



Tower Hamlets Homes

# Mutual Exchange Application

# M1

PLEASE INSPECT THE PROPERTY YOU ARE MOVING INTO AND MAKE SURE YOU ARE HAPPY WITH ITS CONDITION BEFORE COMPLETING THIS FORM.

This form should be completed when you have found a partner to swap homes with. Remember that you must wait for written permission before you move. Please make sure you have read the leaflet Mutual Exchanges and carefully read the declaration, at the bottom of the form, before you sign it and return to the address shown.

## 1. About you and your family

Your name	Title	First name	Family name
Address	Address		
	Postcode		

First name	Family name	Relationship to	Date of birth			

If any of the above are not living with you at present, please give their name[s], address[es] and tell us why you want them to live with you in future.

Full name	Title	First name	Family name
Address	Address		
	Postcode		
Reason			

Full name	Title	First name	Family name
Address	Address		
	Postcode		
Reason			

Are you a tenant of Tower Hamlets Council? Yes  No  If No give the name and address of your landlord

Landlord's name	Title	First name	Family name
Address	Address		
	Postcode		
Reason			

## 2. About your home

Is your current home a:  bungalow  
 maisonette  
 house  
 flat

How many bedrooms do you have?

If a flat or maisonette on which floor do you live?

Is there a lift? Yes  No

Do you keep pets? Yes  No  If Yes which animal[s]?


### 3. About the exchange

Whom do you wish to exchange with?

Full name	Title	First name	Family name
Address			
	Postcode		

Details of the other landlord

Full name	Title	First name	Family name
Address			
	Postcode		
Tel.no.			

Why do you want this exchange?


If the reason is to be near relatives, please give their full address.

Full name	Title	First name	Family name
Address			
	Postcode		

How did you find this exchange?

Relatives/friends     Advert in Council office     Other [please specify]  
 Home swap list     Private advert

Have you visited the property? Yes  No  Are there other properties involved in this exchange? Yes  No

### 4. Equal opportunities in housing

The London Borough of Tower Hamlets is committed to equal opportunities. To do this we need your help. To ensure that we do not discriminate against anyone because of their colour or ethnic origin, please answer the following questions. This information will be treated in the strictest confidence and will only be used for statistical purposes.

Do you consider yourself to be

Asian     Black     White

Do you consider yourself to be

African     Chinese     Jewish     UK  
 Bangladeshi     Indian     Pakistani     Vietnamese     Other [please specify]  
 Caribbean     Irish     Somalian     Other

### 5. Please read the following very carefully before you sign this form

- I/we will make no arrangements to move until I/we receive written permission both from the London Borough of Tower Hamlets and any other landlord involved.
- I/we have not and will not offer any financial inducement or reward to the person[s] with whom I/we have applied to exchange.
- I/we will move into the property I am/we are seeking to exchange.
- I/we understand that if the proposed exchange is approved I/we will accept the property in its present condition.
- I/we understand that if any of the above mentioned conditions by me/us, or the other person[s] involved in this exchange, the London Borough of Tower Hamlets may begin legal proceedings including recovery of the exchange property.
- I/we confirm that the details of this application are correct and that I/we have read and fully understood the conditions set out above and I/we agree to be fully bound by them.

Tenant's signature	Print name	Date
Joint tenant's signature	Print name	Date

Date received	Date referred for visit	Date passed to Lettings for approval
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