appear between surveys. They will assume its cause is the tunnelling and either make it good or pay residents for an independent workman to do the same (subject to cost etc).

As the tunnelling happens there will be daily surveys of the subsidence in the area. Crossrail can change their procedure if they are experiencing more subsidence than expected. Our understanding is that means only changing the speed of the boring machine. Crossrail have decided that Compensation Grouting will not be applied in Spitalfields. On that score, they have said recently to a resident "Compensation grouting is not, and has not been necessary for any of the bored tunnelling work for Crossrail because the predicted settlement has been such that control of the tunnel boring machine is sufficient to limit settlement and protect buildings. In addition the actual settlement recorded has been well below predictions in nearly all areas.

Following this, Rupert had been researching an independent surveyor to act for the Spitalfields residents and who could analyse the surveys carried out on the properties within the area to ensure that all of the relevant information on each property had been captured properly. A single engineer would be cheaper and would mean that representation would be more affordable and one voice encompassing all of the residents' concerns would have more impact.

It is important that we need to protect the standard fittings which are currently in good working order but could very sensitive to any subsidence.

The cost of the engineer will cost between £250 - £350 per house depending on how many households sign up, currently 40 households have expressed an interest so far, the exact cost is not yet known but an email will be sent out as soon as a figure has been reached.

It was noted that Crossrail have been supportive and keen to connect with the community.

Questions and any other Business

Nicholas Morse then asked the AGM that all questions welcome and someone from the Committee or otherwise will attempt to answer them. However, in the interests of time, I will limit time on each subject, and we can discuss them further more informally afterwards over drinks.

- Two copies of Savings of Spitalfields books were gifted to the Committee to be used as items to be auctioned in any upcoming events.
- Ref Crossrail: it was clarified that the homeowners would have to contact Crossrail to receive a copy of their survey which would then be forwarded onto the independent surveyor for his analysis and comments.
- It was asked if anyone from the Princelet Street Synagogue had signed up to have an independent survey done. Not as yet, however contact has been made to the owner of the property buy the Spitalfields Society – the possibility of contacting the owner via Twitter was also discussed.
- It was asked if there was a deadline to sign up to be part of the independent survey relating to Crossrail. No deadline per se, although households will need to do it before tunnelling commences.
- There was a final appeal from James Frankcom for people to fill out the forms expressing an interest and their support in the Spitalfields Neighbourhood Forum

Nicholas then thanked all present for attending the meeting and invited everyone present to join the Committee for drinks and nibbles.

Meeting closed

2. MINUTES OF RELEVANT SPITALFIELDS COMMUNITY GROUP MEETINGS

**SCG Committee Meeting, 6pm, Wednesday 3rd October 2012
The English Restaurant, Brushfield St.**

Present: Peter Boisseau, Charles Gledhill, Paul Johnston, Tarik Khan, Selina Mifsud, Matt, Piper, Jon Shapiro, Peter Sinden

1. Constitution

Before the meeting Jon Shapiro had circulated the latest draft of the SCG constitution.

Following a discussion of several points raised by Peter Boisseau, the committee voted

unanimously to adopt the constitution subject to the correction of some typographical errors. The constitution will become a working document and will be proposed by the committee for ratification by the members at the next AGM.

2. Charity Fund

SCG members had nominated 18 charities/causes for a share of the money in the SCG

charity fund. Mission statements had been circulated to committee members in advance. Following a vote (details of results and process available on request) the following charities/causes were selected for a share of the charity fund: Bangladeshi Welfare Association, Christ Church School Journey Fund, Futureversity, Jewish East End Celebration Society, Poetry in Wood, Providence Row, SOUL, Spitalfields Crypt Trust, Suited and Booted, Switchback. Each will receive £200.

3. Meetings

Matt Piper ran through the agenda for the public meeting later in the evening and requested ideas for meetings and speakers for 2013.

4. Survey

Selina Mifsud and Matt Piper will work with David Gadd to produce a draft members' survey before the November committee meeting. If adopted by that meeting, the survey will take place in late 2012 or early 2013.

5. Recent increase in ASB.

Selina Mifsud summarised recent problems faced by local residents due to late-night drinking on and around Brick Lane. Various schemes for dealing with this were discussed including: a petition to LBTH regarding a Saturation Policy, meetings with the new Safer Neighbourhoods Team and senior police officers in the borough, meetings with LBTH licensing officers, raising the issue with councilors and at LBTH council meetings. The views of members on the correct course of action to take would be heard at the public meeting later in the evening. The possibility of working with other local residents' groups on the issue was discussed and agreed to in principle.

6. Neighbourhood Forums

Matt Piper will speak to other local groups to see if there is sufficient interest in setting up a Neighbourhood Forum for Spitalfields.

7. Community Programme

The committee agreed that a sub-group should be formed to manage the SCG Community Programme for the coming year. Jennifer Weller and Brian Noone will jointly chair the subgroup and will appoint a committee of willing volunteers.

8. AOB

Selina Mifsud has reviewed the draft of the SCG membership leaflet and will discuss changes with Matt Piper with a view to the final document being signed off at the November meeting. Peter Boisseau presented SCG with 3 cheques (totaling £1250) relating to recent film-shoots in the area.

3. LIST OF LOCAL STAKEHOLDERS WRITTEN TO OR INVITED IN PERSON TO PARTICIPATE IN LOCAL STAKEHOLDER CONSULTATION

1. SPITALFIELDS MARKET RA
2. ST GEORGE'S RA
3. BURHAN UDDIN HOUSE TRA
4. CLOISTERS RA
5. EXCHANGE BUILDING TRA
6. NORTH BRICK LANE RA
7. WOODSEER & HANBURY STREET RA
8. ELDER STREET RA
9. SPITALFIELDS HA
10. HOLLAND ESTATE MANAGEMENT BOARD (East End Homes)
11. ONE HOUSING HA (Flower & Dean)
12. TOWER HAMLETS HOMES
13. NEWLON HOUSING TRUST
14. PROVIDENCE ROW
15. THE EAST END PRESERVATION SOCIETY
16. THE SPITALFIELDS TRUST
17. HUGUENOTS OF SPITALFIELDS
18. BAISHAKHI MELA TRUST
19. FRIENDS OF CHRIST CHURCH
20. SOCIETY FOR THE PROTECTION OF ANCIENT BUILDINGS
21. SPITALFIELDS CRYPT TRUST
22. BISHWO SHAHITTO KENDRO
23. ALTERNATIVE LONDON
24. ELEVEN SPITALFIELDS
25. SPITALFIELDS COMMUNITY GROUP
26. THE SPITALFIELDS SOCIETY
27. BANGLADESH WELFARE ASSOCIATION
28. BANGLA TOWN ASSOCIATION
29. KOBI NAZRUL COMMUNITY CENTRE
30. SPITALFIELDS MARKET COMMUNITY TRUST
31. TOYBEE HALL
32. HEBA WOMENS PROJECT
33. ATTLEE YOUTH & COMMUNITY CENTRE
34. ATTLEE TRUST
35. BRUNE, BERNARD & CARTER COMMUNITY CENTRE
36. FUTUREVERSITY
37. VOLUNTEER CENTRE TOWER HAMLETS
38. SYLHET DIVISIONAL WELFARE COUNCIL
39. BANGLA TOWN RESTAURANTS ASSOCIATION
40. SPITALFIELDS SMALL BUSINESS ASSOCIATION
41. BRICK LANE BUSINESS ASSOCIATION
42. BRICK LANE RESTAURATEURS ASSOCIATION
43. SPITALFIELDS MARKET ESTATE
44. OLD TRUMAN BREWERY
45. UPMARKET

46. STREET MARKETS (TOWER HAMLETS)
47. OLD SPITALFIELDS MARKET
48. EAST END TRADES GUILD
49. TAJ STORES
50. THE VIBE BAR
51. COMMERCIAL TAVERN P.H.
52. TEN BELLS P.H.
53. PRINCESS ALICE P.H.
54. PRIDE OF SPITALFIELDS P.H.
55. WATER POET P.H.
56. DUKE OF WELLINGTON P.H.
57. THE BRICK LANE JAMME MASJID TRUST
58. HEAD IMAM OF THE JAMME MASJID
59. CHRIST CHURCH PAROCHIAL CHURCH COUNCIL
60. RECTOR OF CHRIST CHURCH
61. SANDY'S ROW SYNAGOGUE
62. SPITALFIELDS MUSIC
63. CHRIST CHURCH SCHOOL
64. EAST END COMMUNITY SCHOOL
65. HEALTH E1 (HOMELESS MEDICAL CENTRE)
66. COUNCILLOR GULLAM ROBANNI (SPB)
67. COUNCILLOR SULUK AHMED (SPB)
68. COUNCILLOR JOHN PIERCE (WEAVERS)
69. COUNCILLOR ABDUL CHUNU MUKIT (WEAVERS)
70. SPITALFIELDS LIFE
71. HOPETOWN HOSTEL
72. SPITALFIELDS SAFER NEIGHBOURHOOD TEAM

4. EXAMPLE LETTERS AND CORRESPONDENCE TO STAKEHOLDER LIST

From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 15 June 2014 01:33
To: 'Jason@trumanbrewery.com'
Subject: Spitalfields Neighbourhood Planning Forum
Importance: High

Dear Jason

As a local stakeholder or representative of a local organisation you have been invited to attend a consultation meeting about the establishment of a *Neighbourhood Planning Forum* in the Spitalfields area.

Since 2011 local communities such as ours have been empowered under the *Localism Act* to set up 'Neighbourhood Planning Forums'. These forums are official bodies legally empowered to create enforceable planning policies of their own in their local areas. In essence a *Neighbourhood Planning Forum* would empower the local communities of Spitalfields to have a far greater say over future planning and development matters. Many Neighbourhood Planning Forums have been successfully established across London; one of the most recent has been in 'East Shoreditch' which is an area similar in many ways to ours around Redchurch Street, the Boundary Estate and Arnold Circus.

In November 2013, a joint committee of members drawn from the Spitalfields Society, the Spitalfields Community Group and the Attlee Youth & Community Centre was formed to work together on an interim basis on an application for 'Forum & Area Designation' to Tower Hamlets Council. Since then we have liaised with government agencies as well as local planning officers and, subsequently, have prepared a draft constitution and a neighbourhood area proposal which we think future planning policies drafted by a Neighbourhood Planning Forum in Spitalfields should cover.

As part of the ongoing consultation process on these proposals we are actively seeking the advice, guidance and support of as many local organisations and stakeholders as possible. As such, we are inviting almost eighty local organisations and groups based in Spitalfields to a consultative event on 21 July where they can look at the proposed neighbourhood forum constitution and area plan and consider putting their names forward as prospective forum members.

As a local organisation or stakeholder we therefore hope you can come to the:

Stakeholders Consultation Event at the Attlee Centre (5 Thrawl Street, E1 6RT),
on
Monday 21 July 2014 from 6.30pm.

We want to apologise for the fact that our proposed meeting is during Ramadan. As volunteers and with a deadline set by the Council (whereby we have to submit our application for 'designation' before 1st September) we really did not have a choice and we appreciate the timing is not ideal. If you really cannot come but are still interested in the initiative please do get in touch with us because we can keep you informed as well as answering any questions which you may have in other ways.

Finally, we would like to take this opportunity to formally invite you to become a prospective *Member* of the Spitalfields Neighbourhood Planning Forum now. If you would be interested in being a full member of the forum either individually or on behalf of an organisation you represent then please complete the online application form which can be found here:

Please take a look at our draft website where you can find further information: <http://www.spitalfieldsforum.org.uk/>

Yours sincerely,

David Donoghue

Chairman

Interim Steering Group: Spitalfields Neighbourhood Planning Forum

Map of the Proposed Neighbourhood Planning Area



From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
To: Stakeholder List
Sent: 22 June 2014 13:24
Subject: Spitalfields: Local Consultation
Importance: High

Dear Spitalfields Stakeholder

Last week an email was sent out to about eighty local stakeholders and representatives of local organisations letting them know about the efforts being made to establish a *Neighbourhood Planning Forum* in Spitalfields.

If you received that email, or are receiving this one, then you have been identified as one of the key persons or organisations in Spitalfields whose involvement is really important for this project to be a success and, as such, you are invited to attend a formal *consultation meeting* regarding the establishment of a *Neighbourhood Planning Forum* for Spitalfields.

It is really important for as broad a range of local stakeholders to attend this consultation meeting as possible. This is because the organisers need to hear the views of a diverse range of people like you and to see if they have your support in this project; both these things are required for this historic and ambitious initiative to be a success.

Stakeholders Consultation Event

at the **Attlee Centre** (5 Thrawl Street, E1 6RT), on

Monday 21 July 2014 from 18:30-20:00.

So if you can attend the consultation meeting - on **July 21st from 6.30pm at the Attlee Centre** – then please RSVP by sending an email reply to the sender of this notice (info@spitalfieldsforum.org.uk) with a brief note saying whether or not you or some other person representing your group can come. This will be most useful in helping us gauge an idea of the numbers we should prepare for.

At the consultation meeting there will be maps and plans, further written information, presentations on what neighbourhood planning powers under the Localism Act could mean for us, opportunities to ask questions and give us your views, as well as tea and other light refreshments. The meeting is expected to last for an hour and a half.

After the conclusion of the meeting those in attendance will be **invited to become prospective members** of the *Spitalfields Neighbourhood Planning Forum*.

However, if at this stage you feel that you would like to become a prospective forum member but for whatever reason you are not able to attend the meeting on July 21st then you **can become a forum member right now** by completing the short online application form found here: <http://www.spitalfieldsforum.org.uk/membership/>

If you would like to know further information about the initiative to establish a *neighbourhood planning forum* then please take a look at our draft website where you can find lots of useful information: <http://www.spitalfieldsforum.org.uk>

Thank you very much for your time and on behalf of the Interim Steering Group we look forward to welcoming you at the consultation meeting.

Yours sincerely,

David Donoghue
Chairman
Interim Steering Group: Spitalfields Neighbourhood Planning Forum

Map of the Proposed Neighbourhood Planning Area



From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 07 July 2014 10:01
To: Stakeholder List
Subject: Neighbourhood Forum: Stakeholder & Public Consultations
Importance: High

Dear Spitalfields Stakeholder

A couple of weeks ago an email was sent out to you and about eighty other local stakeholders and representatives of local organisations providing information about the efforts being made to establish a *Neighbourhood Planning Forum* in Spitalfields.

This email is following up on that one and is letting you know how things are continuing to move forwards; very soon all local residents and business persons will all be receiving information about the initiative delivered directly to their doors.

I attach a PDF copy of that leaflet with this email (titled: "Your Future – Your Spitalfields"). The leaflet explains the initiative and directs members of the public to a public consultation event.

As you will see from the leaflet we plan to have two consultation events; the first is a **Stakeholders' Consultation** event which YOU are invited to attend. This will be held at the Attlee Centre (5 Thrawl Street) on Monday 21st July at 18:30 prompt. The second meeting which the leaflet is all about is a **Public Consultation** event on 4th August at 18:30 at the same venue. The process of inviting local residents and business people to the Public Consultation event will soon begin when the leaflets start to be delivered, therefore, if you live locally, it is possible you will eventually receive invitations to both meetings; one by email in your role as a stakeholder (for the meeting on July 21st) and another by hand delivery of the leaflet as a member of the public, inviting you to attend the meeting on August 4th. You are welcome to go to both meetings but we think it would be more productive for the identified local stakeholders and representatives to come to the meeting on 21st July which will be tailor-made for them and an opportunity for you to meet other local stakeholders. If you will be attending please RSVP and let us know.

We believe it is really important for as broad a range of local stakeholders like yourself to attend the Stakeholders' Consultation meeting as possible because we need to hear the views of a diverse range of local groups and organisations and to see if we have your support in this project. So please make sure you attend:

Stakeholders Consultation Event

at the Attlee Centre (5 Thrawl Street, E1 6RT), on

Monday 21 July 2014 from 18:30-20:00.

If you cannot attend the meeting on 21st July then you are welcome to attend the **Public Consultation** event on 4th August instead and your capacity as a stakeholder will be noted.

At both the consultation events there will be maps and plans, further written information, presentations on what neighbourhood planning powers under the Localism Act could mean for us, opportunities to ask questions and relate your

views, as well as tea and other light refreshments. The meeting is expected to last for an hour and a half.

After the conclusion of the meeting those in attendance will be invited to become prospective members of the *Spitalfields Neighbourhood Planning Forum*.

However, if at this stage you feel that you would like to become a prospective forum member but for whatever reason you are not able to attend the meeting on July 21st then you can become a forum member right now by completing the short online application form found here: <http://www.spitalfieldsforum.org.uk/membership/>

If you would like to know further information about the initiative to establish a *neighbourhood planning forum* then please take a look at our draft website where you can find lots of useful information: <http://www.spitalfieldsforum.org.uk>

Thank you very much for your time and on behalf of the Interim Steering Group we look forward to welcoming you at the consultation meeting.

Yours sincerely,

David Donoghue

Chairman

Interim Steering Group: Spitalfields Neighbourhood Planning Forum

Map of the Proposed Neighbourhood Planning Area



From: Jason Zeloof [mailto:jason@trumanbrewery.com]
Sent: 07 July 2014 10:33
To: info@spitalfieldsforum.org.uk
Subject: RE: Neighbourhood Forum: Stakeholder & Public Consultations

Hi David

Hope you had a nice weekend.

Thank you for this and other emails on this. I'll be there, looking forward to seeing you there.

Best

Jason

From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 18 July 2014 17:19
To: Stakeholder List
Subject: Final Reminder: Neighbourhood Forum: Stakeholder Consultation
Importance: High

Dear Spitalfields Stakeholder

This is a final reminder that the **Stakeholders' Consultation** event which **YOU** are invited to attend is happening this coming **Monday 21st July**.

