



THE FOUR MONTH FORWARD PLAN

9th June 2010 to 8th September 2010

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The Forward Plan is published monthly



2009-2010
Positive engagement of older people
2009-2010
Preventing and tackling child poverty
2003-2009
*Winner of 7 previous
Beacon Awards*



INVESTOR IN PEOPLE

Kevan Collins
Chief Executive
Town Hall
Mulberry Place
5 Clove Crescent
London E14 2BG

Tower Hamlets Council Forward Plan

The Council is required to publish a Forward Plan of all key decisions, which are likely to be taken by the Executive (Cabinet, Council and Grants Panel) over the next four months. Key decisions are all those decisions, which involve major spending, or savings or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#).

The Forward Plan also includes Budget and Policy Framework items. A schedule of these Budget and Policy Framework Items with programmed dates of submission to Cabinet and Council is attached as Appendix A to this document. Budget and Policy Framework Items are those items (listed in Article 4 of the Council's Constitution) that require adoption by the full Council following formal consideration by the Cabinet and Overview and Scrutiny Committee.

The Forward Plan is formally published on a monthly basis and contains details of the key decisions to be made Executive for the four month period following its publication, the body making the decision, the date the decision is due to be made, who is going to be consulted, background information and how representations can be made. In addition to the formal publication, the Forward Plan is also updated after each meeting of the Cabinet and Overview and Scrutiny Committee (if matters have been called-in). The updated versions of the Forward Plan are available for inspection on the Tower Hamlets Council website and/or Intranet.

This does not prevent further issues, which are not identified in the Forward Plan, from being added to the agendas of meetings during the period. If these matters are Key Decisions they will be formally published on the Tower Hamlets website and/or Intranet.

The most effective way for the public to make their views known about the issues listed in the Forward Plan is to examine the consultation column of the Forward Plan, and/or contact the report author or Cabinet Lead Member as soon as possible, and no later than 10 working days before the decision is expected to be taken.

You can also view the Council's Consultation Calendar, which lists all the issues on which the Council and its partners are consulting.

www.towerhamlets.gov.uk/consultation

You can make contact by:

- Email to the address shown in the Forward Plan
- Telephoning the extension shown in the Forward Plan
- By writing to the officer at:

c/o Town Hall,
Mulberry Place,
5 Clove Crescent,
London,
E14 2BG

Date next Forward Plan Published 15th June 2010

You can also view the Forward Plan online.

www.towerhamlets.gov.uk

You can also inspect it, free of charge, at Libraries, Idea Stores, One Stop Shops and Council offices.

For any additional information or advice about the Forward Plan, contact Louise Fleming on Tel. No. 020 7364 4878 or by email at louise.fleming@towerhamlets.gov.uk

Forward Plan June 2010 – September 2010

Cabinet – 9 June 2010

A GREAT PLACE TO LIVE

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

1 Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?
1/10	<p style="text-align: center;">Lettings Policy and Lettings Plan</p> <p>To agree a Lettings Plan for 2010/2011 and to agree amendments to the Lettings Policy</p>	Cabinet 09/06/10	<p style="text-align: center;">Partner RSL's in the Common Housing Register Group</p> <p>A draft lettings plan to be circulated to Common Housing Register partners.</p>	Yes 20 May 2010.	<p style="text-align: center;">Lead Member to be announced</p> <p style="text-align: center;">Jim Elliott –Letting Consultant jim.elliott@towerhamlets.gov.uk Ext: 6331</p>	Housing Act 1996 March 10 2010 Cabinet Report on New Lettings Policy

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2/10	<p>Implications and Recommended Response to the Government's prospectus on Council Housing Finance</p> <p>Note the implications of proposals to change the Council House finance system, and determine whether the Council is minded to accept the offer.</p>	Cabinet 09/06/10	N/A	No	<p>Lead Member to be announced</p> <p>Chris Holme – Service Head – Resources chris.holme@towerhamlets.gov.uk Ext: 4987</p>	CLG Prospectus

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3/10	<p>Ocean Estate</p> <p>Appropriation of residual freeholds; Future Block H; Progress Report [note only]</p>	Cabinet 09/06/10	<p>Consultation with Development Partner</p> <p>Direct meetings as part of contract finalisation</p>	No	<p>Lead Member to be announced</p> <p>Aman Dalvi – Corporate Director aman.dalvi@towerhamlets.gov.uk Ext: 4247</p>	N/A

