

**London Borough of Tower Hamlets
Licensing Authority
John Onslow House
1 Ewart Place
London E3 5EQ**

**Tel: 0207 364 5008
Email: licensing@towerhamlets.gov.uk**

**Notice to the Licensing Authority requesting removal as Designated
Premises Supervisor
S.41 Licensing Act 2003**

FULL NAME

RESIDENTIAL ADDRESS

ADDRESS OF LICENSED PREMISES

I hereby give notice to the London Borough of Tower Hamlets Licensing Authority that I wish to cease being the Designated Premises Supervisor for the above licensed premises as from the time when this Notice is given

OR

Insert time and date when Notice is to have effect

.....atam/pm

Please complete either A or B

A)

I am the Premises Licence Holder and attach the Premises Licence

YES NO

I cannot attach the premises licence because:

B)

I am NOT the Premises Licence Holder and I confirm that I will, no later than 48 hours after the time of giving this Notice to the Licensing Authority:

- give a copy of this Notice to the Premises Licence Holder and
- direct the Holder to send to the Licensing Authority, within 14 days of receiving a copy of the Notice, the Premises Licence or a statement of the reasons for failing to do so (*sample Notice attached*).

I understand that I will continue to be treated as the Designated Premises Supervisor unless and until the requirements of A or B above are complied with.

Date and Time of giving Notice to London Borough of Tower Hamlets Licensing Authority:

The day of 200... at am/pm

Signed

TO:	THE PREMISES LICENCE HOLDER <u>NOTICE OF DIRECTION</u> <u>Section 41(4)(b) Licensing Act 2003</u>
	FULL NAME OF DESIGNATED PREMISES SUPERVISOR
	ADDRESS OF LICENSED PREMISES
	<p>I attach a copy of a notice given to London Borough of Tower Hamlets Licensing Authority stating that I wish to cease being the Designated Premises Supervisor for the above licensed premises.</p> <p>I understand that I am obliged to direct you, as the Premises Licence Holder to send to the Licensing Authority within 14 days of receiving this Notice, the premises licence (or appropriate part of the licence) to:</p> <p>London Borough of Tower Hamlets Licensing Authority John Onslow House 1 Ewart Place London E3 5EQ</p>
	<p>It is an offence punishable by a fine of up to £1,000 to fail without reasonable excuse to comply with this direction.</p> <p>For your information please note that no supply of alcohol may lawfully be made under the premises licence at a time when there is no Designated Premises Supervisor in respect of the premises licence. You should therefore consider whether it is appropriate to make an immediate application, under Section 37 Licensing Act 2003, to vary the Premises Licence to specify a different individual with a Personal Licence as the new Premises Supervisor and request that the variation applied for should have immediate effect.</p> <p>Signed</p> <p>Date & Time of giving Notice:</p>