This important local event will be held at the Attlee Centre (5 Thrawl Street) at 18:30 prompt. There will also be a second consultation meeting to which all local residents and business persons (a wider group) are presently in the process of being invited to and which is happening on 4th August at 18:30 at the same venue. You are most welcome to attend either or both meetings but we would prefer it if you, as a local stakeholder, could make the first meeting on 21 July (this Monday) your main priority.

We believe it is really important for as broad a range of local stakeholders like yourself to attend the Stakeholders' Consultation meeting as possible because we need to hear the views of a diverse range of local groups and organisations and to see if we have your support in this project. So please make sure you attend:

Stakeholders Consultation Event
at the **Attlee Centre** (5 Thrawl Street, E1 6RT), on
Monday 21 July 2014 from 18:30-20:00.

At both the consultation events there will be maps and plans, further written information, presentations on what neighbourhood planning powers under the Localism Act could mean for us, opportunities to ask questions and relate your

views, as well as tea and other light refreshments. We are seeking your views on aspects of the neighbourhood forum designation application. The meeting is expected to last for an hour and a half.

After the conclusion of the meeting those in attendance will be invited to become prospective members of the *Spitalfields Neighbourhood Planning Forum*.

However, if at this stage you feel that you would like to become a prospective forum member but for whatever reason you are not able to attend the meeting on July 21st then you can become a forum member right now by completing the short online application form found here: <http://www.spitalfieldsforum.org.uk/membership/>

If you would like to know further information about the initiative to establish a *neighbourhood planning forum* then please take a look at our draft website where you can find lots of useful information: <http://www.spitalfieldsforum.org.uk>

Thank you very much for your time and on behalf of the Interim Steering Group we look forward to welcoming you at the consultation meeting.

Yours sincerely,

David Donoghue
Chairman

Interim Steering Group: Spitalfields Neighbourhood Planning Forum

Map of the Proposed Neighbourhood Planning Area



From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 01 August 2014 14:26
To: Stakeholder List
Subject: Spitalfields Consultations
Importance: High

Dear Spitalfields Stakeholder

I am writing to you to express our thanks for coming to the Spitalfields Neighbourhood Planning Forum stakeholders' consultation event at the Attlee Centre on 21st July. We thought the meeting was a great success and were thrilled to see such a good turn out from local organisation and business representatives.

Many of you have also completed and returned forum membership forms and we thank you for that.

I would also like to take this opportunity to invite you to the second consultation meeting we are holding on this coming Monday. This meeting is the one all local residents and business operators have been invited to attend via the delivery of 2,500 copies of our leaflet *Your Future-Your Spitalfields* through their letterboxes over the past couple of weeks.

Spitalfields Public Consultation Meeting
Monday 4th August 2014
Starting at 18:30 prompt

If you have got a forum membership form which you have completed and need to return please let us know and someone from the ISG will come and collect it directly from you. Alternately you could scan/photo the document and email it to info@spitalfieldsforum.org.uk. Another alternative would be to drop it into the Attlee Centre (5 Thrawl Street, E1 6RT).

If you have any questions regarding forum membership or any aspect of the forum please do not hesitate to let us know.

Yours sincerely

David Donoghue
Chairman
Interim Steering Group: Spitalfields Neighbourhood Planning Forum

From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 06 August 2014 13:38
To: Members List
Cc: 'Lorraine Hart'
Subject: Inaugural Meeting of the SNPF
Importance: High

Dear Forum Member

If you are receiving this email it is because you have pledged to become a Member of the prospective **Spitalfields Neighbourhood Planning Forum** either in your own right as a local resident or business operator or because you will be representing an organisation that is based in the Spitalfields area.

On behalf of the *Interim Steering Group* may I therefore take this opportunity to offer you our thanks for the support you have shown us by agreeing to become forum members and for your continued enthusiasm during what promises to be an exciting and formative time in our beloved neighbourhood.

The public consultation process has now concluded and by all accounts it was a great success. We are confident that a robust application for formal designation can now be submitted to Tower Hamlets for approval.

However, **before that can happen** the Spitalfields Neighbourhood Planning Forum (SNPF) must hold its **Inaugural General Meeting** and formally adopt the Constitution and the Neighbourhood Area. Forum Members at this meeting will also be required to elect a Committee of between nine and thirteen members who will manage the day to day affairs of the SNPF over the next twelve months. Every forum member is entitled to take part in the meeting and to stand and vote in the election for the Committee.

If you know someone who is eligible for membership and would like to join the forum then *please* bring them with you to this meeting where they will be able to sign up to become a forum member on the night.

What happens next?

The crucial Inaugural General Meeting is being held on **Monday 18th August** at the Attlee Centre (5 Thrawl Street, E1 6RT) and will be starting at 18:30 prompt. Please do everything you can to be at this meeting because it is essential for it to be quorate.

Agenda

- 1. Welcome and Explanation of the Purpose of the Meeting**
- 2. Membership – agreement of current members - all take away form to invite others to join.**
- 3. Adoption of the Constitution - ask for any amendments, consider any if proposed, agree a final version**
- 4. Adoption of the Neighbourhood Area - agree (we are not proposing to amend as it has been subject of consultation and meets LBTH requirements)**
- 5. Election of the Committee – nominations will be received from the floor.**
- 6. Thanks and close**

Because this is an inaugural meeting and there are no pre-existing officers it will be chaired by Lorraine Hart who is our independent advisor.

Should you have any questions or queries about any aspect of this process please do not hesitate to write: info@spitalfieldsforum.org.uk. It would also be helpful at this stage if you could let me know if for any reason you cannot come.

Yours sincerely

James Frankcom

Communication and Membership Secretary

Interim Steering Group: Spitalfields Neighbourhood Planning Forum

From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 13 August 2014 13:28
To: Members List
Subject: Inaugural Meeting of the SNPF
Importance: High

Dear Forum Member

If you are receiving this email it is because you have pledged to become a Member of the prospective **Spitalfields Neighbourhood Planning Forum** either in your own right as a local resident or business operator or because you will be representing an organisation that is based in the Spitalfields area.

On behalf of the *Interim Steering Group* may I therefore take this opportunity to offer you our thanks for the support you have shown us by agreeing to become forum members and for your continued enthusiasm during what promises to be an exciting and formative time in our beloved neighbourhood.

The public consultation process has now concluded and by all accounts it was a great success. We are confident that a robust application for formal designation can now be submitted to Tower Hamlets for approval.

However, **before that can happen** the Spitalfields Neighbourhood Planning Forum (SNPF) must hold its **Inaugural General Meeting** and formally adopt the Constitution and the Neighbourhood Area. Forum Members at this meeting will also be required to elect a Committee of between nine and thirteen members who will manage the day to day affairs of the SNPF over the next twelve months. Every forum member is entitled to take part in the meeting and to stand and vote in the election for the Committee.

If you know someone who is eligible for membership and would like to join the forum then *please* bring them with you to this meeting where they will be able to sign up to become a forum member on the night.

What happens next?

The crucial Inaugural General Meeting is being held on **Monday 18th August** at the **Attlee Centre (5 Thrawl Street, E1 6RT)** and will be starting at 18:30 prompt. Please do everything you can to be at this meeting because it is essential for it to be quorate.

Agenda

1. Welcome and Explanation of the Purpose of the Meeting
2. Membership – agreement of current members - all take away form to invite others to join.
3. Adoption of the Constitution - ask for any amendments, consider any if proposed, agree a final version
4. Adoption of the Neighbourhood Area - agree (we are not proposing to amend as it has been subject of consultation and meets LBTH requirements)
5. Election of the Committee – nominations will be received from the floor.
6. Thanks and close

Because this is an inaugural meeting and there are no pre-existing officers it will be chaired by Lorraine Hart who is our independent advisor.

Should you have any questions or queries about any aspect of this process please do not hesitate to write: info@spitalfieldsforum.org.uk. It would also be helpful at this stage if you could let me know if for any reason you cannot come.

Yours sincerely

James Frankcom

Communication and Membership Secretary

Interim Steering Group: Spitalfields Neighbourhood Planning Forum

From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 14 August 2014 11:45
To: Members List
Subject: Update: Inaugural Meeting of the SNPF
Importance: High

Dear Forum Member

This email is a reminder that the Inaugural General Meeting of the Spitalfields

Neighbourhood Planning Forum (SNPF) is being held on **Monday**
18th August at the **Attlee Centre (5 Thrawl Street, E1 6RT)** and will be starting at 18:30 prompt. Refreshments will be provided.

The purpose of the meeting is to achieve three things:

1. Formally adopt the Constitution
2. Formally adopt the Neighbourhood Area
3. Elect a Committee of between nine and thirteen members who will manage the day to day affairs of the SNPF over the next twelve months

Every forum member who is present at the meeting is entitled to take part in the meeting and to stand and vote in the election for the Committee. All forum members being equal.

AGENDA OF THE INAUGURAL GENERAL MEETING OF THE SNPF

1. Welcome and Explanation of the Purpose of the Meeting
2. Membership – agreement of current members (eligible persons may join on the night)
3. Adoption of the Constitution - ask for any amendments, consider any if proposed, agree a final version
4. Adoption of the Neighbourhood Area - agree (we are not proposing to amend as it has been subject of consultation and meets LBTH requirements)
5. Election of the Committee – nominations will be received from the floor.
6. Thanks and close

On behalf of the *Interim Steering Group* may I take this opportunity to offer you our thanks for the support you have shown us by agreeing to become forum members and for your continued enthusiasm during what promises to be an exciting and formative time in our beloved neighbourhood. The public consultation process has now concluded and by all accounts it was a great success. We are confident that a robust application for formal designation can be submitted to Tower Hamlets for their approval in due course.

If you know someone who is eligible for membership and would like to join the forum then *please* bring them with you to this meeting where they will be able to sign up to become a forum member on the night.

Please also take this time to consider standing for the Committee.

The Committee needs people who have time and energy to devote to it and would 'bring something to the table'. Committee meetings will probably take place about once a month and there may well be working groups formed by the Committee which Committee members will need to support. **Having strong opinions is not enough; the Committee needs people who can commit to attending its meetings and have experience or expertise which they can contribute to the process of writing a neighbourhood plan.** The Committee also needs a range of voices and viewpoints. **Sceptics are welcome.** The Committee needs strong representation from local business, residents and local organisations alike.

Because this is an inaugural meeting and there are no pre-existing officers it will be chaired by Lorraine Hart who is the independent advisor appointed to us by Locality (an agency of the Department for Communities and Local Government). The Speaker of Tower Hamlets Council, Cllr. M. Abdul Mukit MBE, has said he will be attending the meeting.

Should you have any questions or queries about any aspect of this process please do not hesitate to write: info@spitalfieldsforum.org.uk. It would also be helpful at this stage if you could let me know if for any reason you cannot come.

Best regards

James Frankcom

Communication and Membership Secretary

Interim Steering Group: Spitalfields Neighbourhood Planning Forum

From: Spitalfields Neighbourhood Forum [mailto:info@spitalfieldsforum.org.uk]
Sent: 13 August 2014 10:04
To: Jason Zeloof
Cc: 'David Donoghue'; 'Jon Shapiro'
Subject: multiple membership
Importance: High

Dear Jason

I am writing to you because seven people working for the Old Truman Brewery applied for membership of the Spitalfields Neighbourhood Planning Forum yesterday. You joined the forum yourself several weeks ago and are already a confirmed member of the forum on behalf of the Old Truman Brewery.

The additional Old Truman Brewery applications we received yesterday came from:

[SEVEN NAMES REDACTED]

My first duty is to thank you and all your staff for this great show of support because it is really encouraging to witness such enthusiasm coming from people who work at the Old Truman Brewery. Nevertheless, it is my slightly sad task to let you know that according to our Constitution each business operator may only have one vote. A "business operator" refers to the business entity itself (e.g. Old Truman Brewery) rather than any number of persons employed by that business. Under Article 6(d) there is provision for business operators to appoint up to two persons who would represent the business on the neighbourhood planning forum – but they would only exercise one vote on behalf of the business entity. The purpose of this is so busy people like yourself are able to nominate a secondary person who might attend those meetings where you could not while the principle of equality between business, residential and organisational members would remain true.

As such, would you be able to let me know which of the people listed above would be your nominated secondary representative on the neighbourhood planning forum who could attend meetings in your place when you were unable to come yourself.

Once again, thank you very much indeed for all the support you have shown us and we hope to see you and/or your secondary representative at the Inaugural Meeting of the Spitalfields Neighbourhood Planning Forum at the Attlee Centre on Monday 18 August.

With best regards

David Donoghue
Chairman
Interim Steering Group: Spitalfields Neighbourhood Planning Forum

From: Jason Zeloof [mailto:jason@trumanbrewery.com]
Sent: 15 August 2014 11:24
To: info@spitalfieldsforum.org.uk

Cc: 'David Donoghue'; 'Jon Shapiro'
Subject: RE: multiple membership

Hi David

I hope you are well, and thank you for the email.

I note your comment that each business operator may appoint up to two persons to represent that business operator. Thank you very much for this clarification.

If I could also clarify that there are a number of different and distinct businesses within the Old Truman Brewery which are permitted to use the @trumanbrewery.com email suffix. I would also like to make it clear the fact that different people work at the Old Truman Brewery does not mean that they work at the same business operator. That being said from your email of 13 August there do seem to have been some doubling up where more than one member of the same business operator have applied to be members. I will check and request of the different business operators that I know wish to join the forum make it clear what business operator they are applying on behalf of.

For further clarity I confirm that I joined the Forum representing Zeloof LLP which owns part of the Old Truman Brewery site. I have not yet nominated a second person to represent Zeloof LLP.

Looking forward to seeing you on Monday 18 August.

As a separate note, I received your voicemail of early evening yesterday. Apologies for not having called back just yet, I have been very busy and have been in and out of the office since then. I will give you a call as soon as I can later today.

Best

Jason

YOUR FUTURE — YOUR SPITALFIELDS

SPITALFIELDS NEIGHBOURHOOD PLANNING FORUM

Why the Neighbourhood Forum matters & how you can get involved



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4TH AUGUST
PUBLIC CONSULTATION MEETING
ATTLEE CENTRE, 5 THRAWL STREET, E1 • 6.30PM



THE FORUM IS FOR US ALL — GET INVOLVED!

You are invited to attend a public consultation meeting for local residents and business persons at

Attlee Centre, 5 Thrawl Street, E1 6RT
on Monday 4 August from 6.30pm prompt.

At this meeting you can look at our proposed forum constitution and neighbourhood area map and decide if you would like to become a prospective member of the neighbourhood planning forum.

Find out more on our website and make your views count via the questionnaire there or opposite.

www.spitalfieldsforum.org.uk

Please get in touch if you would like to get more involved or can help in any way with reaching everyone in the area. You can contact us via the website or by email.

info@spitalfieldsforum.org.uk



WHAT IS THE SPITALFIELDS NEIGHBOURHOOD PLANNING FORUM?

Under the new Localism Act, communities like ours are encouraged to set up neighbourhood planning forums.

Amenity groups, residents' organisations, local associations and individuals in Spitalfields have already come together to consider plans to establish a Spitalfields Neighbourhood Planning Forum, covering broadly the Brick Lane and Commercial Street areas. We will soon be applying for formal designation to Tower Hamlets Council.

WHAT CAN A NEIGHBOURHOOD PLANNING FORUM DO?

Once the forum has been formally designated we can start putting together a neighbourhood plan which looks at the future development of our neighbourhood. We can identify "community assets" in need of protection and act as "neighbourhood developers" stipulating building use and writing planning policies on issues such as pedestrianisation, heritage conservation and site allocation. We can even review existing parking arrangements and incorporate issues like transport, maximum new building heights and the environment into our plan.

Once drafted, a Spitalfields Neighbourhood Plan would be checked by independent assessors before being put before the people of Spitalfields for their approval in a local referendum. If approved the plan would then remain in place for fifteen years.

WHY HAVE A NEIGHBOURHOOD FORUM IN SPITALFIELDS?

- » It is a golden opportunity for the Spitalfields community to create a vision for Spitalfields' future
- » We can take proactive steps to protect the things we love most about our neighbourhood and obtain substantial control over the type of planning proposals which are approved in the future
- » No one knows this area better than the people who live and work in it, so we should be the ones to decide how it should develop
- » We want to make sure that Spitalfields' historic heritage, unique cultural mix and precious green spaces are defended, whilst also looking at innovative ways to improve it as a place in which to live and work.

SPITALFIELDS QUESTIONNAIRE

ABOUT SPITALFIELDS

Please provide an example of something in Spitalfields you would like to keep.

Please provide an example of something you would like to change.

Please provide an example of something you think Spitalfields needs

Any other comments or suggestions.

