

**Mobility Support Services, PO Box 55739, 5 Clove
Crescent London E14 1BY : Tel 020 7364 5003**

Application Form for Disabled Persons Freedom Pass

Mobility Support Services provide a range of concessionary travel and parking schemes to give residents with disabilities greater opportunities for independent travel. The Disabled Persons Freedom Pass is a travel permit for residents with disabilities. It is funded by Tower Hamlets Council and allows free travel on London Underground; London Overground; Buses; DLR; Trams and most National Rail services within Greater London.

To apply for the service you must complete all the sections below and supply **PHOTOCOPIES** of the all the documents requested. **INCOMPLETE APPLICATIONS WILL BE RETURNED WHICH MEANS YOU WILL HAVE TO WAIT LONGER TO RECEIVE THE SERVICE FOR WHICH YOU HAVE APPLIED AND INCUR ADDITIONAL POSTAGE COSTS.**

PEASE DO NOT SEND ORIGINAL DOCUMENTS AS EVIDENCE, AS THE SERVICE CANNOT ACCEPT RESPONSIBILITY FOR THEIR SAFE RETURN.

To be eligible for a Disabled Persons Freedom Pass, your sole or principal residency must be in Tower Hamlets and you must have at least one of the statutory disabilities listed in the Transport Act 2000 as listed below:

- People who are blind or partially sighted. Evidence would be a CVI form or LB Tower Hamlets registration letter.
- People who are profoundly or severely deaf. Confirmed by an audiogram report.
- People without speech. Confirmed by GP evidence.
- People who have a disability or have suffered an injury, which has left them with a substantial and long-term adverse effect on their ability to walk. Evidence would be an award letter showing you to be in receipt of the Higher Rate Mobility Component of Disability Living Allowance or a Personal Independence Payment (PIP) award letter showing you are in receipt of 8 points or more for the Moving Around element of the mobility component. **NB. Daily Living component is not taken into consideration for the issuing of a Disabled Persons Freedom Pass.**
- People who do not have arms or have long-term loss of the use of both arms.
- People who have a learning disability that is defined as 'a state of arrested or incomplete development of mind, which includes significant impairment of intelligence and social functioning. Evidence for a child would be a statement of SEN or EHCP and for an adult, confirmation that they are known to LB Tower Hamlets Community Learning Disability Team.

- People who, if they applied for the grant of a licence to drive a motor vehicle under Part III of the Road Traffic Act 1988, would have their application refused pursuant to section 92 of the Act (physical fitness) otherwise than on the ground of persistent misuse of drugs or alcohol.

Please indicate on which of the above grounds you are applying.....

If you do not meet any of the above automatic eligibility criteria, you may still be eligible in respect of mobility issues and would be required to attend a mobility assessment with an Occupational Therapist. Please indicate below, the nature of your mobility issues and submit medical evidence as proof:

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APPLICANTS DETAILS

First Name..... Last Name.....

Title..... Date of Birth..... National Insurance No.....

Last Name at Birth.....

Address.....
Post Code.....

Home Phone..... Mobile Phone.....

Email address.....

Please supply ONE COPY of proof of residency from: Current Council Tax; Utility Bill dated within the last 3 months; Benefit Award letter or Tenancy Agreement. The evidence **MUST BE IN THE NAME OF THE APPLICANT**

One passport size photograph, which must be countersigned by a person working or retired from a recognised profession, or a person of good standing in the community (Please see attached list of acceptable professions).

NB Please find attached photograph guidelines that must be complied with.

Photographs will not be returned if your application is unsuccessful.

Proof of ID: Please provide ONE COPY of proof of identity (**PHOTOCOPY ONLY**) from: Passport; Driving licence; Birth Certificate; Marriage Certificate or NHS Medical Card.

Contact with Third Parties

This Service cannot discuss your details with anyone else without your permission. If you think we may need to talk to anyone else about your application, please give their details here:

Name.....

Address.....

Contact Number.....Relationship to applicant.....

Signature and Authorisation

I confirm that the information I have given is true. I authorise the London Borough of Tower Hamlets Mobility Support Service to release details of this application, or any other mobility service I may already receive or apply for in the future, to the person named above.

I know that Tower Hamlets Council is responsible for protecting public money and may use the information I have provide to detect fraud. It may also share the information with other public organisations for the same reason.

I accept that misuse of my Disabled Persons Freedom Pass or making a false statement may result in prosecution and/or permanent withdrawal of the service.

Signed.....Name.....

Date.....

PLEASE NOTE:

IF YOU CHANGE ADDRESS OR YOUR DISABLED PERSONS FREEDOM PASS HAS BEEN LOST; STOLEN OR DAMAGED, YOU MUST NOTIFY LONDON COUNCILS ON 0300 330 1433

PHOTOGRAPH COUNTERSIGNATORIES

Countersignatories must work in (or be retired from) a recognised profession or be a “person of good standing in the community”. They should have known you for more than 2 years and should write on the back of the photo:-

‘I certify that this is a true likeness of (title and full name)’ then sign and date the photo.

List of recognised professions:

Accountant
Assurance Agent of recognised company
Bank/Building Society official
Barrister
Chairman/Director of limited company
Chiropodist
Commissioner of Oaths
Councillor, e.g. local or county
Civil Servant (permanent)
Dentist
Engineer – with professional qualifications
Financial services Intermediary e.g. stockbroker or insurance broker
Fire Service official
Funeral director
Journalist
Justice of the Peace
Legal Secretary
Licensee of public house
Local Government officer
Manager/Personnel officer of a limited company
Member of Parliament
Merchant Navy officer
Minister of a recognised religion
Nurse – RGN or RMN
Officer of the armed services
Optician
Person with honours e.g. OBE or MBE
Pharmacist
Photographer – professional
Police Officer
Post Office official
Social Worker
Solicitor
Surveyor
Teacher/Lecturer
Trade Union officer
Travel Agent – qualified
Valuer or Auctioneer
Warrant officers and Chief Petty Officers

PHOTOGRAPH GUIDELINES

The photograph must conform to government travelcard standards. The purpose of the photograph is to enable transport operators to validate that the pass holder boarding the transport is entitled to the concession. Although requirements for photographs are not as rigorous as for passports, where possible a white background should be used and the photograph should clearly show the whole face without a hat

- Facing forwards, looking straight towards the camera. Your whole head must be in the frame
- Nothing covering your face
- Your full head without any head covering, unless worn for religious beliefs or medical reasons
- Taken quite recently
- Passport style and sized 45mm x 35 mm
- Colour photograph (not a printout), taken against a plain background
- Undamaged e.g. By staples; paperclips; creases or other marks
- Your eyes open and clearly visible. Reactor glasses may be worn so long as your eyes are clearly visible through the lens. Dark glasses are permitted if worn for medical reasons.