

**Health Adults and Community Services
Directorate**

London Borough of Tower Hamlets
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Dear applicant,

6th October 2017

I am pleased to announce that the Health, Adults and Community Services Directorate of Tower Hamlets Council is inviting applications for this year's Ageing Well Small Grants fund. This grant fund is aimed at groups and organisations that provide social activities for the benefit of older people (55+) who reside in the borough. By providing financial support to these groups we hope to contribute to a reduction in social isolation and loneliness amongst our older residents.

The grant may be used as a contribution towards the following:

- **Rent** (or room hire) – for premises regularly used by your organisation/project for its activities.
- **Running costs** – e.g. electricity, gas or insurance
- **Small equipment** - e.g. to purchase a bingo machine; gardening, kitchen or sports equipment; craft materials
- **Social activities** - including day trips, parties, or facilitator/tutors costs (e.g. for exercise classes)

This year the maximum available grant award has been increased to £600. Please pay close attention to the eligibility criteria on the application form, and the application guidance, before applying.

Completed applications must be submitted by Thursday 16th November 2017.

You can apply by:

- Using the online application form available at:
www.towerhamlets.gov.uk/lgnl/community_and_living/community_grants/community_grants.aspx
- Posting a completed hard copy to the address indicated on the form.
- Emailing a completed Word or PDF version of the form to
jamie.bird@towerhamlets.gov.uk.

If you received a Small Grant in 2016/17, satisfactory evidence of spend **must** be provided to the Council for us to consider any application for this year's fund. If you have already provided this, you should have received a letter or email of acknowledgment. Failure to provide sufficient evidence will lead to your application being rejected.

I would like to take this opportunity to thank those of you who returned feedback and equality forms related to the 2016/17 fund. These were used to produce the attached annual report which illustrates the wide reach of this grant fund and how valued the grant was to those who received it.

This year we will again be requiring successful applicants to return feedback and equality information, as mentioned in the equality criteria. Blank forms - and clear guidance on how to use these - will be provided to successful applicants.

It is now a requirement that a grant offer letter must be in place before we release the payment. This will be a simple contract between the council and successful applicants which sets out the value of the grant award and what it will be used for, as well as confirming that the award of a grant is subject to the council's [standard terms and conditions of grant](#). Grant offer letters will be produced once grant awards are approved.

We anticipate being able to let you know the outcome of your application by the end of December 2017 with payments released in early 2018. You are advised, therefore, not to apply for a Small Grant to fund a Christmas party to take place in December 2017.

If you have any questions about any of the above please do contact me using the contact details at the top of this letter.

Yours sincerely

Jamie Bird

Enclosures:

- Ageing Well Small Grants 2017/18 application form (including eligibility criteria)
- Ageing Well Small Grants 2017/18 application guidance
- Small Grants for Pensioners' Groups 2016/17 annual report