ABOUT YOU

Full postcode:

Gender:
(Please circle)

Male

Female

Age:
(Please circle)

Under 16

16-25

26-45

46-65

66-80

Over 80

I am:
(Please circle)

A resident

Work in Spitalfields

Other

I would like to be kept informed by, or be more involved with, the Spitalfields Neighbourhood Forum:

Yes

(Please tick)

My name:

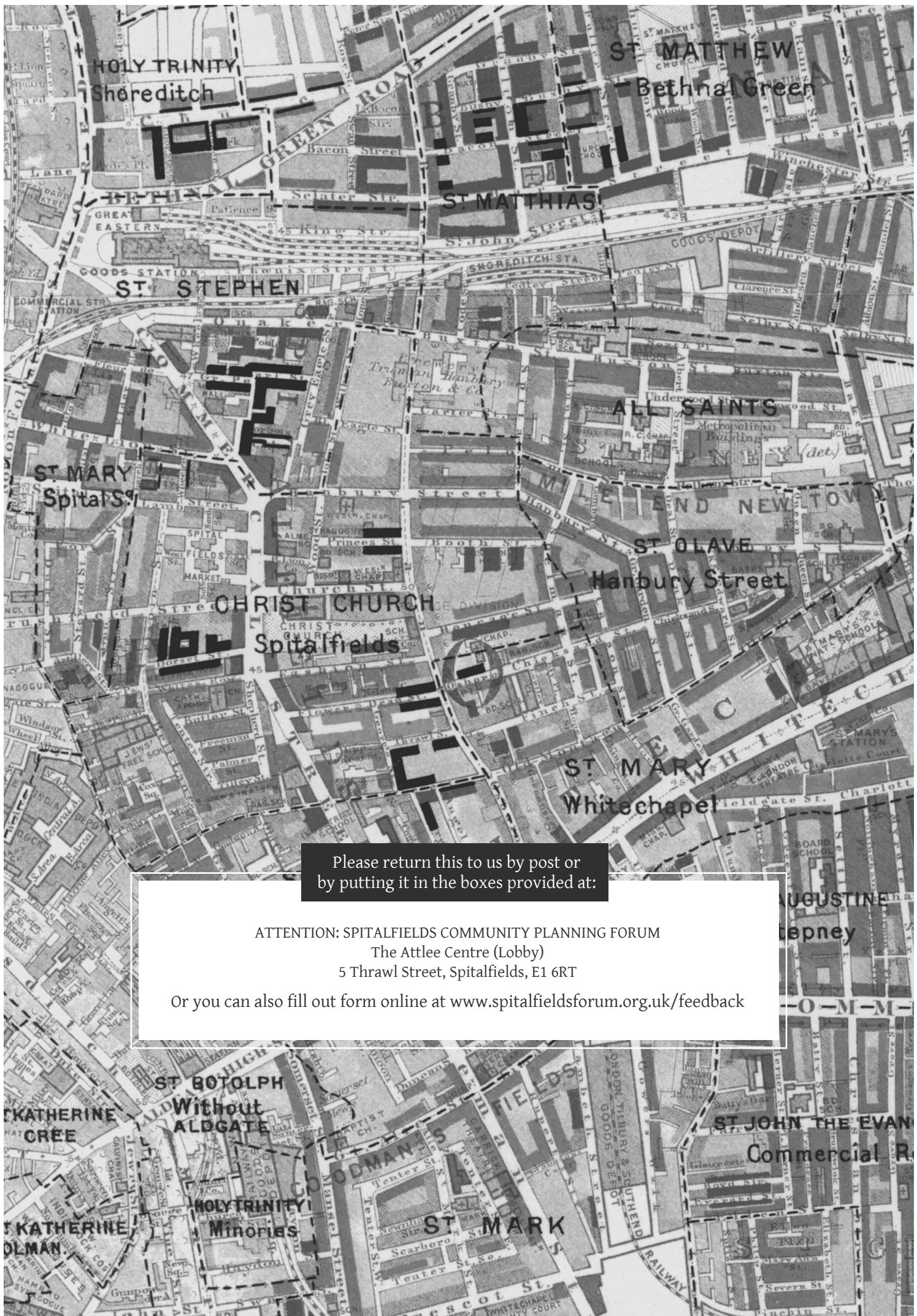
Email:

Telephone:

Address:

Post code:

I can help with:



Please return this to us by post or
by putting it in the boxes provided at:

ATTENTION: SPITALFIELDS COMMUNITY PLANNING FORUM
The Attlee Centre (Lobby)
5 Thrawl Street, Spitalfields, E1 6RT
Or you can also fill out form online at www.spitalfieldsforum.org.uk/feedback

6. LIST OF ATTENDEES AT STAKEHOLDER CONSULTATION MEETING (21 JULY 2014)

1. Kate Aspinall, Cloisters Residents' Association
2. Hilary & Eric Bagshaw, Cloisters Residents' Association
3. Tim Barrett
4. Sgt. Louisa Bradford, Metropolitan Police Service
5. Cat Cox, Burhan Uddin House Tenants' Association
6. Sara Crofts, Society for the Preservation of Ancient Buildings (SPAB)
7. David Donoghue, The Spitalfields Society (Chair of Meeting)
8. Chris Dyson, The Spitalfields Society
9. James Frankcom, LBTH Mayor's Community Champion Coordinator
10. Paul Godfrey, East End Preservation Society
11. Paul Johnston, Spitalfields Community Group
12. Fahima Khan, Health E1
13. Naseem Khan, East Shoreditch Neighbourhood Planning Forum
14. Tarik Khan, Soul F.C.
15. Oliver Leigh-Wood, The Spitalfields Trust
16. Michael Myers, Spitalfields Market Residents Group
17. Mike Nicholas, Friends of Mallon Gardens
18. Brian Noone, Cloisters Residents' Association
19. Cllr. John Pierce, LBTH Weavers Ward Councillor
20. Matt Piper, Spitalfields Community Group
21. Lindy Pyrah, The Spitalfields Society
22. Tania Shaikh, Attlee Youth & Community Centre
23. Jon Shapiro, Tower Hamlets Police & Community Safety Board
24. Emma Shavick, Friends of Mallon Gardens
25. Christine Whaite, Friends of Christ Church
26. Jason Zeloof, The Old Truman Brewery

SNPF: CONSULTING MEETING: 21 JULY 2014 HELD AT ATTLEE CENTRE

REGISTRATION / SIGN IN

NAME	ORGANISATION / BUSINESS	EMAIL	POST CODE	SIGNATURE
1. Louise Broadford	MPS	Louise.broadford@met.police.uk		
2. Oliver Leigh-Wood	The Spitalfields Trust	spitalfields-trust@hotmail.com		
3. SARA CROFTS	SPAB	sara@spab.org.uk	E1 6DY	
4. CHRISTINE WHATE	Resident Friends CCS	christine@whate.co.uk	E1 6BT	
5. Tania Shaikh	Atlix Centre	tania.shaikh@atlix.co.uk	E1 6RT	
6. James Fankem	Spitalfields Society	james@fankem.co.uk		
7. FAI KHAN	HEALTH & MEDICAL CENTRE	f.khan@fshen.co.uk	E1 6RU	
8. JASON ZECOUT	TRUMAN BREWERY	JASON@TRUMANBREWERY.COM		
9. MATT PIPER	SCG	MP.PIPER07@gmail.com	G16AE	
10. MICHAEL MYERS	SMITH ART RES' GROUP	MICHAELMYERS@BT.COM	E1 6EA	
11. TARIK KHAN	SOUL	Tarik.khan@hotmail.com	E1 5LA	
12. Hilary & Eric DASHMAN	CRA	CRA@dsl.pipex.com	E1 6EB	
13. BRIAN NOONE	Cherry Row	BRIANJNOONE@bt.com	E1 6FD	
14. Kati Apinall	Clouster	Katherine.apinall@gmail.com	E1 6EB	
15. Ian Gray		misterpaulgray@gmail.com	E1 5NF	
16. CW John Vere	CBTH	john.veree@shadings.org.uk		
17. CAP COX	Bulby Uddi/keeta	cap.cox@btinternet.com	E1 6RA	
18. CHRIS DYSEN	SPITALFIELDS SOCIETY	CHRIS.DYSEN@CHRISDYSEN.CO.UK		
19. TIM BARRETT	N/A	timbar1503@gmail.com	E1 7EB	
20. EMMA SHAVICK	RESIDENT	emmashavick@gmail.com	E1 6LP	



NAME org/Business Email Post code Signature















21.	N J Khan	ESMPF		E27CY WJKLW	
22.	Mike Nichols	Friends of	mike.nicholas	E16LP	
23.		Mailon Gardens	plhamosreech.org.uk		
24.	David Ponnoghue	Resident	dauiddonoghue.2003	E16QL	
25.			@yahoo.com		
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7. LIST OF ATTENDEES AT PUBLIC CONSULTATION MEETING (4 AUGUST 2014)

1. Sara Bainbridge, Cloisters Residents' Association
2. Donna DeWick, The Spitalfields Society
3. David Donoghue, The Spitalfields Society (Chair of Meeting)
4. Tim Elliott
5. Peter Farnham, London Borough of Tower Hamlets
6. James Frankcom, LBTH Mayor's Community Champion Coordinator
7. Jazelle Francis, London Lifestyle Lounge
8. Sophie Hall-Thompson, London Borough of Tower Hamlets
9. Karen Hart, Toynbee Hall
10. Lorraine Hart, Community Land Use
11. Nora Heard
12. Murselin Islam, Spitalfields Housing Association
13. Paul Johnston, Spitalfields Community Group
14. Krissie Nicolson
15. Yoann Personne
16. Josephine Pletts, Brown and Pletts LLP
17. Lindy Pyrah, The Spitalfields Society
18. Luisa Robbez Masson
19. Sue Rowland
20. Assia Schuhmann
21. Tania Shaikh, Attlee Youth & Community Centre
22. Jon Shapiro, SPIRE, Tower Hamlets Police & Safety Board
23. Santokh Kaulder
24. Philip Vracas, Parish Clerk, Christ Church Spitalfields
25. Mhairi Weir, Spitalfields City Farm
26. Charlie de Wet, Huguenots of Spitalfields
27. Cllr. Andrew Wood, LBTH Canary Wharf Ward Councillor

SNPF: CONSULTATION MEETING: 4 AUGUST 2014 HELD AT ATTLEE CENTRE

REGISTRATION / SIGN IN

	NAME	RESIDENT/ORGANISATION / BUSINESS	EMAIL	POST CODE	SIGNATURE
1.	PETER FARNHAM	LBPM	peter.farnham@wandle.warcs.gov.uk	E14 2UG	
2.	SOPHIE HALL-THOMPSON	LBTH	sophie.hallthompson@barnhamlets.gov.uk	E14 2BB	
3.	LORRAINE HART	CLM	Lorraine.wcl@org.uk	E1W 2PA	
4.	Sue Rowland	Resident	sue@surowland.co.uk	E1 6PF	
5.	SARILE FRANCIS	LONDON LIFESTYLE LOUCC	francis@londonlifestyle.com	E1 5L	
6.	SANTAM KAULDER	RESIDENT / PLANNER	Santam.Kaulder@me.com	E1 5LP	
7.	Muneha Islam	Resident's Officer	Spitfields Housing AFB	E1 6SW	
8.	KAREN HART	PROJECT DEVELOPMENT MANAGER	TOYNBEE HALL	E1	
9.	Josephine Futh	Brown & Futh LLP	jo@phinedbrownandfuth.co.uk	E1 6AL	
10.	Yvonne Personne	Resident	Ypersonne@ud.ac.uk	E1 6NQ	
11.	Donna Dewick	Resident	donna.dewick@gmail.com	E1 6BT	
12.	Andrew Wood	LBTH Councillor	andrewwood17@me.com	E14 3UQ	
13.	Philip Vices	Parish Clerk		E1 6QR	
14.	Conor McManon	RESIDENT	conorcm@me.com	F1 5JP	
15.					
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	NAME	RESIDENT / ORGANISATION / BUSINESS	EMAIL	POST CODE	SIGNATURE
21.	NOVA HEARD	Resident	nahernd4@peboe.co.uk	E1 6EB	
22.	WISA ROBBER-MASSON	Resident	LM3001@gmail.com	E1 6NQ	
23.	SARA SANBLIGHT	Resident	bainbridge.sara@gmail.com	E1 7TD	
24.	Shirley de Wit	Resident	shirley.sparks@talktalk	E1 6QE	Shirley de Wit
25.	TIM ELLIOTT	Resident	telliott@nec.com	E1 7NN	
26.	NOVA HEARD				
27.	MHARI WEIR	BUSINESS/CHARITY	mhairi@spitelfieldsociety.com	E1 5AL	MARIAN
28.	Krisie Nicolson	Resident / Organisation	Krisie@tradescompass.co.uk	E1 6LS	
29.	ASSIA SCHUHMAN	Resident	assiakasmi@mail.ru	E1 5LB	A.S. Schuhman
30.					
31.					
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8. LIST OF ATTENDEES AT INAUGURAL GENERAL MEETING OF THE SPITALFIELDS NEIGHBOURHOOD PLANNING FORUM (18 AUGUST 2014)

1. Kate Aspinall, resident
2. Tim Barrett, resident
3. Fay Cattini, The Spitalfields Society
4. Adina Cazacu, Cafe 1001
5. Sara Crofts, Society for the Preservation of Ancient Buildings
6. David Donoghue, resident (Acting Chair of Meeting)
7. James Frankcom, resident
8. Jeremy Freedman, resident
9. Charles Gledhill, resident
10. Geena Hamo, resident
11. Iqbal Hussain, resident
12. Paul Johnston, Johnston Architecture Ltd.
13. Tarik Khan, SOUL
14. Martin Lane, resident
15. Ivaylo Manev, 93 Feet East (Old Truman Brewery)
16. Mike Myers, resident
17. Mike Nicholas, Friends of Mallon Gardens
18. Brian Noone, resident
19. Tim Oliver, resident
20. Pia Ovalle, Corbet Place Bar (Old Truman Brewery)
21. Heloise Palin, resident
22. Steve Paton, Truman Estates Ltd.
23. Josephine Pletts, Brown & Pletts LLP
24. Vee Power, The Boiler House Food Hall (Old Truman Brewery)
25. Lindy Pyrah, resident
26. Sassoon Raymond, Truman Estates Ltd.
27. Alphonso Rock, Old Truman Brewery Ltd.
28. Jon Shapiro, resident
29. Santokh Singh-Kaulder, resident
30. Jordon Taylor, Truman Markets
31. Andrew Turf, Old Spitalfields Market
32. Christine Whaite, Friends of Christ Church Spitalfields
33. Jason Zeloof, Zeloof LLP

SNPF: INAUGURAL MEETING: 18 AUGUST 2014 HELD AT ATTILLI CENTRE AT 6.30PM

REGISTRATION / SIGN IN





NAME	RESIDENT/ORGANISATION / BUSINESS	EMAIL	POST CODE	SIGNATURE
1. C SUSTHILL	RESIDENT	charlesgledhill@btinternet.com	E16 6QE	[Signature]
2. DAVID DONOGHUE	RESIDENT	david.donoghue2003@btinternet.com	E16 6AL	[Signature]
3. JON SHAPIRO	"	jon.shapiro@or.co.uk	E16 6DX	[Signature]
4. MIKE MYERS	"	mikemyers@bt.com	E16 6EA	[Signature]
5. JENEMY FREEDMAN	"	jenemyfreedman@hotmail.co.uk	E2 6DY	[Signature]
6. TIM O'CLIVER	"	timoliveruk@gmail.com	E1 7LQ	[Signature]
7. Brian Nune	Resident	BRIANNUNES@gmail.com	E1 6EB	[Signature]
8. Kate Aspinall	Resident	katherine.aspinall@gmail.com	E1 6EB	[Signature]
9. Geena Sama	"	904421@bt.com	"	[Signature]
10. Kathleen	residents.	34 Edda St	E16 6BT	[Signature]
11. Josphine Puro	Drum x runn LLP	josphine@brunnersoppletd.co.uk	E16 6AL	[Signature]
12. Adina Cozacy	cafe 1001	adina@cafe1001.co.uk	E16 6QL	[Signature]
13. JASON TROT	2000T LLP	JASON@TUMMINSRENEWEL.COM	"	[Signature]
14. Ivo Hanev	93 Feet Beer	shiftmanager@93feetbeer.com	E16 6AL	[Signature]
15. Sessa Puro	Blissgate Management	SaSabill@blissgatemanagement.com	E1	[Signature]
16. STEVE KATON	TRUMAN ESTATES LTD	steve@trumanbrewery.com	E16 6AL	[Signature]
17. Jordan Tylid	TRUMAN mchd's	Jordan@trumanbrewery.com	E16 6AL	[Signature]
18. Vee Power	The Biker House food hall	Vee@trumanbrewery.com	E1 6AL	[Signature]
19. PIA OVALLE	ROBERT PLACE	pia@trumanbrewery.com	"	[Signature]
20. Alphonso Rock	OTB Ltd.	Alphonso.rock82@gmail.com	E16 6AL	[Signature]

	NAME	RESIDENT/ORGANISATION / BUSINESS	EMAIL	POST CODE	SIGNATURE
21.	SARA CROFTS	SPAB	sara@spab.org.uk	E16DY	
22.	SANTOHA KHLOVA	RETIROENT	Santoha_khlova@me.com	E15LP	
23.	Lybad Hussain	Resident	lybad-hussain@btinternet.com	E16DE	
24.	Lindy Ayrton	Resident	Lindypp@gmail.com	E16DF	Lindy Ayrton
25.	James Frankum	Resident	jamesfrankum@gmail.com	E16SA	
26.	Fay Cathiri	Spikafelds Society	faycathiri@btinternet.com	E15LS	Fay Cathiri
27.	T. BARRETT	Duke of Wellington	timbar1503@9mail.com	E1	
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igbal - huss @ hotmail.co.uk

SNPF: INAUGURAL MEETING: 18 AUGUST 2014 HELD AT ATTLEBURY CENTRE AT 6.30PM

REGISTRATION / SIGN IN

	NAME	RESIDENT/ORGANISATION / BUSINESS	EMAIL	POST CODE	SIGNATURE
41.	C. WHATE	Resident, FCCS	christhe@whate.co.uk	E1 6BT	
42.	A. TURK	Oil Spill Risk, Mander	ANUPREND@PRISCAHALDINGS.CO	E1 6BT	
43.	Mike Nicholas	Resident	mike.nicholas@	E1 6LP	
44.		Friends of Mallett Gardens	hamousreck.org.uk		
45.	T. Khan	Resident, 27 Casson St	Tanikhan@hotmail.com		
46.	H. Palin	Resident 24 Warburg St	heloise.palin@icloud.com	E1 6AR	
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**9. LIST OF MEMBERS OF THE COMMITTEE OF THE SPITALFIELDS
NEIGHBOURHOOD PLANNING FORUM**

1. David Donoghue (Chairman), Resident Member
2. Paul Johnston (Vice Chairman), Business Member (Johnston Architecture Limited)
3. Tarik Khan (Vice Chairman), Local Organisation Member (SOUL)
4. Charles Gledhill (Treasurer), Resident Member
5. James Frankcom (Secretary), Resident Member
6. Lindy Pyrah (Secretary), Resident Member
7. Iqbal Hussain, Resident Member
8. Mike Nicholas, Local Organisation Member (Friends of Mallon Gardens)
9. Steve Paton, Business Member (Truman Estates Limited)
10. Tania Shaikh, Local Organisation Member (Attlee Foundation)
11. Jon Shapiro, Local Resident
12. Santokh Kaulder, Local Resident
13. Jason Zeloof, Business Member (Zeloof LLP)

10. LIST OF GENERAL MEMBERS OF THE SPITALFIELDS NEIGHBOURHOOD PLANNING FORUM (Correct as of 23.11.14)

Resident members have their name alone. Members representing a business or local organisation have the name of the local organisation or business they represent in parenthesis.

