

**ANIMAL BOARDING ESTABLISHMENTS ACT 1963 –
SECTION 1**

**Application for Licence to Keep a Boarding Establishment for
Animals**

To the London Borough of Tower Hamlets
I/WE



.....
OF
.....

As {proposed} occupier(s) of the premises hereinafter mentioned HEREBY MAKE APPLICATION in pursuance of the provisions of Section 1 of the Animal Boarding Establishments Act 1963, for a LICENCE TO KEEP AN ANIMAL BOARDING ESTABLISHMENT at the premises of which particulars are given below.

I/WE ENLCOSE HEREWITH the sum of £..... being the amount of the fee payable on the Licence applied for.

(CHEQUES SHOULD BE MADE PAYABLE TO THE LONDON BOROUGH OF TOWER HAMLETS)

PARTICULARS

1. Postal Address of premises
.....
.....

2. Number, construction & size
of quarters in which animals
are {will be} accommodated.
.....

3. Types of animals which are
intended to be accommodated
on the premises.
.....

4. Heating arrangements.
.....

5. Method of ventilation of premises.
.....

6. Lighting arrangements Natural 1 Artificial 1
.....

7. Water supply
.....

8. Arrangement for food storage.

.....

9. Arrangements for disposal of
excreta.

.....

10. Description of isolation
facilities for the control of
infectious disease.

.....

I/WE DO HEREBY CERTIFY that to the best of my/our knowledge and belief, the above
particulars are true.

DATED

SIGNED

Please return form to: Environmental Health and Trading Standards, Licensing and Safety Team,
John Onslow House, 1 Ewart Place, London, E3 5EQ

Environmental Health and Trading Standards Privacy Notice

Data Controller and Purpose

The information you provide will be used by the London Borough of Tower Hamlets' Environmental Service, to process your complaint/objection/application.

Tower Hamlets Council is the Data Controller.

We process your data in accordance with the General Data Protection Regulation (GDPR) and if you have any concerns the Council's Data Protection Officer can be contacted on DPO@towerhamlets.gov.uk

Condition for Processing Personal Data

It is necessary for us to process your personal data (name, address, contact details), as a task carried out in the public interest, and more personal data such as health, personal and household circumstances as necessary for substantial public interest reasons, to assess and prioritise in compliance with a legal obligation or social protection law,

A delay in you providing the information requested may result in a delay in providing appropriate services.

How long do we keep your information?

We will only hold your information for as long as is required by law and to provide you with the necessary services. This is likely to be for six years after the case is closed. For further details, you can view www.towerhamlets.gov.uk/retentionschedule

We may also anonymise some personal data you provide to us to ensure that you cannot be identified and use this for statistical analysis of data to allow the Council to effectively target and plan the provision of services.

Information sharing

Your personal information may be shared with internal departments or with external partners and agencies involved in delivering services on our behalf.

The Council has a duty to protect public funds and may use personal information and data-matching techniques to detect and prevent fraud, and ensure public money is targeted and spent in the most appropriate and cost-effective way. Information may be shared with internal services and external bodies like the Audit Commission, Department for Work and Pensions, other local authorities, HM Revenue and Customs, and the Police. This activity is carried out under Article 9(2)(b) of the GDPR, under social protection law.

We have a duty to improve the health of the population we serve. To help with this, we use data and information from a range of sources including hospitals to understand more about the nature and causes of disease and ill-health in the area. This data would normally be anonymised and never used to make decisions on a specific individual or family.

We will not transfer your data to non EEA territory and there are no automated decisions made with your data.

Your Rights

You can find out more about your rights on www.towerhamlets.gov.uk/dataprotection and how to complain to the Information Commissioner.