# Mobile Crane/Cherry Picker Licence/Obstruction

**INFORMATION**

1. This form should be used for a licence for a Mobile Crane/Cherry Picker/Obstruction, operation under the Highways Act 1980.
2. The applicant needs to apply for the licence two weeks before the date of operation if no road closure or diversion is needed.
3. If road closures and diversions are needed, then the applicant will also need to apply for a Temporary Traffic order.
4. Applicants retain responsibility for the safety of their operation and should have regard to the safety and convenience of the public. They should comply with all relevant legislation and follow relevant Codes of Practice.
5. All traffic management must be in accordance with the Traffic Signs Manual, together with any specific signing requirements requested by the local authority or the Metropolitan Police.
6. A plan describing any traffic management or pedestrian management should be submitted with the application.
7. The applicant must comply with any reasonable instructions given by any authorised officer of the Council.
8. If it is agreed that weekend working is necessary, then there is daily charge for officer attendance. Environmental Approval will also be required.
9. If you need to suspend parking bays, contact the Parking section on 020 7364 3121.
10. The applicant will pay for any damage to the public highway resulting from this operation to be repaired by the council.
11. The applicant must have public liability insurance to indemnify against all actions in law or in equity, damages statutory or common law losses, costs, charges and expenses arising in any manner whatsoever from the undertaking of the works.
12. The applicant must allow maintaining access for refuse collection or making necessary arrangement in agreement with the relevant officers. General enquiries 020 7364 5004

**APPLICANT INFORMATION**

<table>
<thead>
<tr>
<th>Applicant/Company name:</th>
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<tbody>
<tr>
<td>Company address:</td>
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<tr>
<td></td>
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<tr>
<td>Phone:</td>
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<tr>
<td>Email:</td>
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<td>Mobile:</td>
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**NETWORK CO-ORDINATOR**

<table>
<thead>
<tr>
<th>Name:</th>
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<tbody>
<tr>
<td>Phone:</td>
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<td>Mobile:</td>
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**DETAILS**

| Location of operation:    |
|                          |

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<thead>
<tr>
<th>Duration of operation (days):</th>
<th>State date:</th>
<th>Finish date:</th>
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<tbody>
<tr>
<td>Site meeting date:</td>
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**FEES**

The fee is £370 and an additional £252 per day for weekend or out of hours working.

*(THE LICENCE DURATION IS FOR A MAXIMUM OF 5 DAYS)*
**PAYMENT**

Payment can be made by cheque, debit or credit card.

1. A cheque made payable to “London Borough of Tower Hamlets” (No VAT is charged), together with the application form should be sent to “Network Management, London Borough of Tower Hamlets, Room 1.7, John Onslow House, 1 Ewart Place, London, E3 5EQ” and marked “for the attention of the Network Coordinator” who attended the meeting and agreed the closure.

2. Card payments can be made over the telephone by calling 0207 364 6731.

Client's signature:  
Date:

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**FOR OFFICIAL USE ONLY**

Payment Made? | Cheque: ☐ | Card: ☐ | Date:  
Cost code: R9205.53302.A1939  
R9205.53302.A0579 for weekend or out of hours working

Traffic Management Plan agreed (if applicable)?  Date:  
Pedestrian management plan agreed (if applicable)?  Date:  

Network Coordinator signature:  
Date:  
Network Management  
LB Tower Hamlets  
Room 1.7  
1 Ewart Place  
E3 5EQ  
020 7364 5000