1. Rodney Archer
2. Sandra Arvidsson (Big Chill Bar)
3. Katherine Aspinall
4. Sara Bainbridge
5. Maria Bather (Commercial Tavern)
6. Cristina Benevante-Staudacher
7. Fay Cattini (The Spitalfields Society)
8. Cat Cox
9. Cdre. H. John Critchley
10. Sara Crofts (The Society for the Preservation of Ancient Buildings)
11. Gideon Cube-Sherman
12. Yolanda de los Bueis
13. Donna DeWick
14. David Donoghue
15. Chris Dyson
16. Tim Elliott
17. Sandra Esquilant
18. Kate Evans (Precious London)
19. Olwen Evans
20. Jarelle Francis (London Lifestyle Lounge)
21. James Frankcom
22. Jeremy Freedman
23. Charles Gledhill
24. Alex Gordon-Shute
25. Karen Hart (The Toynbee Hall)
26. James Hurlin
27. Azmal Hussain (Preem & Prithi)
28. Iqbal Hussain
29. Murselin Islam (Spitalfields Housing Association Ltd.)
30. Paul Johnston (Johnston Architecture & Design)
31. Tarik Khan (SOUL)
32. Martin Lane
33. Chris Legg
34. Tim Lowe
35. Conor MacLernon
36. Nicholas Morse
37. M. Abdul Mukit MBE (LBTH Councillor)
38. Michael Myers
39. Mike Nicholas (Friends of Mallon Gardens)

40. Brian Noone
41. Gill Orbell
42. Heloise Palin
43. Steve Paton (Truman Estates Ltd.)
44. James Peagram
45. Yoann Personne
46. Siân Phillips CBE
47. John Pierce (LBTH Councillor)
48. Matthew Piper (Spitalfields Community Group)
49. Josephine Pletts (Brown & Pletts LLP)
50. Lindy Pyrah
51. Darul Rahman (StickyWings Restaurant)
52. Luisa Robbez-Masson
53. Jarrod Sanderson
54. Tania Shaikh (Attlee Foundation)
55. Ann Shapiro
56. Jon Shapiro
57. Emma Shavick
58. Santokh Singh-Kaulder
59. Ben Stephenson (Digital Business Initiative Ltd.)
60. Anne-Marie Tong
61. Andrew Turf (Old Spitalfields Market - Ashkenazy/Tribeca Holdings)
62. John Twomey
63. Philip Vracas (Blessings & Co. Ltd.)
64. Koral Webb (Lewis & Leigh P.R.)
65. Mhairi Weir (Spitalfields City Farm)
66. Christine Whaite (Friends of Christ Church)
67. Alan Williams
68. Lyn Williams
69. Jason Zeloof (Zeloof LLP)

APPENDIX B

Minutes of Preliminary Meeting

14 November 2013 at 7pm at 76 Commercial Street, Spitalfields

Minutes taken by James Frankcom (Convenor of the Preliminary Meeting)

1. Minutes of Previous Meeting

N/A

2. Articles of Association

Some draft articles were formulated by JF and DD. The meeting ran on the basis of these draft articles. Further amendments were agreed. An updated version will be put at the next Full Meeting of the Interim Steering Group. JF to action. It was agreed that the ISG would meet every two weeks until further notice.

3. email account – google groups>circles etc

It was agreed that a "google group" be set up for members of the ISG to join and share documents, ideas etc. JF to action.

4. share mutual contact details

It was agreed that each others contact details be shared amongst the ISG.

5. bank account set up

It was agreed that a bank account be established for the ISG. JW to begin process.

6. Boundaries

It was agreed that the boundaries be provisionally set at: west as per borough boundary, north as per goods yard and east shoreditch (southern) boundary, south to include both sides of wentworth street, east to run broadly coterminous with the MPS "saturation zone" area as shown on LBTH maps but inclusive of allen gardens and Kerbala Street. JF to draw on to a map to show at next meeting.

7. CONSTITUTION

It was agreed that someone legal look at east shoreditch constitution and see if we should copy theirs. It was suggested that Brendon, a member of the ESNPF be consulted on this. DD to follow up.

8. FUNDS

It was agreed we should apply for money at earliest opportunity from DCLG/Locality.

9. OFFICERS

As per the provisional articles previously mentioned, elections were held on that basis for officers. The following were elected: Jennifer Weller (company secretary), Lindy Pyrah (secretary), Charles Gladhill (Treasurer), Paul Johnston (Vice Chairman), David (Chair), James Frankcom (Membership Sec)

10. VENUE

Several venues were discussed. LP kindly offered her home at 23 Wilkes Street. The next meeting will be held at the same venue as this time, 76 Commercial Street

11. NEXT MEETINGS

3rd december, 7pm, 23 Wilkes Street, 17 December, 15 January, and thereafter. 1st and 3rd Tuesday.

12. NAME

To be called the Interim Steering Group of the 'Spitalfields Neighbourhood Planning Forum' (SNPF)

13. EXPANSION OF MEMBERS

Attempt to get someone from the Bangladeshi community involved with the ISG as soon as possible. JF to action.

The meeting closed at about 20:45

Minutes of a Meeting of the Interim Steering Group held at Commercial Street on 17 December 2013

Present:

- David Donoghue (Chair)
- Paul Johnston
- Lindy Pyrah (Secretary)
- James Frankcom

Apologies:

- Charles Gledhill
- Jennifer Weller

1. Minutes of the previous meeting

David read through the minutes of the previous meeting which were approved.

2. Boundaries of the Neighbourhood Area

Lindy would contact Peter Farnham at LBTH to inform him of the intentions of our intention to establish the Spitalfields Neighbourhood Forum and to submit the map of our draft proposed boundaries. James would help in drafting something along with sending through a copy of the map which he showed the group, it clearly identifies the core area of Spitalfields and the surrounding periphery.

3. Expanding members

Eventually there will be two groups: the core Steering group plus the prospective Neighbourhood Forum which must consist of over 21 people. The plan is to build up the membership from a number of people who have expressed an interest although it will have to be from a diverse section of the community. A code of conduct would have to be established which would be a useful device to expel members who act in an extreme manner which the other members of the Group find unacceptable.

Jon Shapiro would be invited to join the Steering Group as he has great connections, wisdom and expertise. James would orchestrate this.

4. Constitution

We have received permission from Amanda Reynolds of the East Shoreditch Neighbourhood Forum to use their constitution as a starting point, these are public documents which can be used and doctored by prospective local steering groups.

5. Application

We agreed not to make the application until in a position to do so as it needs a lot of thought to be applied before submission and to be looked at by the entire Group. We agreed to invite the champion of local Neighbourhood Forums, Eric Leech, to the next meeting so he can help and advise.

6. Neighbourhood Planning Worksheet 1

The group then looked at the a worksheet which is provided to prospective Neighbourhood Forum steering Groups to help them consider key points, we went through them individually:

Consider different routes to achieving your ambitions for your neighbourhood

Both the Spitalfields Community Group and the Spitalfields Society have used these before but have had historical difficulties trying to achieve these. There have been some successes though, notably SPIRE which deals with the anti-social issues which are on top of most people's agenda.

Identify the opportunities and benefits of producing a Neighbourhood Plan

This was discussed by the Group and it was agreed that the Neighbourhood Forum would give strength to our opinions and put power into our hands.

Consult a range of local people, partners and stakeholders to assess level of interest

Lots of interest from both the Spitalfields Society and the Spitalfields Community Group but there was still a need to consult more.

Review existing local policy to identify how well it covers community concerns and aspirations

Practically, despite concerns voiced from the local community, planning and licensing applications are approved due to personal interest of the local politicians. This is a reality which is realised within the community. The current existing policy is a local development framework which is affected by the London Plan and other GLA stipulations. In essence, we know to go by the planning rules and adhere to guidance supplied by other bodies eg English Heritage.

Consider alternatives for the boundary of the neighbourhood area, for which a plan could be prepared

This has already been actioned

Estimate resource implications (time and money) of producing a Neighbourhood Plan.

There is a wealth of expertise which we could draw on especially with local architects and government bodies to help and advise. Time is not an issue and it was agreed that we need to get our application right before applying for funds.

Meet the local authority to clarify the support it can offer under its duty to support

Peter Farnham is to be approached as he would be a great asset to take the Neighbourhood Forum forward.

Based on the above, make the decision on whether to produce a Neighbourhood Plan.

The Steering Group needs to produce this and there is a process to adhere to: we need to draft a Neighbourhood Plan and make-up for the designation of the Neighbourhood Planning Forum, we would gather prospective members which approves the area where the Plan applies and this would then go to a Referendum (local authority) for final decision.

We then had a lengthy discussion regarding all of the above points, once we had evaluated all of the criteria we decided we need to complete the application and send it off once agreed and finalised.

7. Map

The proposed boundary map was approved by the group. We must be ready to justify our decisions at future public meetings.

8. AOB

The next meeting will be held on Tuesday 14th January at 76 Commercial Street at 7pm.

Minutes of a Meeting of the Interim Steering Group held at Commercial Street on 14 January 2014

Present:

- David Donoghue (Chair)
- Paul Johnston
- Charles Gledhill
- Lindy Pyrah (Secretary)
- James Frankcom

Apologies: Jennifer Weller

Guests: Eric Leach, Chair, West Ealing Centre Neighbourhood Forum

1. Minutes of the previous meeting

The minutes of the previous meeting were offset for approval until the next meeting.

2. Neighbourhood Forum discussion

Eric Leach spoke to the ISG about the process the people of West Ealing Centre had undertaken to get their prospective Neighbourhood Forum designated.

The Designation Process

The process began in 2011. Eric was in contact with about 100 various local associations ranging from playgroups to residents groups, amenity associations, religious centres etc.

After this a 'Management Committee' was formed of twelve people who were made up mainly of representatives of various local residents groups to guide the project forwards.

They found they were able to apply for money from various bodies such as National Lottery (£6000) as well as the DCLG (£20,000) and Locality (£7000). They created a website.

In order to get publicity for the initiative they wrote and performed a play called "West Ealing: Past Present and Future" which was a success and featured songs and acts based on the history of the area as well as a narrative which got people to think about the need for local decision making. After the play people were invited to write their thoughts about what was important about the local area and what could be changed. They produced leaflets before the play advertising it. Later they produced further leaflets asking people for their opinion about certain aspects of the local area to help with formulating the Neighbourhood Plan (NP) later on.

They then began looking for 21+ people who were prepared to sign up to form the Neighbourhood Forum (NF) and who were representative of people and businesses in the area.

A constitution for the NF was written and an area agreed. The constitution was written by the Management Committee in consultation with governmental advisors. Eric said we were free to use any parts of their constitution.

The Neighbourhood Area (NA) was agreed at a meeting which everyone in the surrounding area was invited to attend. About 40 attended. The meeting presented three proposals for a

small, medium and large NA. The meeting voted to adopt the medium area.

Eric showed the group a map of the West Ealing Centre Neighbourhood Area. The group noted that:

- a) The population of West Ealing Central NA is about 3,500 households
- b) JF provided the information based on enquiries made with LBTH that the envisaged area for Spitalfields has about 3,500 electors; so broadly speaking they have similar populations.
- c) In physical terms our area appeared slightly larger but it is hard to tell unless the two areas were compared on maps of the same scale.
- d) Both West Ealing Centre and Spitalfields (as envisaged) are based on a main route and adjacent side streets (ours would be Commercial Street whilst West Ealing Centre is Uxbridge Road)
- e) Both areas were multicultural
- f) Eric advised that if our area has justifiable borders then it is perfectly satisfactory, in his opinion, to consult based on those borders and gauge opinion on them.

Throughout the whole pre-designation process WECNF had the advice of a consultant, namely Tony Burton. JF added that ESNPF also has a consultant assisting them.

The chronological process undertaken by WECNF was as follows:

- A self selected group gets together to do some Neighbourhood Planning (NP).
- It calls itself West Ealing Centre Neighbourhood Forum (WECNF) Interim Committee. The Interim met monthly from May 2012 to May 2013.
- The Interim Group maps out some Neighbourhood Area (NA) boundary options and calls a public meeting to discuss these spatial options.
- The Interim adopts the chosen NA and drafts a Constitution.
- The Interim finds 21 people, whose roles in the NA are representative of the NA, to sign up to the NP project and the Constitution.
- The Interim drafts and submits an application to the Local Planning Authority for NA designation and NF designation.
- The LPA designates the NA.
- The Interim builds the 'Evidence Base'.
- The LPA eventually designates the NF in March 2013. As part of this designation dialogue the LPA suggests additions to our Constitution and we apply much of the feedback.
- The Interim creates the white information leaflet inviting local stakeholders to public meeting on 21 June 2013. 70 attend this meeting and elect the WECNF Management Committee (MC).
- The MC decides to write and perform a play about the NA's history as a means of community engagement.
- The play is performed three times in September 2013 and 180 people attend the performances. Around 100 attendees give us detailed feedback on their aspirations for the future of the centre of our town.
- We now have 200 WECNF members and feedback from almost all of them.
- We are now setting up planning policy sub-committees and arguing about the vision and aims of the plan.
- The play was then performed in September 2013 and was about community engagement.
- Once the application for designation has been made (the constitution, forum members and area) it is submitted to the CEO of the local authority, on our case LBTH. Once there

some questions may be asked about aspects of the application. For example, it is known that LBTH has asked ESNPF for further details on the members of the Neighbourhood Forum.

- The prospective NP application then goes to four External Examiners for their views.
- The final stage is a referendum. If the referendum fails the local authority must pay the costs. If the referendum passes then the costs are reimbursed by the DCLG.
- There are 74 designated Neighbourhood Forums in Greater London.
- It is recommended that we co-opt some local councillors as members of the forum.

Powers and interests of a Neighbourhood Planning Forum

The WECNF has taken an interest in the following areas:

- a) Housing
- b) Licensing
- c) Parking
- d) Traffic management
- e) Law & Order
- f) Healthcare

This is because all these things need buildings and sites and this falls within the remit of a Neighbourhood Plan.

The Neighbourhood Forum should undertake surveys and consultations with local people to gauge their views. Once this is complete the "visions and aims" of the NF can be declared and a Neighbourhood Plan can start being developed.

The group was very interested to note that a Neighbourhood Plan can determine parking zones.

The Neighbourhood Plan can "do anything" so long as it does not contradict a pre-existing Local Plan, Core Strategy, the London Plan or National Planning Policy.

The following three organisations are there to give us assistance:

1. Planning Exchange
2. Planning Aid England
3. Locality

The meeting closed at about 21:30 and thanked Eric Leach for his advice.

3. AOB

The next meeting will be held on Tuesday 18 February at Wilkes Street.

Minutes of a Meeting of the Interim Steering Group held at Wilkes Street on 18th February 2014

Present:

- Paul Johnston (Vice-Chair)
- Charles Gledhill
- Lindy Pyrah (Secretary)
- James Frankcom

Apologies:

- David Donoghue
- Jon Shapiro
- Jennifer Weller

1. Minutes of the previous meetings

Paul read through the minutes of the previous meetings in December and January which were approved.

2. Matters arising from last meeting

- a) A domain name has been registered with email address for members
- b) James has applied to Locality for funding. It is expected that Lorraine Hart, who helped the East Shoreditch Neighbourhood forum, would be appointed and paid a fee from the fund for her expert advice.
- c) It was agreed that a slush fund of cash is needed to tide us over until we receive funding for items such as costs of website development, printing/postage. It was agreed that both the Spitalfields Community Group and the Spitalfields Society would both be approached for £750.
- d) The above funding also highlighted the pressing need for a bank account to be opened as soon as possible, although this would require a Constitution to be agreed by members of the ISG.

3. Constitution

James produced a draft constitution which he had produced and went through each section with those present. He had used the constitution of East Shoreditch as a template; there was discussion which followed regarding memberships of the committee members to avoid concentration of other people's interests.

Motion: The Constitution was adapted and amended and adopted as a draft.

4. Census information

Census information had been sent through from Peter Farham of London Borough of Tower Hamlets, this was discussed in relation to any possible changes to the proposed boundaries of the Neighbourhood Forum map.

James is going to speak at both the Spitalfields Society and the Spitalfields Community Group upcoming AGMs to raise awareness and drum up support.

5. Next Steps

- a) Open bank account in the name of the Spitalfields Neighbourhood Planning Forum, Charles will speak to Jennifer
- b) Apply for immediate cash funds from The Spitalfields Society and the Spitalfields Community Group
- c) Apply for a grant from Locality
- d) Undertake the Neighbourhood Area consultations with small community gatherings: first will be the Spitalfields Society AGM and a special meeting could be called later in the year with the Spitalfields Community Group; then other groups will be approached.

Once the above meetings have taken place and more members have been drafted (a minimum of 21) it envisaged that an Inaugural meeting of a Prospective Neighbourhood Forum will take place, this will be minuted – the minutes will be then sent to London Borough of Tower Hamlets and the Neighbourhood Forum will be constituted.

