Tower Hamlets LA Admission Forum

**Tuesday 28 September 2021 1pm – 3pm**

**Agenda**

*(Items 1-3 will be chaired by the Clerk)*

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|  | Apologies for absence | 5 |
|  | Declaration of Interest  This item gives opportunity for forum members to declare an interest in any agenda item which directly affects the school at which they are a governor, member of staff or which their children attend, or in which they might have a direct pecuniary interest. | 5 |
|  | Election of Chair and Vice-Chair  Nominations will be sought prior to the meeting and elections will be conducted in accordance with the Forum’s membership and terms of reference (attached):  A chair and vice chair will be elected annually by a majority of votes cast by the core forum members. The chair and vice chair should not be drawn from the same membership group unless this is unavoidable. The term of office for the Chair and Vice Chair is one year. However, in keeping with the principle of representation and influence from the widest possible category of members, it is anticipated that the chair and vice-chair will be drawn from a different representative group each year.  Those members nominated will be asked to withdraw and a secret ballot taken. In the event of there being the same number of votes for two or more candidates a second ballot will be taken. If the voting remains the same a coin will be tossed. |  |
|  | Minutes of meeting held on 15 June 2021 | 5 |
|  | Matters arising | 5 |
|  | Pupil Place Planning Update   * Update on place planning and new school projects * Update on current capacity and surplus across primary and secondary – report tabled | 15 |
|  | Annual Review of LA Admission Policy (link attached to email)   * Review of existing oversubscription criteria and arrangements to consider whether the LA may wish to consult on any significant changes e.g. pupil banding, first born, feeder schools etc. | 10 |
|  | Report on the Previous Year’s School Admissions Out-turn (reports to be tabled)   * Secondary Transfer 2021 - Update on Year 7 offers at each Tower Hamlets school * Reception 2021   + Update on offers for each Tower Hamlets school   + Nursery 2021 – Update on offers for each Tower Hamlets school | 10 |
|  | Nursery Admissions  Forum to consider ways in which the LA could support increases to admissions at nursery schools and classes e.g. fast-tracking admission arrangements for families needing to arrange childcare quickly. | 5 |
|  | Date, time and venue for next meeting | 5 |

**Circulation**:

**Parent Goveror Representatives (4)**: Shahanur Ahmed Khan (Collective of Bangladeshi Governors), Vacancy, Shahana Begum, Fathimah Rofe,

**Local Authority Education Appeal Panel Member (1):** Dennis Jenner

**Community representatives (2)**: Jenny Miller (Parents' Advice Centre), Alex Nelson (Voluntary Sector Children and Youth Forum),

**Council of Mosques representative (1):** Mafijur Rab (Council of Mosques)

**Church of England Diocesan representative (1)**: Penny Harvey (C of E Diocese of London)

**Roman Catholic** **Diocesan representative (1)**: Vacancy (Archdiocese of Westminster)

**Schools Group (8)**: Dee Bleach (Primary Community); Patrice Canavan (Secondary Community); Richard Fitzgerald (Secondary Voluntary Aided); Elizabeth Figueiredo (Primary Voluntary Aided); vacancy (Primary Free/Academy); Sarah Counter (Secondary Free/Academy); Lynne Cottle (Nursery); John Bradshaw (PRU).

**LA Officer**: Terry Bryan (Head of Pupil Services)

**Clerk:** Kelly Mack (Operations Manager)

**Observer:** Paramjit Bhutta (Secondary Free/Academy Head)