

# TOWER HAMLETS COUNCIL

## Emergency Funding 2016/17

### General Eligibility Requirements

In order to be considered for Emergency Funding, organisations must meet all of the following general requirements.

- Be a voluntary/community sector/ not-for-profit organisation
- Have a formal legal structure together with an appropriate governing document
- Have a base within Tower Hamlets or a demonstrable track record of successful service delivery within the borough
- Have a bank or building society account in the organisation's name
- The organisation is able to demonstrate financial viability
- Provides project activities that mainly benefit Tower Hamlets residents
- Is already in receipt of Council funding
- Provides evidence that their project / organisation is consistent with Council priorities as detailed in the Strategic / Community Plan

#### **LBTH Strategic Plan**

[http://www.towerhamlets.gov.uk/lgnl/community\\_and\\_living/community\\_plan/strategic\\_plan.aspx](http://www.towerhamlets.gov.uk/lgnl/community_and_living/community_plan/strategic_plan.aspx)

#### **LBTH Community Plan**

[http://www.towerhamlets.gov.uk/lgnl/community\\_and\\_living/community\\_plan/community\\_plan.aspx](http://www.towerhamlets.gov.uk/lgnl/community_and_living/community_plan/community_plan.aspx)

- Is in danger of closing down or is unable to continue to provide core funded services at a 'reasonable level or standard'
- Has already taken/or is in the process of implementing reasonable measures to address the situation
- Is able to demonstrate that it can sustain itself once any emergency funding has been utilised
- Has a formal reserves policy

Set out below as a guide, the following information gives an indication of things which are likely to be supported through this funding scheme together with examples of things that are unlikely to be supported.

For clarification, this does not mean that applications will automatically be supported or rejected based purely on the purpose for which the funding will be used.

Applicants must clearly demonstrate the need for the funding and the fact that they are facing an unforeseen emergency.

The following are **likely** to be considered favourably for funding:

- Building repairs (for essential emergency work)
- Health and safety equipment / improvements
- DDA Improvements
- Redundancy costs arising as a consequence of council action or inaction
- Staff salaries / wages (to cover unforeseen medium/long term absences)
- Winding-up costs

If the purpose for which you would like funding isn't in the above list, you are still able to apply to the Emergency Funding scheme.

The following are **unlikely** to be supported for funding

- Accreditation fees
- Computers / tablets / smartphones
- Fundraising strategies
- Business plans
- Consultancy fees
- Insurance
- Delivering new project
- Enhancing existing project
- Furniture
- Photocopying
- Staff training
- Team building away-days
- Volunteer training
- Debt repayment
- Project match-funding
- Volunteer expenses
- Utilities (*gas, electricity etc.*)
- Rent increases (*where due notice of increase has been provided*)