6. AOB

Lorraine Hart will hopefully be appointed by *Locality* before the next meeting and will be able to begin advising us.

The next meeting will be held on Tuesday 4th March at 6.45pm.

Minutes of a Meeting of the Interim Steering Group held at Wilkes Street on 15th April 2014

Present:

- David Donoghue (Chair)
- Charles Gledhill
- Lindy Pyrah (Secretary)
- James Frankcom
- Jon Shapiro
- Tania Shaikh
- Lorraine Hart

1. Apologies:

- Paul Johnston
- Jennifer Weller

2. Minutes:

David went through the minutes of the last meeting of the ISG in February. No points were raised and the minutes were agreed.

No meeting of the ISG was held in March due to sickness and other absences.

3. Introduction of the new members:

Introductions were made through the group for the two new members: Lorraine Hart and Tania Shaikh. Tania is the Operations Director from the Attlee Centre which has lots of youth community work. Lorraine has 25 years' experience in a credit crunch environment organisation, she set up the Brick Lane street festival. She has lots of varied interests in area, knows politics in the area and knows the area well. She is also an Independent consultant specialising in community land use and a planner for local groups and individual charities with housing issues.

4. Constitution

To have the constitution designated will take time. Tower Hamlets will only do this twice a year with 1st September being next deadline for designation, then the timescale is about 5 months to it becoming official. We must be clear that we are consulting on the neighbourhood forum within the community.

The progress from a Neighbourhood Forum to a parish council will need to be part of the constitution, so we are clear about what we are applying for and the future of the group so it doesn't muddy the water at a future stage. The community's governance review needs to be looked at and more interrogation locally with the constitution, this is good practice although it is written down anyway. We will need to work through local community groups and go through the constitution with them so it gives deep understanding and prepare a simple presentation of what the steering group wants to achieve.

We are working in the dark, but we have to make sure it is agreed in general meetings so everyone is on board – there are various methods to do this as demonstrated by different councils throughout London. Lorraine's advice is to simplify the existing constitution so easier to explain. We must focus on equality and show an analysis of equality groups in the area so it demonstrates that we have incorporated the diversity of the local groups. It is critical that we understand what a Neighbourhood Plan can do as this is an important point for explaining and bringing on support from local communities. Eg differences between homeowners and

renters.

Jamie talked us through a form he had compiled with questions, boundaries issues and broader questions and an invitation to becoming a member of the Neighbourhood Forum which was distributed at the recent Spitalfields society AGM. Lorraine stressed that we must make sure we have a written record of any meetings when the forms get distributed and also to get the addresses from people who want to join. Any civic organisation has to be consulted.

After a lengthy discussion it was recommend the existing draft constitution is amended to remove clause 4g which is in regard to community governance reviews. There then followed a brief discussion about the proposed chairman's title and other specific historic elements to the Spitalfields area, they are included to ensure historical continuity which dates back to the 18th century. Maybe better to include them with a view that we may have to lose a few but there is lots of history to preserve and protect.

Motion: article 4g - remove. (Passed)

Motion: article 9a, 5 - add short sentence explaining purpose of the chairman's title. (Passed)

5. Neighbourhood area

There have been good conversations with Peter Farnham at Tower Hamlets regarding boundaries, with the initial draft he made some clarifications and recommended changes which has resulted in new plan. New boundaries are proposed, capturing smaller areas which results in a more cohesive representation of Spitalfields. Tania recommended that with regards to the Toynbee area we should either add it all or not at all due to development plans. Lorraine also recommended that we should ask Peter Farnham for a written justification for his recommendations so we have supporting statements for everything we do and shows their natural relationship to rest of the area.

6. Neighbourhood forum members

We do need more members, to include the existing group but also certain people to reflect residential landlords, key community retail outlets and housing associations. We must garner support within different groups. Concerns regarding timescales were voiced, it is important that we need to up our profile, maybe use the Attlee Centre. The first suggestion is to use the map of the neighbourhood and speak to the community groups and voluntary groups within area. Invitation to consultation groups would be worded by Lorraine but need to make them members first.

7. Finances

Bank account forms to be filled in at Barclays on Commercial Street. Monies are ready to be sent over from the Attlee Centre once a bank account has been sorted out. Signatures and counter signatures to be Paul, James and Charles for the Neighbourhood Forum.

Estimations made about amounts needed, for website, hosting etc show receipts and maybe return the rest, it's restricted funding. This is something which needs to be looked at in detail at next meeting, detailed financial and form to be circulated for comments.

8. Neighbourhood planning camp

Jon gave feedback relating to the recent neighbourhood planning camp which he attended. He thought it was very good, it was the last one budgeted and a good use of time. He received a lot of useful material. Jon gave documents to Lindy for safe keeping.

It is worth noting that Locality has money to allocate before end of this financial year, but capped at £7k for grant but then access to a support grant. We might want to consider upping the amount we want on our application.

9. AOB

There is a walk around of the Spitalfields and the other Shoreditch boundaries, Jamie to attend at 6pm on Friday 25th April.

For the next agenda we must include the project plan which needs more discussion, especially how we go about the process so the plan fit for purpose. We must absorb what we need to do and diversity must be included.

Next meeting: 7pm, Tuesday 20th May at the Attlee Centre

Communities Development Fund - Grant Application Decision

NP Application Ref: App-00643

Neighbourhood Organisation: Spitalfields Neighbourhood Planning Forum

Main Point of Contact: James Frankcom

Total Grant Calculated: £4,650.00

Why grant is needed

We are a prospective neighbourhood forum and we do not have access to any funding and in order to get the initiative of the ground we need these funds.

How it will help to move plan forward:

This will start raising awareness of the prospective neighbourhood forum and allow us to consult with the local community.

VAT registered

No

Supporting Documents

1. Funding to get started on Neighbourhood Plan:

1. Funding to get started on NP

Yes

Funding to get started on NP:

Number / Type of Activity / Amount / Budget Breakdown

1 / Venue hire / £500.00 / 5 meeting venue costs at £100 each

2 / Printing costs / £1,600.00 / 8000 copies of flyer at 20p each

3 / Website construction / £2,000.00 / A website, design and construction using Wordpress

4 / Posters for presentations / £50.00 / 10 posters at £5 each

5 / Sundry refreshments and sandwiches etc for meetings / £500.00 / 5 meetings at £100 each

Sub-Total Grant

£4,650.00

Application Outcome:

Amount Panel Agreed: £4,650.00

Planned Grant Start Date: 01/04/2014

Planned Grant Finish Date: 31/12/2014

Minutes of a Meeting of the Interim Steering Group held at the Attlee Centre on 20th May 2014

Present:

David Donoghue (Chair and Acting Secretary)

James Frankcom

Charles Gledhill

Lorraine Hart (Consultant)

Paul Johnston (Vice Chair)

Tania Shaikh

Jon Shapiro

1. Apologies: Lindy Pyrah (Secretary)

2. Minutes of the previous meeting

Minutes of April's meeting were approved, subject to the following amendments:

'Jamie' should read 'James'

'Johnstone' should read 'Johnston'

Minute of the 18th February Meeting , item 5 to insert the word 'Planning'.

3. Matters arising

JF reported that the SNPF website was being developed. Further meeting to be had with the developer on Saturday 24th May.

Lorraine said we need to be start recruiting new people to the SNPF ISG who are willing to join the new forum at the inaugural meeting and suggested we increase membership now of the ISG asap to 12.

We need active members who will turn up, but must focus on equality and diversity and show an analysis of equality groups in the area so it demonstrates that we have incorporated the diversity of the local groups.

All civic organisations have to be consulted.

We do need more members, to include the existing groups on the community contact list but also certain people to reflect residential landlords, key community retail outlets and housing associations. We must garner support within these different groups.

It is important to be able to send out quality information to groups and individuals.

Lorraine wants feedback to her email of 19th May covering a 'blurb' about Neighbourhood Forums and Neighbourhood Plans; a draft project plan up to designation stage and an

interactive tool produced by the Planning Advisory Service.

We must amend/approve the blurb and send to the community contacts list and create the invitation and agenda for the meetings. Content would be primarily about the boundaries and key issues plus an explanation of the broader context.

We need a minimum of 2 meetings and then an inaugural public meeting. The first meeting should be primarily local organisations, the second the wider public and the third 'inaugural meeting', everybody who has applied to be a member of the SNPF at those two consultation meetings.

We should add to invitation letters "If you think of anyone missing, please advise," to ensure we cover all parts of the community.

As well as a standard explanatory letter and invitation we will need posters, leaflets, email lists and social media activity supported by the website

4. Consultations Contact List

Lorraine suggested an appropriate contact at Toynbee Hall is Graham Fisher.

She also proposed that the SSBA should be added to the contacts list and that the new Spitalfields & Banglatown ward councillors (to be elected on 22nd May) should be invited to be ex-officio members of the SNPF.

Tower Hamlets Community Directory is online and can assist researching contacts, groups etc.

Subsequently the list of "stakeholder" consultees is as follows:

- SPITALFIELDS MARKET RA
- ST GEORGE'S RA
- BURHAN UDDIN HOUSE TRA
- CLOISTERS RA
- EXCHANGE BUILDING TRA
- NORTH BRICK LANE RA
- WOODSEER & HANBURY STREET RA
- ELDER STREET RA
- SPITALFIELDS HA
- HOLLAND ESTATE MANAGEMENT BOARD (East End Homes)
- ONE HOUSING HA (Flower & Dean)
- TOWER HAMLETS HOMES
- PROVIDENCE ROW
- THE EAST END PRESERVATION SOCIETY
- THE SPITALFIELDS TRUST
- HUGUENOTS OF SPITALFIELDS
- BAISHAKHI MELA TRUST
- FRIENDS OF CHRIST CHURCH
- SOCIETY FOR THE PROTECTION OF ANCIENT BUILDINGS
- SPITALFIELDS CRYPT TRUST
- BISHWO SHAHITTO KENDRO
- ALTERNATIVE LONDON
- SPITALFIELDS COMMUNITY GROUP
- THE SPITALFIELDS SOCIETY
- BANGLADESH WELFARE ASSOCIATION
- BANGLA TOWN ASSOCIATION
- KOBI NAZRUL COMMUNITY CENTRE

- ENGLISH COMMUNITY CARE ASSOCIATION
- SPITALFIELDS MARKET COMMUNITY TRUST
- TOYNBEE HALL
- HEBA WOMENS PROJECT
- ATTLEE YOUTH & COMMUNITY CENTRE
- ATTLEE TRUST
- BRUNE, BERNARD & CARTER COMMUNITY CENTRE
- FUTUREVERSITY
- VOLUNTEER CENTRE TOWER HAMLETS
- THE ALDIS TRUST
- SYLHET DIVISIONAL WELFARE COUNCIL
- BANGLA TOWN RESTAURANTS ASSOCIATION
- SPITALFIELDS SMALL BUSINESS ASSOCIATION
- BRICK LANE BUSINESS ASSOCIATION
- BRICK LANE RESTAURATEURS ASSOCIATION
- SPITALFIELDS MARKET ESTATE
- TRUMAN BREWERY
- BOILERHOUSE FOODHALL & BACKYARD MARKET
- BRICK LANE MARKET
- OLD SPITALFIELDS MARKET
- SPITALFIELDS ESTATE
- EAST END TRADES GUILD
- TAJ STORES
- THE VIBE BAR
- COMMERCIAL TAVERN P.H.
- TEN BELLS P.H.
- PRINCESS ALICE P.H.
- PRIDE OF SPITALFIELDS P.H.
- WATER POET P.H.
- DUKE OF WELLINGTON P.H.
- THE BRICK LANE JAMME MASJID TRUST
- HEAD IMAM OF THE JAMME MASJID
- CHRIST CHURCH PAROCHIAL CHURCH COUNCIL
- RECTOR OF CHRIST CHURCH
- SANDY'S ROW SYNAGOGUE
- SPITALFIELDS MUSIC
- CHRIST CHURCH SCHOOL
- EAST END COMMUNITY SCHOOL
- HEALTH E1 (HOMELESS MEDICAL CENTRE)
- COUNCILLOR GULLAM ROBANNI (SPB)
- COUNCILLOR SULUK AHMED (SPB)
- COUNCILLOR JOHN PIERCE (WEAVERS)
- COUNCILLOR ABDUL CHUNU MUKIT (WEAVERS)
- SPITALFIELDS LIFE
- HOPETOWN HOSTEL

5. SNPF Meetings Schedule

The following dates were approved:

- Tuesday 3 June – ISG @ 7pm (Attlee Centre)
- Tuesday 17 June – ISG @ 7pm (Attlee Centre)
- Tuesday 1 July - ISG @ 7pm (Attlee Centre)
- Tuesday 15 July - ISG @ 7pm (Attlee Centre)
- Monday 21 July – Stakeholder Consultation Meeting @ 6.30pm (Attlee Centre)
- Monday 4 August – Public Consultation Meeting @ 6.30pm (Attlee Centre)
- Tuesday 5 August - ISG @ 7pm (Attlee Centre)
- Monday 18 August –Inaugural Meeting of SNPF - election of Management Committee
- Monday 1 September – LBTH Forum Designation Deadline

6. Finance

Charles reported that monies are ready to be sent over from the Attlee Centre once the bank account has been finalised and approved by Barclays which involves further meetings, provision of passports etc. Signatures and counter signatures to be Paul, James and Charles for the SNPF.

7. AOB:

Next meeting of the ISG is 3rd June 7pm 2014 at the Attlee Centre.

Minutes of a Meeting of the Interim Steering Group held at the Attlee Centre on 3rd June 2014

Present:

David Donoghue (Chair)

Lindy Pyrah (Secretary)

James Frankcom

Charles Gledhill

Lorraine Hart (Consultant)

Paul Johnston (Vice Chair)

Tania Shaikh

Jon Shapiro

1. Apologies: Jennifer Weller, Tania Shaikh

2. Minutes of the previous meeting

David went through the minutes of the previous meeting, feedback needed for the project plan, it is important and we need to start thinking about it.

3. Matters arising from last meeting

The *Stakeholder Consultation Meeting* will be held on **21 July**. There is a stakeholder list which has been pulled together with contact names/emails which can be contacted by email - mail merge to be done by Lindy and James. It was determined that the *Newlon Housing Trust* had been overlooked on the draft list and should be added. Important that we read through it before it goes out. David asked the group to look at it by Friday. It was suggested that in the invitation we ask if the stakeholders have any suggestions in advance which we can incorporate in the leaflets although after discussion it was concluded that it might be better to ask for suggestions after the consultation meeting and we can put any suggestions on the website.

The *Public Consultation Meeting* is to be held on **4 August** and the local community will be invited to attend it by leaflet through the letterbox and via social media, we can put details on the website. People who are not affiliated to any local groups will be invited to attend.

There was a discussion about the validity of recruiting new members of the steering group now, we have to be careful that they fit the criteria as they will have full voting rights. Danger of it being politicised before the neighbourhood forum comes into existence. It was agreed that it may be better to invite certain individuals to the stakeholder consultation meeting and gauge their interest.

The group then talked about possible grounds for rejection of our neighbourhood forum, it was advised that it was more likely to be rejected for our boundaries although we have approached it transparently and it has received "officer approval" from Tower Hamlets; any refusals have to be given with good reasons and suggested amendments. It's really important to consult with the local community and take on their views.

The dynamic of the consultation meeting was discussed, it is imperative that the audience are given a pen, paper etc, they are not to talk about general local issues, but to question us about the dynamic of the neighbourhood forum.

The three things to be covered in the consultation meetings are:

- summary of the key elements of the Constitution
- ask if the boundaries make sense
- do they want they want to be involved (ie take up membership).

Also we need to get across why we are doing this and what the community can gain from a neighbourhood plan - clarify that it has statutory force, government endorsed and community led.

3. Designation documents

Lorraine said the designation documents need a few tweaks. The presentation sent out by Lorraine covers an overview of what a neighbourhood forum is - good idea to have copies of the presentation of handout to give out at the consultation meeting. Lorraine to do a first draft. Lorraine also got permission from group to see Peter Farnham (LBTH) ref designation on behalf of the group before putting it in the docs. Publicity to be discussed at the next meeting, the meeting on 1st July to be about designation.

4. Finance

Charles confirmed that the bank account is now open; as soon as we have the account details then we can transfer across funds from the Attlee Centre. James said the budget needed to be re-jigged and the categories expanded so it will incorporate any future expansions. Eg with the maintenance of the website. The Group approved James' suggestion of budget amendments to expand website creation to encompass online promotion.

5. Publicity, website and materials

Comments were received from the group for the website, and discussion followed about the banner at the top - instead of the existing shot of the Georgian houses we should find a suitable alternative. Also, the home page needs to be more snappy; a good website to draw inspiration from is the *Bishopsgate Goodsynd*, website link to be sent to Jamie by Paul.

Flyers are to be produced and we need to commission something about the Neighbourhood Forum which can be used in future. Lindy to arrange with Jeremy Freedman and James to have a meeting to discuss.

6. AOB:

Jon went to the neighbourhood planning in London conference on Wednesday 28 May and distributed materials within the group for discussion.

Input requested by Friday for suggestions for the leaflet.

Next meeting: 7pm, Tuesday 17th June at the Attlee Centre

Minutes of a Meeting of the Interim Steering Group held at the Attlee Centre on 8th July 2014

Present:

David Donoghue (Chair)

Paul Johnston (Vice Chair)

Lindy Pyrah (Secretary)

Charles Gledhill (Treasurer)

James Frankcom

Lorraine Hart

Tania Shaikh

1. Apologies:

Jon Shapiro, Jennifer Weller

2. Minutes of the previous meeting:

The minutes of the previous meeting were read and agreed.

