



Tower Hamlets LA Admission Forum

Venue: St Peter's London Docks, Garnet Street E1W 3QT

Wednesday 3 October 2018 10.00am

Agenda

(Items 1-3 will be chaired by the Clerk)

1.	Apologies for absence	5
2.	Declaration of Interest This item gives opportunity for forum members to declare an interest in any agenda item which directly affects the school at which they are a governor, member of staff or which their children attend, or in which they might have a direct pecuniary interest.	5
3.	Election of Chair and Vice-Chair Nominations will be sought prior to the meeting and elections will be conducted in accordance with the Forum's membership and terms of reference (attached): A chair and vice chair will be elected annually by a majority of votes cast by the core forum members. The chair and vice chair should not be drawn from the same membership group unless this is unavoidable. The term of office for the Chair and Vice Chair is one year. However, in keeping with the principle of representation and influence from the widest possible category of members, it is anticipated that the chair and vice-chair will be drawn from a different representative group each year. Those members nominated will be asked to withdraw and a secret ballot taken. In the event of there being the same number of votes for two or more candidates a second ballot will be taken. If the voting remains the same a coin will be tossed.	10
4.	Minutes of meeting held on 13th June 2018	5
5.	Matters arising	5
6.	Pupil Place Planning Update <ul style="list-style-type: none"> • Primary Review – update from Lisa Stidle/Terry Bryan • Update on current capacity and surplus across primary and secondary (Lisa Stidle) • Preview of Cabinet Report on Pupil Place Planning (Terry Bryan) 	15
7.	Report on the Previous Year's School Admissions Out-turn (reports to be tabled) <ul style="list-style-type: none"> • Secondary Transfer 2018 - Update on Year 7 offers at each Tower Hamlets school for September 2018 • Reception 2018 Update on offers for each Tower Hamlets school for September 2018 Update on Appeals • Nursery 2019 – Update on Nursery Admissions Coordination for 2019 	15
8.	Free Schools and Academies <ul style="list-style-type: none"> • Report on the latest roll position at free schools/academies in Tower Hamlets. 	5
9.	AOB	5
10.	Date, time and venue for next meeting	

Circulation:

Parent Governor Representatives (4): Shahanur Ahmed Khan (Collective of Bangladeshi Governors), Neherun Nessa Ali, Salma Mahbub, Shahana Begum

Local Authority Education Appeal Panel Member (1): Dennis Jenner

Community representatives (2): Abdul Quddus (Deputy Head of Integrated Early Years' Service)
Jenny Miller (Parents' Advice Centre)

Council of Mosques representative (1): Mafijur Rab (Council of Mosques)

Church of England Diocesan representative (1): Penny Harvey (C of E Diocese of London)

Roman Catholic Diocesan representative (1): Mary Ryan (Archdiocese of Westminster)

Schools Group (8): Dee Bleach (Primary Community); Patrice Canavan (Secondary Community); Robert Hullett (Secondary Voluntary Aided); Elizabeth Dickson (Primary Voluntary Aided); Sue Ward (Primary Free/Academy); Sarah Counter (Secondary Free/Academy); Lynne Cottle (Nursery); John Bradshaw (PRU).

LA Officer: Terry Bryan (Head of Pupil Services)

Clerk: Kelly Mack (Operations Manager)

Observer: Paramjit Bhutta (Secondary Free/Academy Head)