



LICENSING ACT 2003

FOR OFFICE USE			
RECEIPT / INVOICE NO.	FEE REQUIRED:	Date:	Initials:

This form should be completed and forwarded to: Licensing Section, John Onslow House, 1 Ewart Place, London E3 5EQ with a cheque for the correct fee, made payable to the London Borough of Tower Hamlets. You can also pay by phoning 020 7364 5008 or on-line: <http://www.towerhamlets.gov.uk/pay>

Interim authority notice under the Licensing Act 2003

I/We (insert name(s) of applicant)
give this interim authority notice under section 47 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number (if known)

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
Post town	Post code
Telephone number at premises (if any)	
Email address (optional)	

Part 2 – Notice giver details

In what capacity are you giving the interim authority notice?

See section 47 of Licensing Act 2003

- Please tick ✓**
- a) I am an individual with a legal interest in the premises as freeholder or leaseholder please complete section (A)
 - b) I am a person other than an individual with a legal interest in the premises as freeholder or leaseholder
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. Other please complete section (B)
 - c) I am a personal representative for the former premises licence holder who has died please complete section (B)
 - d) I have a power of attorney which is registered for the former premises licence holder who has become mentally incapable please complete section (B)
 - e) I am the insolvency practitioner for the former premises licence holder who is insolvent please complete section (B)

Date of lapsing of licence

On what date (as applicable)

Did the former premises licence holder die?

Day	Month	Year

Was the power of attorney registered under section 6 of the Enduring Powers of Attorney Act 1985?

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Did the former holder become insolvent?

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(A) DETAILS OF INDIVIDUAL NOTICE GIVERS (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname First names

I am 18 years old or over **Please tick ✓**

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

Email address (optional)

DETAILS OF SECOND INDIVIDUAL NOTICE GIVER (If applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname First names

I am 18 years old or over **Please tick ✓**

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

Email address (optional)

(B) NON-INDIVIDUAL NOTICE GIVER

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3

Has the interim authority notice previously been given relating to this premises and the former premises licence holder? **Please tick ✓**

If yes please give date

Day		Month		Year			

Has the interim authority notice previously been given relating to this premises and the former premises licence holder? **Please tick ✓**

- Please tick ✓**
- I have made or enclosed payment of the fee
 - I have sent a copy of this form to the chief officer of police for the area in which the premises is situated
 - I have notified the designated premises supervisor (if different from the premises licence holder), if any
 - I understand that if I do not comply with the above requirements my application will be rejected

THIS NOTICE WILL LAPSE AT THE END OF THE SEVEN DAY PERIOD AFTER THE LAPSING OF THE PREMISES LICENCE UNLESS A COPY OF THE NOTICE HAS BEEN GIVEN TO THE CHIEF OFFICER OF POLICE FOR THE POLICE AREA OR EACH POLICE AREA IN WHICH THE PREMISES IS SITUATED.

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 1)

Signature of notice giver or notice giver’s solicitor or other duly authorised agent. (Please read guidance note 2). **If signing on behalf of the applicant please state in what capacity.**

Signature

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Date

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Capacity

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For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 3). **If signing on behalf of the applicant please state in what capacity.**

Signature

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Date

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Capacity

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Contact Name (where not previously given) and address for correspondence associated with this notice (please read guidance note 5)

Post town	Post code
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Telephone number (if any)

E-mail address (optional)

Notes for guidance

1. The Notice form must be signed.
2. A notice giver's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
3. Where there is more than one notice giver, both notice giver's or their respective agents must sign the notice form.
4. This is the address which we shall use to correspond with you about this application.