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4/10	<p>Ocean New Deal for Communities Delivery Plan 2010/11 and Freehold Interest Appropriation</p> <p>For approval</p>	Cabinet 09/06/10	<p>Ocean Regeneration Trust (ORT) Board, Government Office for London</p> <p>ORT Board Meeting and formal meeting with GOL</p>	No	<p>Lead Member to be announced</p> <p>Jackie Odunoye – Head of Strateg, Innovation & Sustainability jackie.odunoye@towerhamlets.gov.uk Ext: 7522</p>	Ocean New Deal for Communities Succession Strategy

Forward Plan June 2010 – September 2010

Cabinet – 9 June 2010

A PROSPEROUS COMMUNITY

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5/10	<p>Tower Hamlets Children and Families Trust-proposals for change</p> <p>To approve proposals for change to the structure and operation of the Children and Families Trust, and an amendment to the Policy Framework regarding the Children and Young People's Plan.</p>	Cabinet Tbc/06/10	<p>All partner agencies in the Children's Trust including:</p> <ul style="list-style-type: none"> • NHS Tower Hamlets • Community Health Services Tower Hamlets • East London Foundation Trust <ul style="list-style-type: none"> • Police • Third Sector Provider forum • Young People 	No	<p>Lead Member to be announced</p> <p>Anthony Walters – Transformation Manager anthony.walters@towerhamlets.gov.uk Ext: 0527</p>	DCSF statutory guidance on Children's Trusts

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5/10			A series of workshops was held in September 2009 which has informed these proposals. The proposals were signed off by the Children and Families Trust Board (at which all partners are represented) on 1 February 2010.			

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6/10	<p>Children and Young People's Plan Review 2009-10</p> <p>Note performance and progress against CYPP priorities and key performance indicators</p>	Cabinet 09/06/10	N/a	No	<p>Lead Member to be announced</p> <p>Layla Richards – Strategy – Partnerships and Performance Manager layla.richards@towerhamlets.gov.uk Ext: 2364</p>	Children and Young People's Plan 2009-2012

Forward Plan June 2010 – September 2010

Cabinet – 9 June 2010

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Forward Plan June 2010 – September 2010

Cabinet – 9 June 2010

A HEALTHY COMMUNITY

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Forward Plan June 2010 – September 2010

Cabinet – 9 June 2010

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7/10	Disability Equality Scheme 2010-2013 Approval	Cabinet 09/06/10	Corporate Equalities Steering Group Directorate Equality Focus Groups In written and verbal format supported by a Powerpoint presentation		Lead Member to be announced Frances Jones – Diversity & Equality Co-ordinator frances.jones@towerhamlets.gov.uk Ext: 4521 Hafsha Ali –Equality Co-ordinator hafsha.ali@towerhamlets.gov.uk Ext: 4667	Disability Equality Scheme 2010-2013 (refresh)

Forward Plan June 2010 – September 2010

Grants Panel – 24 June 2010

A PROSPEROUS COMMUNITY

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8/10	<p style="text-align: center;">Update on Youth Opportunity and Youth Capital Funds</p> <p style="text-align: center;">For information</p>	Grants 24/06/10	<p style="text-align: center;">Consultation has already taken place with grant panel members</p> <p style="text-align: center;">Feedback on grants process generated through application and evaluation forms</p>	No	<p style="text-align: center;">Lead Member to be announced</p> <p style="text-align: center;">Dinar Hossain - Head of Youth and Connexions Services dinar.hossain@towerhamlets.gov.uk Ext: 4971</p>	Youth Opportunity and Youth Capital Fund proposal of spend

12 Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?
9/10	<p>Community Chest Funding update</p> <p>Report for information.</p>	Grants 24/06/10	Consultation has taken place on the Third Sector Strategy and these funding streams come from the recommendations in the strategy that resulted from the consultation with Third Sector groups.	No	<p>Lead Member to be announced</p> <p>Abid Hassain - Third Sector & External Funding Manager abid.hassain@towerhamlets.gov.uk</p> <p>Ext: 4041</p>	<p>Files and monitoring data held by Funding and Development team – third sector.</p> <p>Cabinet report - 2nd December 2009 - Corporate Match Funding – Recommendations for allocation of the Corporate Match Funding for 2010.</p> <p>Third sector strategy.</p>

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10/10	<p>Integrated Youth Service Summer Grants Programme 2010</p> <p>To agree the proposals for the allocation of funding for Summer Grants Programme in 2010</p>	Grants 24/06/10	<p>a) Integrated Youth Service</p> <p>b) Directorate Management Team (DMT)</p> <p>Moderating officers' recommendations working with a year-10 pupil on work experience placement</p>	No	<p>Lead Member to be announced</p> <p>Brenda Doku – Contracts & Grants Officer brenda.doku@towerhamlets.gov.uk Ext: 3229</p>	<p>a) Summary of assessments</p> <p>b) Summary of individual proposals</p>

