******Neighbourhood Planning Area**

**Application Form**

This form should be completed electronically.

**Important Information:**

This application form should be completed using the information provided in the Tower Hamlets Neighbourhood Planning Guidance Note Stage 1.

In order to increase the speed and ease of decision making, and to make the process more manageable for prospective Forums, the Council strongly suggests that this application should be completed and submitted before a Neighbourhood Forum application. Once the Neighbourhood Area has been formally designated, a Neighbourhood Forum Application can be submitted.

The Council wants to ensure that your applications are approved in a smooth and timely manner. In order to support this process, we encourage interested groups to meet and begin discussions with the Plan Making Team, well in advance of submitting an application.

This meeting will provide advice and guidance on key considerations, which will help to ensure that the Area and Forum, as applied for can be designated without delays.

Email neighbourhoodplanning@towerhamlets.gov.uk or call 020 7364 5009 to set up the meeting.

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| **Contact information** |
|  |
| **Group name** |  | **Public information** |
| Click here to enter text. |
|  |
| **Contact details of the Group (complete as relevant)** |  |
| **Email address** | Click here to enter text. |  |
| **Website address** | Click here to enter text. |
| **Facebook page** | Click here to enter text. |
| **Twitter account** | Click here to enter text. |
| **Other** | Click here to enter text. |
|  |
| **Contact details of one Group member** |  | **Confidential information** |
| **Name** | Click here to enter text. |
| **Email** | Click here to enter text. |
| **Address** | Click here to enter text. |
| Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
|  |
| **Contact details of an additional Group member (optional)** |  |
| **Name** | Click here to enter text. |
| **Email** | Click here to enter text. |
| **Address** | Click here to enter text. |
| Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **Telephone** | Click here to enter text. |

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| **Neighbourhood Planning Area application information** |
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| **1a. Do you consider your group to be capable of being designated as a Neighbourhood Planning Forum? (in accordance with the requirements for Forums set out in the LBTH Guidance Note Stage 1)** |
| Yes [ ]  No [ ]  |
| **1b. Please provide a statement that your group is capable of being designated as a Neighbourhood Planning Forum? (in accordance with the requirements for Forums set out in the LBTH Guidance Note Stage 1)** |
| Click here to enter text. |
| **2a. Please provide a name for your proposed Neighbourhood Planning Area** |
| Click here to enter text. |
| **2b. Has a clear map of the proposed Neighbourhood Planning Area been attached? Ideally at a 1:1250 scale.** |
| Yes [ ]  No [ ]  |
| **3a. Does the proposed Area overlap with any other Neighbourhood Planning Areas? Please note Neighbourhood Areas cannot overlap. You may include land from an already designated Area within your application, but the council will then have to decide which of the two Areas to include it within when determining your application** |
| Yes [ ]  No [ ]  |
| **3b. If yes, which Areas?** |
| Click here to enter text. |
| **4a. Do you consider the proposed area to be suitable for designation as a Neighbourhood Business Planning Area?**  |
| Legislation states that to be designated as a Neighbourhood Business Planning Area, an area must be “wholly or predominately business in nature”. Please note the decision to designate a Neighbourhood Business Planning Area, rests entirely with the Council. |
| Yes [ ]  No [ ]  |
| **4b. If yes, please provide evidence below regarding the business nature of the proposed Area** |
| Click here to enter text. |
| **5a. Why is the boundary of the Neighbourhood Planning Area considered to be appropriate?**  |
| How does the boundary take into account:* Sections 61G, 61H, 61I and 61O of the Town and Country Planning Act 1990 and Paragraphs 033 and 035 of the National Planning Policy Guidance
* Elements of character, including physical, cultural and perceptual aspects for the Area.
* The diversity of its population
* The Council’s existing evidence base, Local Plan policies and site allocations
* Whether it would negatively impact on the delivery of strategic policies
 |
| Click here to enter text. |
| **5b.Were alternative boundaries considered?**  |
| Yes [ ]  No [ ]  |
| **5c. If yes, please describe these boundaries and why they were discounted**  |
| Click here to enter text. |
| **6a. Have you undertaken consultation on these boundaries?**  |
| Yes [ ]  No [ ]  |
| **6b. If yes, please briefly outline the nature of the consultation and the feedback received** |
| Click here to enter text. |
| **7a.Does the proposed Area also include an area in boroughs adjacent to Tower Hamlets?**  |
| Yes [ ]  No [ ]  |
| If Yes, which ones:[ ]  LB Hackney[ ]  LB Newham[ ]  London Legacy Development Corporation (LLDC)[ ]  City of London Corporation |
| **7b. If yes, have these Planning Authorities been informed?** |
| Yes [ ]  No [ ]  |
| **7c. If yes, please list the date, name of contact and the outcome of any contact below:** |
| Click here to enter text. |
|  |
| **Meeting Log: Please provide dates of your meetings with the Plan Making Team** |  |
| **Applicant name** | Click here to enter text. |
| **Date** | Click here to enter text. |

*Please note: Forums will be required to inform the Council of any change to the original content and intentions detailed in its application form.*