3. Matters arising from the last meeting

A reminder to thank the Attlee Centre in the consultation meetings for their support and use the opportunity to give an overview of the facilities available. Leaflets can be distributed before the meeting starts

Minutes approved (with a slight amendment to a name Turf not Turk – Lindy to make the amendment)

4. Finance

Cheques and invoices were signed – also discussions ref the need for a debit card in case of future needs for social media etc.

5. Constitutional amendments

James proposed several amendments to the constitution which were discussed at length by the group. It was agreed that James and Lorraine would agree the final wording – once this was done it would be passed at the next meeting.

6. 21st July – Stakeholders Consultation Meeting

The emails to the groups/organisations have already gone out, we have received 10 RSVPS in addition to the known orgs – total of 20 representatives so far.

The group then discussed the format of the meeting; it was agreed that scene setting was

crucial– namely: give a welcome to the crowd, explain what a neighbourhood forum is, why is it important to the community, who we are, why we are here, what the neighbourhood plan can/cant do – with examples, explain the hurdles, why we are doing it, explain that it's a legal process have to go through the steps, what makes sense. Give summary of thinking behind it. Constitution / designation Then ask for questions, then objections – who wants to join, then wrap it up.

Lorraine can explain rationale regarding boundaries. We will go through it at the next meeting.

7. 4th August – Public Consultation Meeting

Very similar to 21st July but applying any lessons learnt.

8. Leaflet delivery arrangements

James gave out sections of the area map to the group to give out leaflets to the public consultation meeting to business and residential addresses in specified areas. Delivery to start from mid-July.

9. AOB

None.

Meeting closed

Next meeting: Tuesday 15 July, 7pm at the Attlee Centre

Minutes of the Stakeholders' Consultation Meeting held at the Attlee Centre on 21st July 2014

1. Welcome

David Donoghue (Chair): welcomed everyone for attending and introduced the event. He explained that the Interim Steering Group is a temporary body just to set the process of establishing a Neighbourhood Forum off. Tonight is important as it is the first time it has been presented to the community and is an exciting ride for us all. The Interim Steering Group is widely represented within the community. The next meeting is on 4th August which will be another community meeting and an opportunity to ask questions, everybody can ask friends and colleagues along.

Tonight we will describe why we want to set up a Neighbourhood Forum, where it came from, it's relevance, what it can and can't do and why it is important. It is also important for everyone to sign up to be members of the forum.

On 18th August will be the first AGM of the forum itself with members who sign up for the forum, we then intend to apply for a recognised designation with the council before the end of September.

There was then an introduction of the team of the interim steering group and a short explanation of their functions.

On 4th August, at the public consultation with residents the planning officer Peter Farnham from Tower Hamlets will be there to advise.

David then introduced Lorraine Hart, who was appointed to assist the interim steering group, she has lots of experience in this area and will be staying with the steering group until we get designation.

2. What neighbourhood planning is and what it can do

Lorraine Hart introduced herself to the group and said she would describe where the concept of a Neighbourhood Forum came from and what it can and can't do.

The Localism Act, which received Royal Assent on November 15 2011, introduced new rights and powers to allow local communities to shape new development by coming together to prepare neighbourhood plans. Neighbourhood forums are community groups that are designated to take forward neighbourhood planning in areas without parishes. This results in the pushing down of powers from Government to the local communities which give community rights. We are primarily interested in the right to plan your neighbourhood, most urban areas do not have parish councils and neighbourhood forums so we have to establish a forum, so we need to discuss the constitution and the process.

It is up to the local community how detailed and comprehensive they want the Neighbourhood Plan to be, it can be very small or very large, it is up to the local community. But it can take a lot of work, local frameworks dictate how we do this. Establishing a local forum is important as we need the mandate to establish a legal Neighbourhood Forum.

A Neighbourhood Forum cannot prevent development which have already been agreed, it cannot do anything in front of the strategic requirements of the local council and cannot do anything which conflicts with EU requirements. It can designate where/what type of development can be approved and develop the policy of new development although needs to provide evidence to substantiate the claim. It is noted that around Spitalfields there are massive areas to protect. Lorraine then gave examples of other Neighbourhood Forums.

Spitalfields is in a strong position as we know we want and how we want to protect it for the

future, but it is important that everyone gets involved.

The first steps are to define the area of the Spitalfields Neighbourhood Forum and then have a 'golden thread' which tracks all of our decisions and how we have embraced the community opinions. There are fixed points where we must consult; referendum and then an independent adjudicator considers and scrutinizes the plan to see if it is valid.

Any questions?

- At what point do they define when a proposed development cannot be touched?
Lorraine: when it has been made and registered – this is why it is important to talk to local council to see if there are any pre-application developments being talked about.
- Could a Neighbourhood Plan stop a public house being made into flats?
Lorraine: a Neighbourhood Plan could potentially stop conversions but need all facts and figures to make the case – we need to show what are the impacts are, especially long-term on a shopping parade etc, we can stop planning excesses but not there to stop developments – it is critical that a Neighbourhood Forum needs to develop growth.
- Can you stipulate affordable housing – for social renting?
Lorraine: we cannot mess with the London Plan, she then gave examples of communities which are crowd-funding as a method of producing total affordable housing.

Lorraine stressed that a Neighbourhood Forum cannot go against the councils planning policy, however when there is a definite conflict then we need evidence to state a case of impact. Local support is key.

3. Our neighbourhood area

James Frankcom then introduced himself to the group and explained he was here to talk about the proposed area currently being mapped as the defined area of Spitalfields for the purposes of the Neighbourhood Forum.

He explained the process of pulling the area together which was complex and was not about defining or redefining where people live which was often a very subjective concept; rather it was about trying to define the optimum area which would be covered by a neighbourhood planning document. Such an area would have to consider lots of factors such as heritage, current land use etc.

James then gave a PowerPoint presentation of the proposed area which began by identifying the core of the area and key landmarks, viz – Christ Church, Brick Lane Mosque, Truman Brewery, Spitalfields Market. These places are the heart of Spitalfields, a 'town-centre' that is characterised by historic land marks and busy commercial destinations.

The creation of suitable bounds also took into consideration the markets and 'high streets' – Brick Lane, Wentworth Street (both sides), the arterial route of Commercial Street and other commercial streets: Cheshire Street, Brushfield Street, Hanbury Street - these places need to be taken into account.

Also to be considered are the conservation areas, the history and heritage assets that tourists come to see. These are mainly the Brick Lane and Fournier Street Conservation Area so it is sensible for most of this area to be within the Neighbourhood Plan as well as the Elder Street, Wentworth Street and the Artillery Lane Conservation Areas.

Open Spaces were then discussed: it is incredibly important to local people as gardens very scarce and any green spaces must be the focal point of protections: Allen Gardens, Christ Church Gardens, Elder Gardens, the playground on Chicksand Street.

There are restrictions and limitations which provide constraints: namely the boundary to the City of London which is very awkward to encroach on this area plus the border of Hackney which would make our Neighbourhood Plan very much more complicated and it would be illogical for planning reasons to cross either of them so this made our decision to remain wholly within Tower Hamlets. The Bishopsgate Goodsyards site which is a strategic site so cannot be touched at the moment, although we believe that it is connected to Spitalfields and if the status changes then we could seek to change the borders to incorporate this area.

East Shoreditch - the Area of an existing Neighbourhood Planning Forum - already exists so we have to skirt around their boundary; and likewise with Whitechapel - the southern boundary must take into account Whitechapel High Street which is clearly a separate amenity so we skirted around both sides of the market. The south side of Wentworth Street is the most southern boundary of Spitalfields. Also, in the North East is St Mathias schools and other places more associated with Bethnal Green Road than with Brick Lane so we have not included them.

Finally, there were existing precedents which are interesting to look at so we consulted the old Parish boundary and saw that while our bounds cover roughly the same area they are in fact an improvement upon them.

So after taking into account all these elements we came up with the boundary that we are proposing the prospective neighbourhood planning forum shall adopt.

Questions:

- **How can local communities interact with each other across boundaries?**
James: We are lucky we have good working relations with groups such as the East Shoreditch NPF and issues normally cross the communities. Local councillors also represent the wider community so they hear lots of issues which can be communicated across the different local groups. It's hard work but worth it for the control that we would gain.
- **Would Spitalfields Farm be included?**
James: It was not included with Allen Gardens because the farm is a business and not a public open space. However, it is worth considering and this is a consultation so we can incorporate this before the area becomes designated, it is a community asset so we must review.

4. Lorraine Hart: Constitution of the Neighbourhood Forum

Some of the contents of the Neighbourhood Forum are laid down by law, a summary was placed on all chairs so the audience could read through.

Lorraine then went through the key features of the constitution, namely the objectives, forum members, Committee, getting the work done, the decision making process and how any money would be handled. These key features, which will be formally adopted at the first inaugural meeting of the forum, must meet the defined criteria.

The forum is an unincorporated association so it is not a separate legal entity and not recognised in law. The Committee is personally liable for the affairs of the Neighbourhood Forum.

5. James Frankcom - Next steps

The next steps are to write the plan, it is also good that local people have representation. How the plan gets written is up to the Neighbourhood Forum and we could form working groups full of local experts. We might need consultants but we can draw upon local talent. These working groups can concentrate on particular areas and we can then stitch them together. This is key as we need to demonstrate that we are consulting with the local people.

There is no prescribed way and it is one that we think is suitable for this neighbourhood especially as it is so diverse. We need to be seen to reach out to the local community – disability, old people, ethnic groups – in accordance of equality legislation.

People most start with their overall intent of the plan which gives set of objectives that can be worked on. This normally unleashes creativity within the community and the themes will then suggest themselves, the experts can then step up to get the evidence together.

Questions:

- Can we be sent internet links?

James: Yes, this will be done

- What is the timetable?

Lorraine then went through the timetable leading up to the incorporation of a Neighbourhood Plan.

- Where does the money come from to write a plan?

James: the money is gathered namely through fundraising and grants as the local authority has a duty to support a Neighbourhood Forum, support also comes from local businesses and voluntary efforts.

- How many members should there be on the forum?

Lorraine: There needs to be at least 21 members on the forum in order to submit the designation application to Tower Hamlets.

There were no more questions and the meeting was declared over at 20:45. People were urged to spread the word and were invited to stay after the meeting to peruse the proposed boundary maps and ask any more questions.

Minutes of the Public Consultation Meeting held at the Attlee Centre on 4th August 2014

1. Introduction by David Donoghue, Chair of the Interim Steering Group Committee

David introduced the meeting and explained why we were are doing this; we are a diverse group of voices of local community, and a Neighbourhood Forum lets people and the community come closer to the decision making.

David then went through the agenda for the meeting, its purpose is establishing what, why, what a Neighbourhood Forum can do. Throughout the process we have been helped by Lorraine Hart, an independent planning consultation employed by Locality to help establish Neighbourhood Forums. We have also been advised by other Neighbourhood Forums in the area with the idea of trying to match up common objectives. We will also look specifically at the proposed borders for the Neighbourhood Forum which has been done by James Frankcom, and why we came up with these.

David then introduced Lorraine and asked the audience to mark the 18th August in their diary as it is the inaugural meeting of the Neighbourhood Forum and it is important that they play a role.

2. Lorraine Hart – Neighbourhood Forums and their relevance to Spitalfields

Neighbourhood Forums are relatively a new thing, part of a bundle of community rights which were provided under the Locality Act. It gives communities the right to challenge, bid and take control of their local area. A thousand neighbourhood plans are under development, 80 have already been produced and some have been passed by referendum. It is a democratically rooted process.

Neighbourhood Plans are important as it focuses on the local area, specifically focusing on the lower level of policies which control planning of buildings. It is very similar to what a local plan can do and agree things which are very specific to an area – eg pedestrian access – although it cannot do anything which clashes with the borough plan. Although the some sites might be stipulated as strategic sites so cannot be interfered with.

There are lots of things that a Neighbourhood Forum can do: create things and support development, take account that areas change over time but that local heritage is kept; it is striking the right balance of what we protect and bringing in the new. It is important to designate an area and produce rules which are set down in the regulations but they also have to be open and inclusive and to make sense to local people and give an opportunity to look at the fine grain.

3. James Frankcom – the proposed Neighbourhood area

The aim of defining the Neighbourhood area was to create an optimum area for planning which covered the area we recognize as Spitalfields. There are a lot of conflicting interests in Spitalfields with business, heritage and tourists, and it creates a real mix and the proposed boundaries need to reflect this, they include:

- Landmarks – church, mosque, Old Truman Brewery, Old Spitalfields Market
- Street markets – Brick Lane and Wentworth St (Petticoat market)
- Arterial "high street" routes – Commercial street, Brick lane – very different but interlink the community
- Other significant commercial areas – Brushfield Street, Hanbury Street and Cheshire Street are intrinsically connected to the two high streets.
- Conservation areas – heritage, old buildings, bring tourists to the area. Good that they are all combined in one plan

- Open Spaces – these are important in a densely populated area – Allen Gardens, Elder Gardens, Mallon Gardens, Christ Church Gardens, also the Chicksand St playground which is a community facility which needs to be looked after.
- Amenity Orientation – we have to ask ourselves how do people orientate themselves? There are existing main routes – Whitechapel High Street is in the middle of Whitechapel so it belongs there, Bethnal Green Road is another natural boundary plus Bishopsgate with the City boundary.
- Past Precedents – we examined the old boundaries of Parish of Spitalfields and found that there were some commonality
- Restrictions and Limitations: so we have looked at an established core area but what about restrictions? There are a couple: City of London, Hackney, Bishopsgate Goodyard which is a strategic site, also there is the East Shoreditch Neighbourhood Forum which already exists and these areas cannot overlap.
- {C}Planning and Licensing We must take into account the City fringe – Spitalfields is in the middle of core area which have existing plans with the City so we have used that boundary so we have the same existing planning policies applied. We also consulted the Police map of Brick Lane activity zone which outlines the Eastern edge.
- The Urban Landscape – we considered the mix of property and building use which makes the area so distinctive and found a distinct difference between our area with its mix of residential, commercial and heritage buildings and areas further east which were almost wholly residential without the same visitor pressures.
- Our proposed borders: James then put up a map which incorporated all of the above and showed it to the audience.

David Donoghue then let the audience know that maps available to look at after the meeting finished and invited questions from the audience.

Questions:

- Is the Spitalfields Farm included in the proposed boundaries?
James stated that it had been raised at the last meeting and so clearly it seemed to be a good thing to include and something we will seriously consider including within the final borders. It's inclusion does makes sense as it is a key community asset and easily included next to Allen Gardens.
- Is there is an optimum size for Neighbourhood Forums?
The West Ealing Centre Neighbourhood Forum is of a very similar size in population terms to us, so it compares well. The geographic size is driven by the physical attributes of the area – i.e. major roads - plus in rural areas there might be lesser population but a much bigger area, it purely depends on planning issues and an area which feels right for us.
- How will you go about writing a plan for Spitalfields?
This will be tricky but as we know there is a lot of expertise in the area who will be keen to take part. It is essential that people living and working the area are consulted and they will hopefully contribute to certain bits; we will then bring it all together for the final document. The plan would not be uniform and is likely to have quite different policies for different parts of the neighbourhood area.
- Does a Neighbourhood Forum purely rely on voluntary labour?
It is a complicated area but yes there is a possibility of more help, the local planning authority does have a statutory duty to help and Tower Hamlets have officers to specifically help. Putting a sieve on the issues and distilling the key concerns which should be the focus of a Neighbourhood Plan and see what is already in place. There are also people who will review the Neighbourhood Plan application through Locality.

It is not that complicated and simpler than you think, the local council does

not have a complicated plan for Spitalfields, it is a opportunity for grass root layers rather than relying on existing parameters put down by the council.

4 Constitution – Paul Johnston

Paul introduced himself and then explained to the audience about the constitution and how it is run, and what the committee will be doing to support the Neighbourhood Plan. Paul went through the document and explained in detail about the quorum, the AGM and the Officers of the community.

The role of committee is to do the plan, the decision making is done through a show of hands. Individuals raise funds, companies can sponsor their involvement and financial statements are issued every year.

The constitution is a straight forward and democratic document, it has to pass a referendum so has to be as inclusive as possible; it is as clear as it can be whilst still allowing committee to be of the size to make decisions. It is important to have a balance so no vested interest filters through from certain community groups – a proper process has to be established and has to be transparent.

The Committee will be elected on 18th August and on the basis of these proposals you are invited to join the forum. Membership forms on chairs.

A Neighbourhood Forum is a useful tool, it is good for the local community to take a proactive rather than reactive approach.

David Donoghue then invited the audience to stay behind to peruse the maps, fill out the membership forms and ask any questions. He then requested that they spread the word and get people to join the forum that they thought would make a good contribution. He then thanked everyone for their time and the meeting was declared closed.

End of meeting.

Minutes of the Inaugural General Meeting (the first AGM) of the SNPF held at the Attlee Centre on 18th August 2014

1. Welcome

The retiring chair of the Interim Steering Group (David Donoghue) opened the meeting by welcoming everyone. He went through the agenda explaining why items had been included.

The three purposes of the meeting were outlined; to agree and adopt a Neighbourhood area; agree and adopt a constitution, and; elect a Committee.

2. Adoption of the Neighbourhood Area

The attendees were invited to view maps of the proposed Neighbourhood Area boundary which were placed around the room.

James Frankcom, an ISG member, explained how the proposed boundary map put before them for approval tonight was the outcome of a consultation process that had involved members of the public and local stakeholders over the summer of 2014. James described how an initial set of potential boundaries (which were slightly different to the proposals displayed tonight) had been developed through a process of engagement with local community and amenity groups during 2013. This early proposal had subsequently been discussed with planning officers at the London Borough of Tower Hamlet and deemed viable. The ISG then moved to subject these bounds to scrutiny at two public consultation meetings held over the summer of 2014.

James told the meeting how at both the public consultation meetings (21 July and 4 August) various independent and unconnected persons had recommended the bounds be amended so as to include the Spitalfields City Farm. No other proposals were made for amending the Neighbourhood Area bounds at either of the public consultation meetings.

