**MINUTES OF TOWER HAMLETS ADMISSION FORUM**

**Thursday 28 February 2022 via Teams**

**Members:**

1. Dee Bleach (DB) Primary Community Schools\*
2. Terry Bryan (TB) Service Head (Pupil Access and School Sufficiency)\*
3. Vacancy Free/Academy Primary Schools
4. Penny Harvey (PH)The London Diocesan Board for Schools\*
5. Jenny Miller (JMi) Parents Advice Centre
6. Alex Nelson (AN) Voluntary Sector Children & Youth Forum
7. Lynn Cottle (LC) Nursery Schools\*
8. Shahanur Khan (SK) Collective of Bangladeshi Governors\*
9. Vacancy Parent Governor Representative
10. Dennis Jenner (DJ) LA Education Appeal Panel Member
11. Shahana Begum (SB) Parent Carer Council Representative
12. Fathima Rofe (FR) Parent Carer Council Representative
13. Vacancy Archdiocese of Westminster
14. Sarah Counter (SC) Free/Academy Secondary Schools
15. Simon Ramsey (PC) Secondary Community Schools\*
16. Mafijur Rab (MRa) Council of Mosques
17. Vacancy Head of LEAP
18. Elizabeth Figueiredo (EF) Primary Voluntary Aided Schools\*
19. Vacancy Secondary Voluntary Aided Schools

*\*indicates present at meeting*

**Observer:**

Paramjit Bhutta (PB) Secondary Free/Academy School\*

**Officers present:**

Kelly Mack (KM) - Clerk Secondary Admissions Operations Manager\*

Naheeda Begum – LA Officer Primary Admissions Operations Manager\*

Catherine Grace – LA Officer Head of School Admissions\*

**Actions**

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| **1.** | Apologies for Absence:  Jenny Miller (JM), Sarah Counter (SC), Alex Nelson (AN) | Clerk |
| **2.** | Declaration of Interest   * This item gives opportunity for forum members to declare an interest in any agenda item which directly affects the school at which they are a governor, member of staff or which their children attend, or in which they might have a direct pecuniary interest. | Chair |
| **3.** | Minutes of meeting held on 13 December 2021   * The minutes were accepted as an accurate record of the meeting | Chair |
| **4.** | Matters Arising   * None | Chair |
| **5.** | Pupil Place Planning Update   * Update on Place Planning and School Organisational change proposals -TB updated the Forum on The Local Authority Report on the Latest School Roll Projections (including the recent history of pupil population changes that have affected primary and secondary school rolls). * Further details of amalgamations/closures in previous minutes. | TB |
| **6.** | Admission Arrangements for 2023/24   * TB advised that there were no proposed changes for 2023//24   Proposed Consultation for 2024/25   * The LA proposes to consult on the continued requirement for the following at Secondary Transfer: First Born, Banding, Priority Areas. There is a working group to look at alternative methods of assessment for Banding, Nick Fitzgerald, Jemima Reilly, Alison Gawthorpe, Zoe Howe, Shoshana Thompson   Other Consultations   * St Pauls Way UST/St Lukes C of E/Paradigm Trust all to publish their arrangements by today with details on websites by 15 March | TB |
| **7.** | Admission Appeals Code Consultation   * Link provided for responses.  Changes proposed: to continue to be able to hear appeals remotely and, if required, a panel of two to be able to continue with hearing if third member has to leave in an emergency. |  |
| **8.** | **Report on Previous Year’s School Admissions Out-turn**   * **Secondary Transfer 2022 –** KM updated on the current offers for each TH school.  Advised that Mulberry Academy Shoreditch/Oaklands had made a higher number of offers this year.  Mulberry Stepney Green had made 55 offers to Girls this year, more than double last year.  Allocations had mainly been made to Bow/Bishop Challoner/LEA/Wapping High and a few to Mulberry Shoreditch and Oaklands * **Reception 2022 –** NB updated the forum on applications made for each Tower Hamlets School for Reception for September 2022 * **Nursery 2022** – NB updated the forum on applications made for each Tower Hamlets Nursery Class for September 2022. A Nursery Working Group has been meeting to discuss how to support families making applications to Nursery who have exceptional need. * LC advised that more parents are coming in to nurseries to apply for a Nursery place and lots applying for 2yr old places |  |
| **9.** | Local Government Ombudsman (LGO) Report/Office of the School Adjudicator Report (OSA)   * OSA Report - to come to the AF for discussion when received * LGO will come to AF in September before submission by the LA in October |  |
| **9.** | Date, time and venue for next meeting  Thursday 16 June 1 – 3pm  **via Teams** |  |