

**Health & Safety Team
John Onslow House
1 Ewart Place
London
E3 5EQ**



**RIDING ESTABLISHMENTS ACTS 1964 AND 1970
APPLICATION FOR {*PROVISIONAL} LICENCE**

1. Surname First Names
State whether *Mr/*Mrs/*Miss Age (if under 18 years)
(See Note 1)
 2. Private address (or if a Body Corporate, name of Body and address of Registered Office)
.....
.....
 3. Address of Riding Establishment (if different from 2.)
.....
.....
 4. Is the Establishment operative throughout the year? *YES/*NO If NO, state period when normally operative?
 5. Who will have direct control or management of the Establishment?
.....
 6. If that person is the holder of any of the certificates shown below, tick against the name(s) of the one(s) held and enclose the certificate(s) with this application.
Assistant Instructor's Certificate of the British Horse Society
Instructor's Certificate of the British Horse Society
Fellowship of the British Horse Society
Fellowship of the Institute of the Horse
Other - please state
 7. If the person named at 5 above does not hold any of these certificates, give details of his/her experience in the management of horses (continue on a separate sheet if necessary)
.....
.....
.....
- * Delete whichever is inapplicable**
8. Is a responsible person living on the Establishment?
If not, what arrangements are there in case of emergency?
 9. Will the carrying on of the business of the Establishment be left at any time in the charge of a person under 16 years of age? (See Note 1)
.....
.....

10. Will supervision by a responsible person of the age of 16 years or over be provided at all times while ors from the Establishment are used for providing instruction in riding or are let out on hire for idincept in the case of a horse let for hire for riding, when the hirer is competent to ride without supervision)?

.....
.....

11. The applicant is required to answer YES or NO to the following questions:-

(I) Are you, or any person who will have control or management of the Establishment, disqualified for the time being from:

- a) keeping a riding establishment? YES/NO
- b) keeping a dog? YES/NO
- c) keeping a pet shop? YES/NO
- d) having the custody of animals? YES/NO
- e) keeping a boarding establishment for animals? YES/NO

(II) Are you the holder of a current insurance policy YES/NO which:

- a) insures you against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving from you, in return for payment, instruction in riding;
- b) insures you against liability arising out of such hire or use or a horse; and
- c) insures such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use?

If YES, enclose with this application evidence that you hold such insurance; if NO, state below what steps you are taking to obtain such insurance)

.....
.....

12. How many horses are kept under the terms of the Act at the present time?

How many horses is it intended to keep under the terms of the Act during the year? (See note 3)

.....

13. What accommodation is available for:-

- a) Horses (Please state number, or dimensions Stalls
in the case of a yard). Boxes
Covered yard.....
- b) Forage and Beddings
- c) Equipment and Saddlery

14. Is land available for:-

- a) Grazing
- b) Instruction or demonstrating riding
- (Please give details)

15. What is the name and address of your usual veterinary surgeon/practitioner?

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.....

I AM AWARE OF THE PROVISIONS OF THE RIDING ESTABLISHMENTS ACTS 1964
and 1970 AND I APPLY FOR {*A LICENCE/*AN EXTENSION TO MY PROVISIONAL
LICENCE TO KEEP A RIDING ESTABLISHMENT}

COMMENCING (See Note 4) FROM 200
*ISSUE

I ENCLOSE: THE LICENCE FEE OF:.....

(CHEQUES SHOULD BE MADE PAYABLE TO TOWER HAMLETS COUNCIL)

* THE CERTIFICATE(S) REFERRED TO AT ITEM 6 ABOVE

* THE POLICY OR OTHER EVIDENCE OR INSURANCE REFERRED TO AT ITEM 11
(ii) ABOVE

**Read the following statement carefully before signing it. A false statement may
render you liable to prosecution.**

I DECLARE MY ANSWERS TO THE ABOVE QUESTIONS TO BE CORRECT IN
EVERY RESPECT.

Date:20..... Usual Signature:

(If signing on behalf of a Body Corporate, state appointment held)

.....

* Delete as appropriate

NOTES

1. A licence may be granted to an individual over the age of eighteen years or a body corporate.

It will be a condition of any licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.

2. It will be a condition of any licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.

3. (I) "Horse" includes any mare, gelding, pony, foal, colt, filly or stallion, and also any ass, mule or jennet.

(II) The Act regulates riding establishments which let out horses on hire or use them for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.

4. A licence is valid from the date of issue or from the first day of January next. Please state preference.

Environmental Health and Trading Standards Privacy Notice

Data Controller and Purpose

The information you provide will be used by the London Borough of Tower Hamlets' Environmental Service, to process your complaint/objection/application.

Tower Hamlets Council is the Data Controller.

We process your data in accordance with the General Data Protection Regulation (GDPR) and if you have any concerns the Council's Data Protection Officer can be contacted on DPO@towerhamlets.gov.uk

Condition for Processing Personal Data

It is necessary for us to process your personal data (name, address, contact details), as a task carried out in the public interest, and more personal data such as health, personal and household circumstances as necessary for substantial public interest reasons, to assess and prioritise in compliance with a legal obligation or social protection law,

A delay in you providing the information requested may result in a delay in providing appropriate services.

How long do we keep your information?

We will only hold your information for as long as is required by law and to provide you with the necessary services. This is likely to be for six years after the case is closed. For further details, you can view www.towerhamlets.gov.uk/retentionschedule

We may also anonymise some personal data you provide to us to ensure that you cannot be identified and use this for statistical analysis of data to allow the Council to effectively target and plan the provision of services.

Information sharing

Your personal information may be shared with internal departments or with external partners and agencies involved in delivering services on our behalf.

The Council has a duty to protect public funds and may use personal information and data-matching techniques to detect and prevent fraud, and ensure public money is targeted and spent in the most appropriate and cost-effective way. Information may be shared with internal services and external bodies like the Audit Commission, Department for Work and Pensions, other local authorities, HM Revenue and Customs, and the Police. This activity is carried out under Article 9(2)(b) of the GDPR, under social protection law.

We have a duty to improve the health of the population we serve. To help with this, we use data and information from a range of sources including hospitals to understand more about the nature and causes of disease and ill-health in the area. This data would normally be anonymised and never used to make decisions on a specific individual or family.

We will not transfer your data to non EEA territory and there are no automated decisions made with your data.

Your Rights

You can find out more about your rights on www.towerhamlets.gov.uk/dataprotection and how to complain to the Information Commissioner.