After the Consultation process was over the ISG met again on 12 August and considered the feedback on the boundaries it had received.

The ISG regarded the proposal made at the public consultation meeting to include the farm to have merit on the basis that the farm is a public venue used extensively by local people and on a purely planning basis it is a local 'asset' within the scope of neighbourhood planning that future policies might enhance and protect. It was also noted that it is positioned immediately adjacent to Allen Gardens which are a core component of our proposed Neighbourhood Area and as a virtual extension of that park it would seem totally logical to amend the bounds to include the farm. It was noted that no further suggestions had been made to amend the boundaries at either of the public consultation meetings.

The ISG did note that a member of the public had written to the chairman and suggested that the Victoria Cottages on Deal Street be included within the envisaged Neighbourhood Area. The reasons given by that person were that the cottages had recently become part of an extension of the Brick Lane Conservation Area and persons living within those cottages considered themselves to be living "in Spitalfields". The ISG gave this suggestion serious consideration but ultimately determined that this proposal was without merit. The basis for this was that these cottages were clearly detached from the rest of the Neighbourhood Area and to amend the boundaries so radically so as to include this person's abode would be illogical on planning terms. The ISG regards Spelman Street to be a very sensible eastern boundary that clearly divides two areas with significantly differing planning landscapes and urban grain; one side to the west being a mix of commercial and residential and the other (to the east) being wholly or almost wholly residential. The logic of our eastern boundary had not been questioned at our public meetings. Finally, it was also noted that the bounds we are proposing are not a definition or re-definition of where Spitalfields is; they are simply the delineation of a

coherent area which we think sensible to be covered by policies part of a single Neighbourhood Plan.

This was explained to the meeting and there was a consensus in support of the ISG position.

James then told how a written objection had been received in writing from the owners of the Old Truman Brewery (OTB) three days ago. He then handed over to David Donoghue who said that the ISG had agreed to let the OTB owners propose an amendment to the boundaries we recommend.

Jason Zeloof from Zeloof LLP (the owners of the OTB) introduced himself to the audience and handed out leaflets. Jason said he welcomes the formation of a Neighbourhood Planning Forum but objects to the OTB being included in the current boundary because OTB is of a different character to the rest of the proposed neighbourhood forum.

He proposed that bounds be redrawn so that the entire OTB area be removed. He also criticized the whole notion of a Spitalfields neighbourhood saying there are a number of different areas within the boundaries proposed which are distinctive and have a different character and the communities in each area will have too many different views to make it possible to have a cohesive planning agreement which encapsulates everyone.

Jason also raised concerns he has about people who work at the OTB and who had written to support his objections being contacted directly by a member of the ISG who had "pressurized them" and "had attempted to persuade them to change their minds". He also said false claims had been made in these phone calls.

He then said the main concern he has is that his tenants and staff in the OTB had not received any invitations to the public consultation meetings and only heard about the proposed Neighbourhood Forum by word of mouth which resulted in the opinion of the OTB and the businesses therein had not been fully involved and it was therefore not a valid consultation process.

Jon Shapiro, a member of the ISG, then stated that about fifty leaflets inviting people to come to the consultation meetings had been put in the reception of the OTB in mid July. In addition, he said, Jason Zeloof had been made fully aware of the process and the proposals some time prior to that.

David Donoghue stated that he accepted the consultation meeting process "was not perfect" but the ISG was manned by local volunteers who had a limited time and had done their best to ensure that leaflets were distributed to every household and business within the proposed boundary. He added that the OTB could not claim to have not been consulted when their representatives had been personally present at the consultation meetings and asked for their views.

Lorraine Hart then addressed some of the issues raised: the neighbourhood plan can be split in different zones with differing policies to look after individual issues but within the neighbourhood area. The forum must be made up of different businesses and residents in a specified area and that it was in OTB's interests to be fully involved – which they couldn't be if they were outside the area.

There was then an energetic discussion about the local area and how important it is to embrace its diversity and for residents and business to work with each other. A number of persons in attendance expressed the view that the Old Truman Brewery was the very core of this neighbourhood and that it was unthinkable for any neighbourhood planning policy not to include it. One local businessman said he sympathized with Jason Zeloof's concerns about an additional layer of bureaucracy "but you cannot stand against what the local community wants." Others said that the point of the SNPF was to enable discussion and this was the

planning process and the way the Neighbourhood Forum would influence future planning issues within Spitalfields. One member of the public called on Jason Zeloof to say how many of the people he had brought with him were his employees.

Jason Zeloof then proposed that the vote on the Neighbourhood Area be delayed until some future time. Other persons at the meeting proposed the contrary and after some further discussion Jon Shapiro proposed that there be a vote on whether to hold a vote on the boundary tonight or not and that this vote be held immediately. The chair then asked for persons in attendance to vote on that proposition.

Proposition 1: That there will be a vote on the Neighbourhood Area boundary tonight

Yes: 19 *The motion was carried*

No: 11

It was then decided to hold a vote on whether to accept the amendment to the boundary of the Neighbourhood Area which Jason Zeloof had proposed.

Proposition 2: That the boundary of the Neighbourhood Area be amended so to remove the Old Truman Brewery site

Yes: 11

No: 19 *The motion failed*

Proposition 3: That the boundary of the Neighbourhood Area proposed by the ISG which includes the farm but does not include Victoria Cottages and without any further amendments be adopted

Yes: 19 *The motion was carried*

No: 11

As a result of this vote, the Neighbourhood Area was formally adopted by the Neighbourhood Planning Forum.

3. Constitution

There was next a vote on adopting the Constitution which had been written by the ISG and consulted upon at the consultation meetings.

Proposition 4: That the Constitution of the Spitalfields Neighbourhood Planning Forum proposed by the ISG be adopted

Yes: 19 *The motion was carried without objection*

As a result of this vote, the Constitution was formally adopted by the Neighbourhood Forum.

4. Committee of the forum:

At this point the ISG ceased to manage the meeting and the meeting was chaired henceforth by Lorraine Hart, an independent neighbourhood planning consultant. There was an explanation of the role of the Committee and the process required under the Constitution to

elect its members.

As a result 14 people at the meeting indicated that they wanted to stand for election for Committee membership in the following constituencies:

Residents: 7

Business Operators: 4

Organisation Representatives: 3

According to the Constitution there can only be three business operator members of the Committee and as there were too many business members who wanted to be members of the Committee and they were not eligible to stand for election in another constituency a vote was required to select the top three.

The results of the election in the Business Operators constituency were as follows:

Business operators:

Zeloof, Jason	26	<i>Elected</i>
Paton, Steve	20	<i>Elected</i>
Johnston, Paul	19	<i>Elected</i>
Sassoon, Raymond	10	<i>Not Elected</i>

All other nominees in the other two constituencies were elected unopposed and all seats were filled on the committee, they are:

Residents:

Donoghue, David	Elected Un-Opposed
Frankcom, James	Elected Un-Opposed
Gledhill, Charles	Elected Un-Opposed
Hussein, Iqbal	Elected Un-Opposed
Pyrah, Lindy	Elected Un-Opposed
Shapiro, Jon	Elected Un-Opposed
Singh-Kaulder, Santokh	Elected Un-Opposed

Representatives of Local Organisations:

Khan, Tarik	Elected Un-Opposed
Nicholas, Mike	Elected Un-Opposed

Shaikh, Tania

Elected Un-Opposed

It was then agreed by the elected members of the Committee that their first meeting would be held on Wednesday 27 August at the Attlee Centre.

The meeting ended at 21:30

Minutes of the Committee of the SNPF held at the Attlee Centre on 27th August 2014 at 18:45.

Present:

- Mike Nicholas
- David Donoghue
- Tania Sheikh
- Jason Zeloof
- Paul Johnston
- Jon Shapiro
- James Frankcom
- Charles Gledhill
- Tarik Ahmed-Khan

Apologies:

- Lindy Pyrah
- Steve Paton
- Santokh Singh-Kaulder
- Iqbal Hussain

In Attendance:

- Lorraine Hart Locality NP Advisor

1. Welcome and Introductions

The following members of the Forum had been elected as Committee members of the Forum at the Inaugural Forum meeting on 18th August 2014:

- Tarik Ahmed-Khan (Community Group Member)
- David Donoghue (Resident member)
- James Frankcom (Resident Member)
- Charles Gledhill (Resident Member)
- Iqbal Hussain (Resident Member)
- Paul Johnston (Business Member)
- Mike Nicholas (Community Group Member)
- Steve Paton (Business Member)
- Lindy Pyrah (Resident Member)
- Tania Shaikh (Community Group Member)
- Jon Shapiro (Resident Member)
- Santokh Singh-Kaulder (Resident Member)
- Jason Zeloof (Business Member)

All those present introduced themselves. A draft agenda had been circulated as follows:

1. Introduction
2. Election of chairman/woman
3. Election of vice-chairman/woman
4. Election of secretary
5. Election of treasurer
6. Any other business

It was AGREED that as the main item for the Agenda was election of the officers of the Committee that Lorraine Hart would conduct the elections. No other additional items for the agenda were proposed.

2. Election of Chairman/Chairwoman

Jon Shapiro proposed David Donoghue as Chair. This was seconded by Jason Zeloof.

There were no other nominations for this position.

David Donoghue was ELECTED unanimously.

3. Election of Vice Chairman/Woman

A proposal was made that this position be shared by two committee members.

The proposal was made by David Donoghue and seconded by Tarik Ahmed Khan.

The proposal was AGREED unanimously.

Tarik Ahmed Khan was proposed by David Donoghue and seconded by Mike Nicholas.

Paul Johnston was proposed by James Frankcom and seconded by Jason Zeloof.

There were no other nominations for this position.

Tarik Ahmed Khan and Paul Johnston were both ELECTED unanimously.

4. Election of Secretary

A proposal was made that this position be shared by two committee members and that their responsibilities be split in accordance with Clause 9d) (i) and (ii) in the Constitution of the Forum.

Post meeting clarification Clause 9.d) reads:

9. d) The Secretary shall be responsible for:

i. Organizing meetings, taking and circulating the minutes and making them available to members within 10 (ten) working days of the previous meeting.

ii. Maintaining a register of members of the SNPF and the SNPF Constitution for inspection by members of the public and SNPF Members.

The proposal was made by James Frankcom and seconded by David Donoghue

The proposal was AGREED unanimously.

Lindy Pyrah (who had sent apologies but had e mailed her acceptance of a nomination as Secretary) was proposed by James Frankcom and seconded by Tarik Ahmed-Khan

James Frankcom was proposed by Tania Shaikh and seconded by Paul Johnston.

There were no other nominations for the position.

Lindy Pyrah and James Frankcom were both ELECTED unanimously

5. Election of Treasurer

Charles Gledhill was nominated as Treasurer by Paul Johnston and seconded by James Frankcom.

There were no other nominations for the position.

Charles Gledhill was elected unanimously.

It was AGREED that in compliance with Clause 9. c) iv) of the Forum constitution that James Frankcom and Paul Johnston would act as co-signatories to the Forum bank account with the Treasurer.

6. Any Other Business

With elections complete David Donoghue chaired the meeting from this point and proposed the following additional business:

a) Agenda for the next Committee Meeting

It was AGREED at the next Meeting that the Committee would consider:

- A Work plan and timetable for applying to LBTH for designation to prepare a Neighbourhood Development Plan
Action: Lorraine Hart to prepare a proposal for discussion
- A Finance Report to consider spending to date of the grant received by the Forum and consideration of how to use the remaining grant.
Action : Charles Gledhill and James Frankcom to prepare a Finance Report for discussion
- Consideration of wider consultation on the application for designation and working arrangements for development of the neighbourhood plan, particularly using social media.
Action: Jon Shapiro to bring all remaining copies of the "Roadmap" for a Neighbourhood Plan to the next meeting

Action: Lorraine Hart to provide information on ways in which this has been done in other areas and examples of other neighbourhood Plans.

b) Date of the next Committee Meeting(s)

- It was AGREED that the next meeting of the Committee would be held on Monday 6th October 2014 at 7pm.
 - It was AGREED that thereafter Committee meeting would be held on the first Monday of every month, unless agreed at Committee to change the date.
- Action: Tania Sheikh agreed to book a room at the Attlee Centre for the next meeting.*

With all business concluded the meeting ended at 20:30.

Minutes of the Committee of the SNPF held at the Attlee Centre on 6th October 2014

Present:

- Paul Johnston (Chair)
- Lindy Pyrah
- Jason Zeloof
- Lorraine Hart
- James Frankcom
- Tarik Ahmed Khan
- Santokh Kaulder
- Charles Gledhill
- Tania Shaikh

Apologies:

- Jon Shapiro
- David Donoghue
- Mike Nicholas
- Iqbal Hussain
- Steve Paton

1. Minutes of the last meeting

Paul welcomed everyone, read through last minutes of the last meeting which were approved.

2. Workplan and timetable for designation

Lorraine went through the timetable and work plans previously circulated: LBTH has a lot of detail in terms of submitting information to satisfy their requirements for completing the guidance and application forms – namely, the area map, rationale and constitution.

We have to agree who will be the public contact whose name and address would be made public and the names and addresses of twenty-one members whose names and addresses would not be made public. We can also add how many members we have if it exceeds 21.

We also have to agree what we are going to put on a formal statement but have to bear in mind that we have to adhere to the Mayors priorities and the community plan; it is important we familiarise ourselves with these documents as they set out the timeline and framework for us to work with. Important to think how we can accommodate what we want at neighbourhood level – the documents help to give strategic focus. We need to look at conservation area appraisals, what is covered by existing policy and what is not.

The Community Plan is currently being refreshed at the moment although we do not need to refer to it in detail due to time constraints.

We have to agree the members of an *Application Preparation Working Group* (a sub-committee) tasked to meet the application deadlines and we will need an additional meeting of the full committee of the SNPF to finalise the application this sub-committee drafts and formally sign it off. We have to make sure that everyone is involved, not just the core group. Deadline is 1st December. Part draft should be able to be circulated by November 3rd meeting.

A Dropbox account is to be set up so the group can easily share the documents and people can check progress. The team discussed how best the tasks should be split, it is important that we take something on and have a lead person. Jason told the group that he may not be the best person to have in a group as he was opposed to the Old Truman Brewery being

included in the Neighbourhood Plan, however he was very happy to look over any documents and include any comments and observations.

2. (a) Tasks:

It was agreed that Santokh, assisted by Lorraine, will answer section 1 (questions a-c) - How will the Forum, viz:

1. Promote economic, social and environmental well-being
2. Embed local authority priorities, LBTH Core Strategy and Managing development document and Diversity and Equalities in its activities
3. Engage with other local groups including the Local Community Ward Forum (LCWF)
The preparation of information to support Question 2 on consultation for the Neighbourhood area and Forum prior to the application being submitted: Tania and Lorraine to lead

It was agreed that our chairman David Donoghue will be the main public contact

The Area Supporting statement will be based on James's original draft but which will be adapted; Lorraine will send this out after looking at the original.

Lindy to do the typing on the application form online

2. (b) Designation Application Timetable:

3 November – SNPF Committee meeting, also use this to agree final answers to Q1

17 November – Meeting of the *Application Preparation Group*

24 November - SNPF Committee to review the application in full.

3. Finance report

Charles passed around a document outlining the report – everything paid by cheque and have apportioned it to the agreed category – haven't overspent and a bit of money coming in, another 10% of the funds due. The group discussed the best way to spend the rest of the funds if needed in any one of the other categories. A possible postal note to update or put it on the website, or include a press release in East End Life so the public are aware.

The group agreed the monitoring report to CDF to show money spent to date, it included explanatory notes for any under-spend/over-spend.

4. Consultation with the Old Truman Brewery tenants/business community

The team discussed with Jason the best way for us to consult with the businesses based at the Old Truman Brewery following the concerns raised at the inaugural meeting. A communication working group should be established; to be discussed at the next meeting.

Lorraine set out the overall plan of work and discussed the importance of using existing established links, it all needs to be transparent and level headed. Jason agreed to come back with the best way to do this with the Old Truman Brewery tenants.

It was also agreed that we could use the website and any other email lists that we have. A standard email to be drafted by Charles and sent with the info@spitalfieldsforum.org.uk email address cc'ed so we can track businesses consulted and capture any replies.

Recommended draft by Lorraine:

"The Neighbourhood area, forum and its constitution has been agreed after local consultation. A committee has been formed which will making an application to the LBTH by 1 December to become the body to lead the process of creating a Neighbourhood Plan with the people and workers of Spitalfields applying for designation application. We will keep you informed and please keep checking the website, there will be chance get involved after 1st December once application submitted"

5. Planning Aims for the Neighbourhood Area

The broad Planning "Aims" for the Neighbourhood Area must be gathered, Jason's input would be valuable for Brick Lane as we need to get a feel for this. It will be an opportunity to gather feedback from new residents as there is lots of information out there.

The group also agreed it had to think about policies etc, balance of uses, building heights to be focussed on certain things and ask people for their ideas. Designate zones within the area – there is no set of hard rules.

It is important to look at other Neighbourhood Plans, Lorraine to send out some information for us to look at. A "Planning Consultative Sub-Committee" will be required to lead this initiative; to be discussed at the next meeting.

6. AOB

Agenda next time: establishing communications working group, planning consultative groups to be agreed; plus membership of the forum in general to be discussed – we ought to be actively recruiting still.

Meeting was declared closed.

MINUTES OF MEETINGS

Minutes of the Committee of the Spitalfields Neighbourhood Planning Forum **Monday 3 November at 19:00 at the Attlee Centre**

Attendees: David Donoghue, James Frankcom, Tarik Ahmed-Khan, Paul Johnston Santokh Kaulder, Tania Shaikh, Iqbal Hussain, Jon Shapiro

Apologies: Jason Zeloof, Lindy Pyrah, Charles Gledhill, Steve Paton

1. Minutes of the last meeting

David welcomed everyone, read through minutes of the last meeting which were approved subject to a few small amendments.