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11/10	<p>Grants Panel report – Review mainstream grants programme 2009/10</p> <p>To consider report on the progress and achievement of funded projects to the end of the 4th quarter.</p>	Grants 24/06/10	<p>Children & Families (External Funding and Commissioning team)</p> <p>Community Languages team</p> <p>Early Years team</p> <p>Study Support (Extended Services team)</p> <p>Integrated Youth Service team</p> <p>Lifelong Learning team</p> <p>Arts and Events (Communities, Localities and Culture)</p> <p>Sports (Communities, Localities and Culture)</p> <p>Key service areas review performance monitoring reports and make recommendations</p>	No	<p>Lead Member to be announced</p> <p>Brenda Doku – Contracts & Grants Officer brenda.doku@towerhamlets.gov.uk</p> <p>Ext: 3229</p>	<p>Summary of Project Progress report for 2009/10</p> <p>Performance monitoring reports for 8 budget areas</p>

Forward Plan June 2010 – September 2010

Cabinet – 7 July 2010

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Forward Plan June 2010 – September 2010

Cabinet – 7 July 2010

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12/10	<p style="text-align: center;">Arrangements for Managing School Balances</p> <p>For information, following request for such a report at Cabinet on 10th Feb 2010.</p>	Cabinet 07/07/10	The report will reflect discussions that have taken place with schools and Schools Forum.	No	<p style="text-align: center;">Lead Member to be announced</p> <p>David Tully - Interim Head of Finance, Children Schools and Families david.tully@towerhamlets.gov.uk Ext: 4960</p>	Papers to Schools Forum

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13/10	<p>Contracting Programme</p> <p>To note and agree the proposed forward plan of contracts, identify those contracts on which further reports will be required, and receive an update on procurement developments.</p>	Cabinet 07/07/10	No external consultation required. Internal consultation through the Corporate Management Team, Competition Board and Competition Planning Forum.	No	<p>Lead Member to be announced</p> <p>Richard Parsons - Service Head Procurement & Corporate Programmes richard.parson@towerhamlets.gov.uk Ext: 4608</p>	All relevant information will be contained within the Cabinet report

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14/10	<p>Children, Schools & Families Capital Programme</p> <p>To seek approval to progress schemes in the capital programme</p>	Cabinet 07/07/10	Schools	No	<p>Lead Member to be announced</p> <p>Pat Watson - Children's Services pat.watson@towerhamlets.gov.uk Ext: 4328</p>	Previous reports

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15/10	<p>Working Neighbourhoods Fund – Effectively Managing Programme Exit & Succession</p> <p>Confirm project closure for those projects not continuing beyond Sep 10;</p>	Cabinet 07/07/10	Consulted all WNF Stream Leads and delivery agents via exit interviews	No	<p>Lead Member to be announced</p> <p>Louise Russell – Service Head Strategy & Performance louise.russell@towerhamlets.gov.uk Ext: 0503</p>	All relevant information will be contained in cabinet report

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15/10	<p>Agree the WNF Board's recommendations in relation extension of existing projects to continue to Dec 10 or Mar 11 within their existing approved allocations;</p> <p>Consider recommendation for WNF forward strategy.</p>					

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Cabinet – 7 July 2010

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Cabinet – 7 July 2010

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16/10	<p style="text-align: center;">Children, Schools & Families Contract Awards</p> <p style="text-align: center;">Approval of decision to award the two personal care contracts</p>	Cabinet 07/07/10	<p style="text-align: center;">Consultation was undertaken in 2008 with children and families receiving personal care services.</p> <p style="text-align: center;">An independent consultant was commissioned to carry out the consultation.</p>	No. An EIA was carried out prior to the personal care tender process.	<p style="text-align: center;">Lead Member to be announced</p> <p style="text-align: center;">Susan Acland-Hood – Service Head – Strategy –Partnerships & Performance susan.acland-hood@towerhamlets.gov.uk Ext: 4184</p>	Consultation Document

Forward Plan June 2010 – September 2010

Cabinet – 7 July 2010

ONE TOWER HAMLETS

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17/10	<p style="text-align: center;">Strategic Performance & Corporate Budget Monitoring Report – Year End 2009/10</p> <p>is requested to: note strategic performance and corporate budget monitoring for the year end.</p>	Cabinet 07/07/10	budget and policy framework	N/A	<p style="text-align: center;">Lead Member to be announced</p> <p>Chris Naylor – Corporate Director chris.naylor@towerhamlets.gov.uk Ext: 4262</p>	N/A

