

Tower Hamlets LA Admission Forum

**Via Zoom**

**Tuesday 6 October 2020 at 10am**

Agenda

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|  | Apologies for absence | 5 |
|  | Declaration of Interest  This item gives opportunity for forum members to declare an interest in any agenda item which directly affects the school at which they are a governor, member of staff or which their children attend, or in which they might have a direct pecuniary interest. | 5 |
|  | Election of Chair and Vice-Chair  Nominations will be sought prior to the meeting and elections will be conducted in accordance with the Forum’s membership and terms of reference (attached):  A chair and vice chair will be elected annually by a majority of votes cast by the core forum members. The chair and vice chair should not be drawn from the same membership group unless this is unavoidable. The term of office for the Chair and Vice Chair is one year. However, in keeping with the principle of representation and influence from the widest possible category of members, it is anticipated that the chair and vice-chair will be drawn from a different representative group each year.  Those members nominated will be asked to withdraw and a secret ballot taken. In the event of there being the same number of votes for two or more candidates a second ballot will be taken. If the voting remains the same a coin will be tossed. | 10 |
|  | Minutes of meeting held on 18 June 2020 | 5 |
|  | Matters arising | 5 |
|  | Pupil Place Planning Update   * Primary Review – update from Terry Bryan * Update on current capacity and surplus across primary and secondary – Mohammad Ahmed | 15 |
|  | Consultation on changes to the School Admissions Code (link attached to email)   * To discuss proposed changes to the code | 10 |
|  | Report on the Previous Year’s School Admissions Out-turn (reports to be tabled)   * Secondary Transfer 2020 - Update on Year 7 offers at each Tower Hamlets school for September 2020 * Reception 20120   Update on offers for each Tower Hamlets school for September 2020  Update on Appeals   * Nursery 2020 – Update on offers for 2020 | 15 |
|  | Free Schools and Academies   * Report on the latest roll position at free schools/academies in Tower Hamlets. | 5 |
|  | AOB | 5 |
|  | Date, time and venue for next meeting | 5 |

*(Items 1-3 will be chaired by the Clerk)*

**Circulation**:

**Parent Governor Representatives (4)**: Shahanur Ahmed Khan (Collective of Bangladeshi Governors), Vacancy, Salma Mahbub, Shahana Begum

**Local Authority Education Appeal Panel Member (1):** Dennis Jenner

**Community representatives (2)**: Jenny Miller (Parents' Advice Centre), Alex Nelson (Voluntary Sector Children and Youth Forum),

**Council of Mosques representative (1):** Mafijur Rab (Council of Mosques)

**Church of England Diocesan representative (1)**: Penny Harvey (C of E Diocese of London)

**Roman Catholic** **Diocesan representative (1)**: Vacancy (Archdiocese of Westminster)

**Schools Group (8)**: Dee Bleach (Primary Community); Patrice Canavan (Secondary Community); Richard Fitzgerald (Secondary Voluntary Aided); Elizabeth Figueiredo (Primary Voluntary Aided); Sue Ward (Primary Free/Academy); Sarah Counter (Secondary Free/Academy); Lynne Cottle (Nursery); John Bradshaw (PRU).

**LA Officer**: Terry Bryan (Head of Pupil Services)

**Clerk:** Kelly Mack (Operations Manager)

**Observer:** Paramjit Bhutta (Secondary Free/Academy Head)