2. Matters Arising

No items

3. Treasurers Report

Nothing to report

4. Application Working Group

The AWG established at the last meeting is due to meet at on 17 November and finalise the draft application statements for approval at a full meeting of this Committee on 24 November. The members of the AWG are confirmed as follows:

- Tania Shaikh
- Santokh Kaulder
- Lindy Pyrah
- James Frankcom

Santokh has written a draft answer to Q1 on the designation application form. A few amendments were suggested to make reference to articles in our Constitution.

Tania has written a draft answer to Q2 which requires some additional specific information. Both will be completed at the AWG meeting.

6. Communications Working Group

A 'Communications Working Group' (CWG) will be set up as a sub-Committee according to the Constitution. It shall be tasked with maintaining a continuous level of public consultation with the local community. The members are as follows:

- David Donoghue (Chair)
- Santokh Kaulder
- Tarik Khan
- Iqbal Hussain

Other members of this Committee not present will be invited to join this group.

7. Planning Working Group

A 'Planning Working Group' (PWG) will be set up as a sub-Committee according to the Constitution. It shall be tasked with preparing a range of planning policy aims and establishing parameters for the Committee to consider. The members are as follows:

- Paul Johnston (Chair)
- Santokh Kaulder
- Tarik Khan
- Charles Gledhill

All members of the SNPF will be invited to join this working group as full members. The first meeting of the PWG will be deferred to allow time to recruit members.

8. Membership of SNPF

It was agreed to write to all current members of the SNPF and provide them with an update of our activities so far and the upcoming designation process.

There are a number of membership applications received which are invalid. It was agreed that we should write to these persons and invite them to submit new applications should they so wish.

9. AOB

The minutes of the Inaugural General Meeting of the SNPF (18 August) which had only recently been completed were read through and approved with some amendments.

Meeting ended at 20:47

Minutes of the Spitalfields Neighbourhood Planning Forum

24 November 2014 from 19:00 at the Attlee Centre

Attendees: David Donoghue (Chair), Tarik Khan, Paul Johnston, James Frankcom, Tania Shaikh, Jon Shapiro, Santokh Kaulder, Jason Zeloof, Steve Paton, Lorraine Hart

1. Apologies: Charles Gledhill, Lindy Pyrah, Mike Nicholas, Iqbal Hussain
2. Minutes: Delayed until next meeting (Monday 2nd February 2015)
3. Approval of LPA Designation Documents
4. Question 1 was read out by Santokh Kaulder
 - a. Question 1a: Approved with amendments suggested by Jason Zeloof
 - b. Question 1b: Approved without amendments
 - c. Question 1c: Approved with amendments suggested by James Frankcom
5. Question 2 was read out by James Frankcom and was approved with amendments suggested by Jon Shapiro.
6. Question 3 was read out by James Frankcom and was approved with a number of amendments made by several members
7. Question 4 was read out by James Frankcom and was subject to discussion. Numerous amendments and alterations were proposed by Jason Zeloof, Jon Shapiro and others. Advice about wording was taken from Lorraine Hart and an agreed formula was approved. Jason Zeloof wished it to be known that he had made it clear that he had stood to be a member of the Committee "as a sceptic" and he wanted it to be on record that he did not agree with the boundaries proposed to be designated and still does not for the reasons he set out in his letters to the LPA in August. David Donoghue and James Frankcom both spoke out in favour of local residents and the representatives of the Old Truman Brewery working together constructively on the Forum. The Committee resolved to respond to the content of Jason Zeloof's letter by writing a letter of their own to LBTH separately to the designation application we are making today. Jason Zeloof and Steve Paton both supported this proposal.

With all business concluded the meeting closed at 21:47

Photographs from the Stakeholder Consultation Meeting (21 July 2014)



Photographs from the Public Consultation Meeting (4 August 2014)





Photographs from the Inaugural General Meeting of the Spitalfields Neighbourhood Planning Forum (18 August 2014)



APPENDIX C

- 1. Our first proposal map which we forwarded to planning officers in February 2014 then returned with their suggested changes upon it on April 2014**

(File name: 'LBTH Suggested amendments 140414.pdf')

PULL OUT

- 2. Our second proposal (before inclusion of the farm) upon which we consulted in July and August.**

PULL OUT

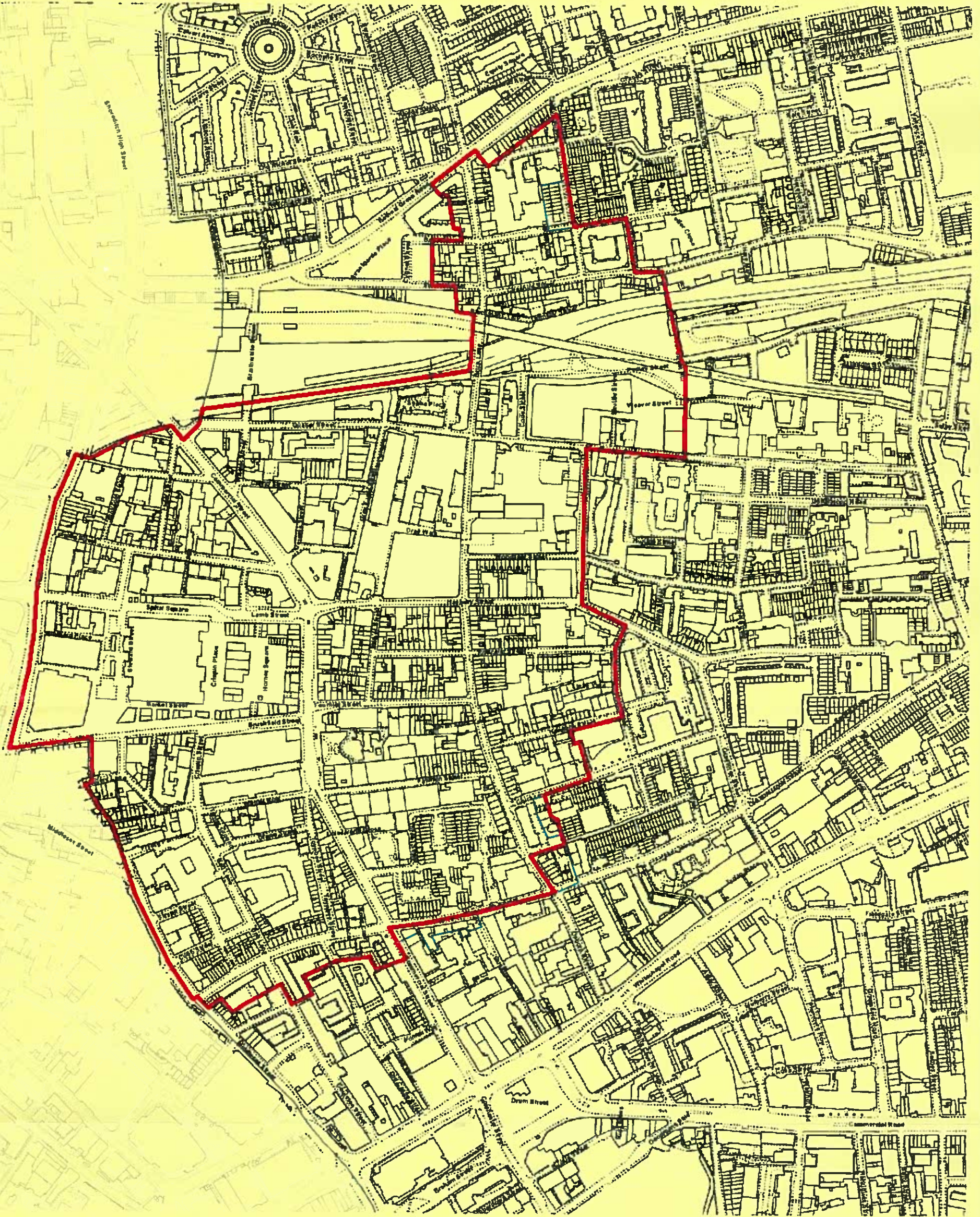
- 3. The 'Map of Spitalfields Life' which influenced our early thoughts on the 'cultural sphere'.**

PULL OUT

- 4. PowerPoint Presentation of Boundaries**

NO HARD COPY – SOFT COPY ONLY

**LBTH Officer suggested amendments 14 April 2014
(based on map received 18 February 2014)**

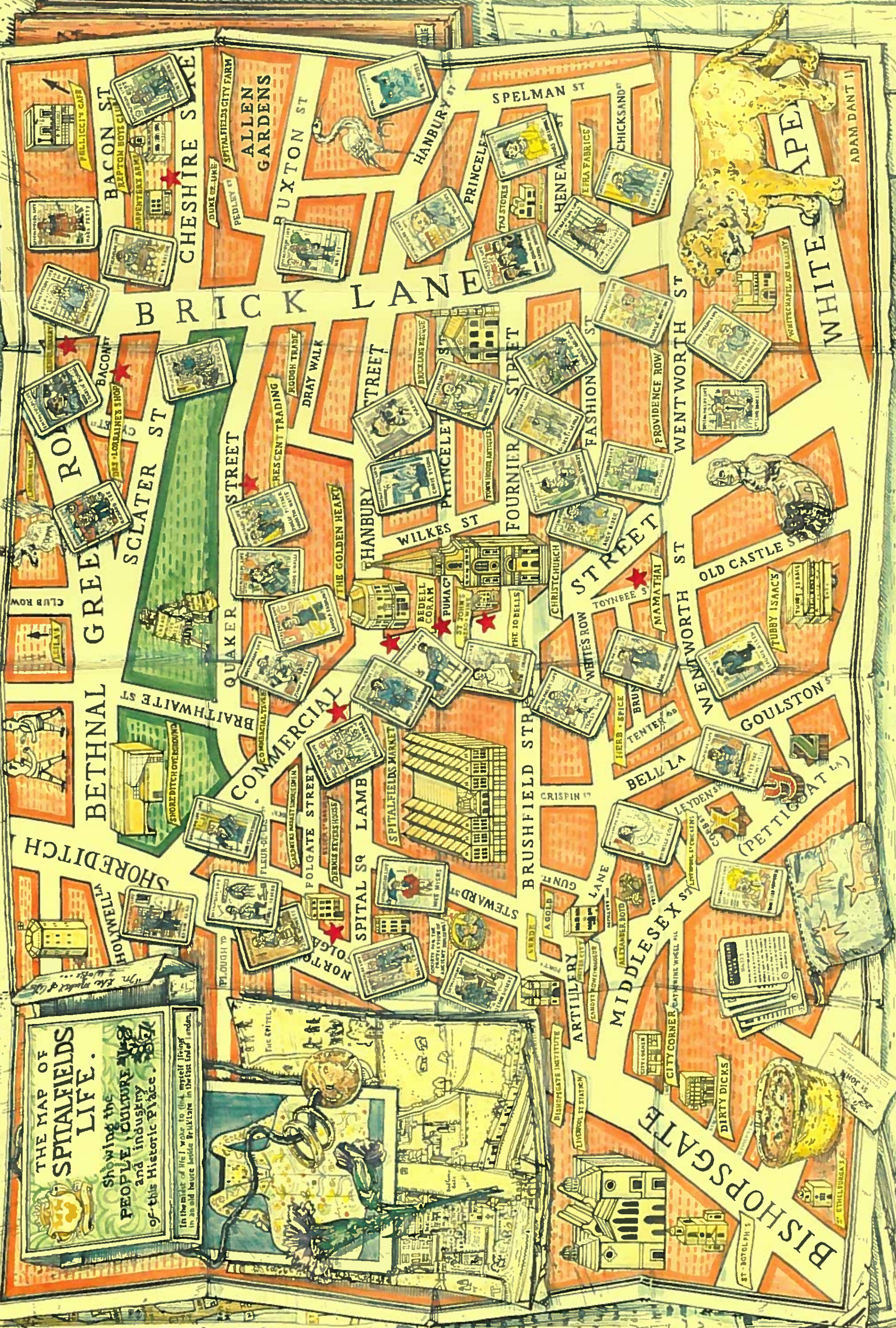


- Provide reasoning for not including Artillery Row area within the City of London
- Include 35 to 41 below (on corner of Wentworth Street)
- Include Attlee House and College East (along Wentworth Street)
- Continue boundary along Frostic Walk to Chicksand Street (also further to our conversation consider excluding numbers 1-11 and 13 (two blocks) along Frostic Walk)
- Remove numbers 26 to 42 Chilton Street
- Provide text stating support of strategic policies in the context of 100 to 106 Slater Street and 110 to 123 Brick Lane



THE MAP OF SPITALFIELDS LIFE.
 Showing the PEOPLE, CULTURE and INDUSTRY of this Historic Place.

In the midst of life I wote to find myself living in an old house beside Brick Lane in the East of London.



BISHOPSGATE

MIDDLESEX

BRUSHFIELD STREET

COMMERCIAL STREET

BETHNAL GREEN

SCLATER STREET

BRICK LANE

WHITE CHAPEL

CHESHIRE STREET

ALLEN GARDENS

BUXTON STREET

HANBURY STREET

SPELMAN STREET

PRINCELET STREET

CHICKSAND

THANBURY STREET

FOURNIER STREET

FASHION STREET

WENTWORTH STREET

THANBURY STREET

WILKES STREET

PRINCELET STREET

STREET

WENTWORTH STREET

OLD CASTLE STREET

BRAITHWAITE STREET

FOLGATE STREET

SPITAL SQUARE

LAMB

STEWARDS STREET

BELL LANE

GOULSTON STREET

SHOREDITCH

HOMWELL LANE

NORTOLONGA

SPITAL SQUARE

LAMB

STEWARDS STREET

BELL LANE

(PETTICOAT LANE)

MIDDLESEX

ARTILLERY

CITY CORNER

DIRTY DICKS

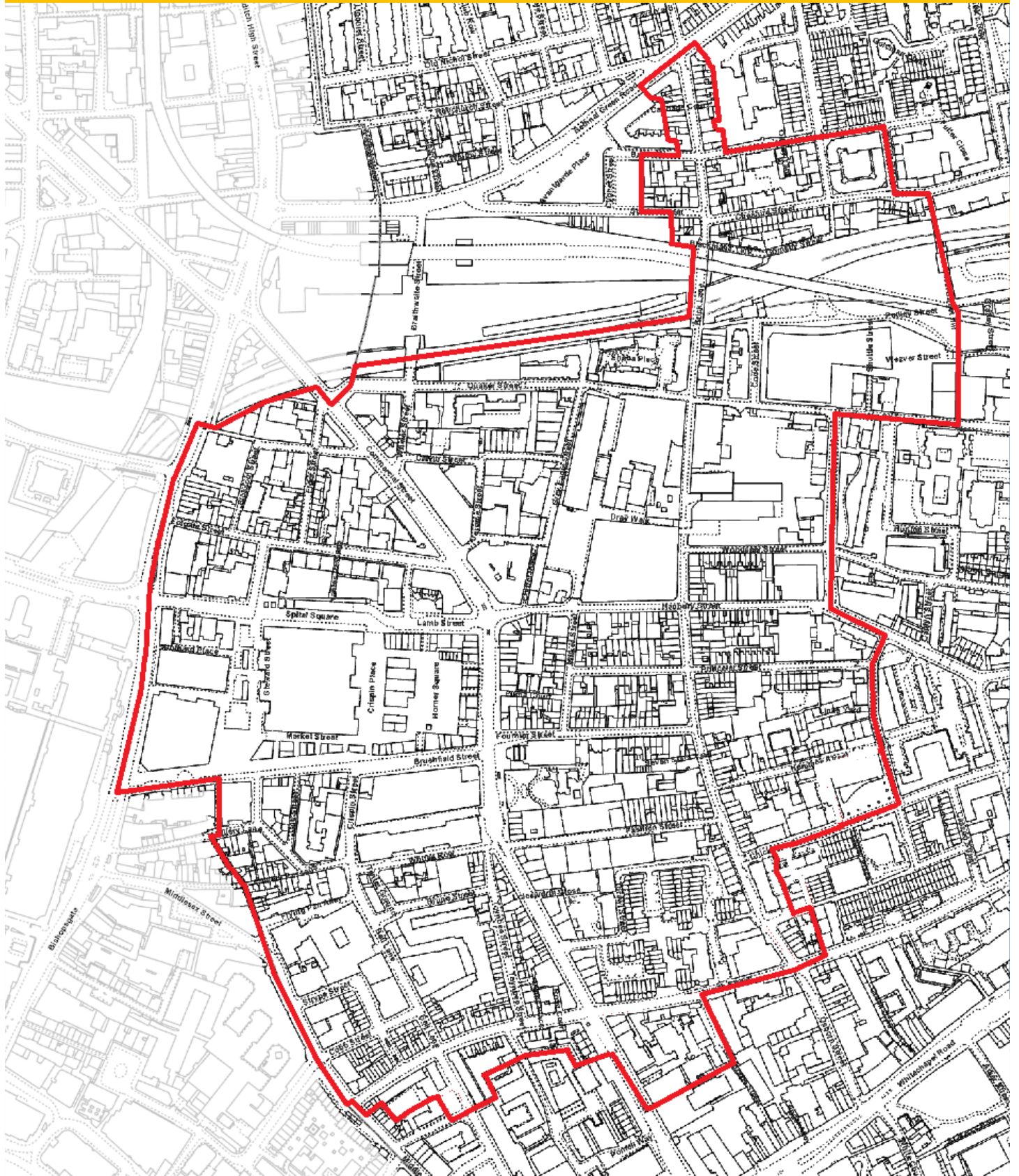
ST BOTOLPH'S

ST ETHELBURGA'S

WHOF

ADAM DANT II

Our proposed borders



Map courtesy of Metropolitan Police