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18/10	<p>Workforce to Reflect the Community</p> <p>To note and agree the 09/10 Year end report and the action plan for next year 10/11.</p>	Cabinet 07/07/10	CMT, Directorates and Trade Unions	No	<p>Lead Member to be announced</p> <p>Steve James – Interim Service Head HR steve.james@towerhamlets.gov.uk ets.gov.uk</p> <p>Ext: 4922</p>	All relevant information will be contained within the Cabinet report

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19/10	<p>Disability Equality Scheme 2010-2013</p> <p>Approval</p>	Cabinet 07/07/10	<p>Corporate Equalities Steering Group Directorate Equality Focus Groups</p> <p>In written and verbal format supported by a Powerpoint presentation</p>		<p>Lead Member to be announced</p> <p>Frances Jones – Diversity & Equality Co-ordinator frances.jones@towerhamlets.gov.uk Ext: 4521</p> <p>Hafsha Ali –Equality Co-ordinator hafsha.ali@towerhamlets.gov.uk Ext: 4667</p>	Disability Equality Scheme 2010-2013 (refresh)

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20/10	<p align="center">Single Equality Framework, 2010-11</p> <p align="center">Approval</p>	Cabinet 07/07/10	<p align="center">Corporate Equalities Steering Group</p> <p align="center">In written and verbal format.</p>	No	<p align="center">Lead Member to be announced</p> <p align="center">Frances Jones – Diversity & Equality Co-ordinator frances.jones@towerhamlets.gov.uk</p> <p align="center">Ext: 4521</p> <p align="center">Hafsha Ali –Equality Co-ordinator hafsha.ali@towerhamlets.gov.uk</p> <p align="center">Ext: 4667</p>	Single Equality Framework, 2010-11

Forward Plan June 2010 – September 2010

Council – 14 July 2010

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Forward Plan June 2010 – September 2010

Cabinet – 4 August 2010

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21/10	<p style="text-align: center;">Phoenix School – decision on statutory proposals to provide a 6th form</p> <p>Decision on statutory proposals following consultation</p>	Cabinet 04/08/10	<p>Consultation with governors, parents, staff, adjoining LAs as required by statutory guidance.</p> <p>Publication of statutory proposals</p>	No	<p>Lead Member to be announced</p> <p>Pat Watson - Children's Services pat.watson@towerhamslets.gov.uk</p> <p>Ext: 4328</p>	Consultation paper

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22/10	<p>Wellington Primary School – decision on statutory proposals to expand the school</p> <p>Decision on statutory proposals following consultation</p>	Cabinet 04/08/10	<p>Consultation with governors, parents, staff, adjoining LAs as required by statutory guidance.</p> <p>Publication of statutory proposals</p>	No	<p>Lead Member to be announced</p> <p>Pat Watson - Children's Services pat.watson@towerhamslets.gov.uk Ext: 4328</p>	Consultation paper

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23/10	<p>St John's Primary School – transfer of land to Trustee</p> <p>Decision on transfer of land in accordance with School Standards & Framework Act</p>	Cabinet 04/08/10	<p>Consultation with governors and London Diocesan Board for Schools.</p> <p>Meetings, in writing</p>	No	<p>Lead Member to be announced</p> <p>Pat Watson - Children's Services pat.watson@towerhamslets.gov.uk</p> <p>Ext: 4328</p>	

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Cabinet – 4 August 2010

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³² Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

A SAFE AND SUPPORTIVE COMMUNITY

Forward Plan June 2010 – September 2010

Cabinet – 4 August 2010

A HEALTHY COMMUNITY

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

³³ Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

Forward Plan June 2010 – September 2010

Cabinet – 4 August 2010

ONE TOWER HAMLETS

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

34 Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

Forward Plan June 2010 – September 2010

Cabinet – 8 September 2010

A GREAT PLACE TO LIVE

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

³⁵ Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

Forward Plan June 2010 – September 2010

Cabinet – 8 September 2010

A PROSPEROUS COMMUNITY

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

36 Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

Forward Plan June 2010 – September 2010

Cabinet – 8 September 2010

A SAFE AND SUPPORTIVE COMMUNITY

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

³⁷ Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

Forward Plan June 2010 – September 2010

Cabinet – 8 September 2010

A HEALTHY COMMUNITY

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

³⁸ Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

Forward Plan June 2010 – September 2010

Cabinet – 8 September 2010

ONE TOWER HAMLETS

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

³⁹ Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?

Forward Plan June 2010 – September 2010

Council – 15th September 2010

KEY: 1/ For Decision 2/ Decision made (subject to call-in process)
 3/ Item called-in 4/ Decision confirmed (post call-in period)

⁴⁰ Forward Plan No	Title of Report and outline of decision sought	Decision making Body and date that decision will be made.	Who will be consulted before decision is made and how will this consultation take place?	Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Contact details for comments or additional information.	What supporting documents or other information will be available?