

Funeral Waiver Application Form



1. Who can apply

If the deceased lived in the borough the person dealing with their affairs can apply for a maximum of 26 free funeral waivers.

2. Where you can park

The permit should be displayed on the front or nearside of each vehicle so that all particulars are readily visible for the outside.

Providing your permit is correctly displayed, you can park in any zone, all day, on-street in parking bays signed "Resident Permit Holders Only", "Permit Holders Only", or "Permit Holders or Pay at Machine" within all zones in Tower Hamlets.

Where a Permit is Not Valid

Your parking permit is not valid in bays signed differently to those above. You should also check the signs close to the bay where you park to make sure you can use it.

Parking Controls

You should also make sure you do not park in suspended bays regardless of whether or not the reason for the suspension is clear. You should always check the signs close to the bay where you park to make sure you can use it.

The normal controlled parking hours are from Monday to Friday, from 8.30am to 5.30pm. However, in some zones these hours are extended. For further information visit www.towerhamlets.gov.uk

3. How to apply

- Complete the application form
- Provide the relevant document if you have it.

4. Where to apply

The following One Stop Shops - Monday to Friday from 9am to 4.30pm - *open Saturday from 9am -12.30pm

- Bethnal Green, 1 Rushmead (off Bethnal Green Road) E2 6NE*
- Bow & North Poplar, Gladstone Place, 1 Ewart Road (off Roman Road) E3 5EQ
- South Poplar, 15 Market Square, Chrisp Street E14 6AQ
- Stepney & Wapping, Cheviot House, 227-233 Commercial Road E1 2BU*

5. Fraud

The London Borough of Tower Hamlets has a duty to prevent fraudulent applications. If you know of or suspect parking permit fraud, call 020 7364 6945 or email us on parking.fraud@towerhamlets.gov.uk. All reports are treated in strictest confidence.

6. Your Comments, Complaints and Compliments

Please contact the Corporate Complaints Team on telephone number 020 7364 4161 or visit our website at www.towerhamlets.gov.uk.

7. Data Protection Statement

The information that you provide will be processed in accordance with the provisions of the Data Protection Act 1998 and relevant legislation. This authority has a duty to protect the public funds it administers, and may use information held about you for the prevention and detection of fraud and other lawful purposes. This may include, but not be limited to, matching Parking Permit data with Council Tax and Housing Benefit records. The Council will also use the information for the purpose of performing any of its statutory enforcement duties. It will make any disclosures required by law and may also share this information with other bodies responsible for detecting/preventing fraud or auditing/administering public funds. We will not disclose your information to third parties for marketing purposes. Further information can be obtained from the "Data Protection" section of our website at <http://www.towerhamlets.gov.uk>, or by e-mailing dataprotection@towerhamlets.gov.uk or by contacting the Information Governance Manager, London Borough of Tower Hamlets, 6th Floor, Mulberry Place, 5 Clove Crescent, London E14 2BG.

8. Parking Enquiries

For general parking enquires please visit www.towerhamlets.gov.uk, telephone Tower Hamlets Contact Centre on 020 7364 5003 or send an email to: generalenquiries@towerhamlets.gov.uk.

Funeral Waiver Application Form



Deceased Details

Title	First Name	Middle Name	Last Name	DOB		
				DD	MM	YY

Home Address		
	Postcode	

Applicant's Details

First Name	Last Name	Relationship to the deceased

Contact No:									
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Proof of Eligibility – tick the relevant boxes and enter the funeral date	Yes	No	
Do you have the death certificate?			
Do you have proof of the deceased name and address?			
How many funeral waivers do you require (maximum of 26)?			
The date of the funeral	DD	MM	YY

Please note that you only have to provide the proof of eligibility if you tick 'Yes'

Applicant's Declaration

I declare that the information and documentation I have provided is true and accurate. I understand that the information provided may be used to prevent and detect fraud and that I could face prosecution for making a false statement or declaration on this application. I understand that I may only use the LBTH funeral waiver strictly in accordance with the terms and conditions specified on each permit above and that any deviation from this will render the permit invalid.

Signature		Date	DD	MM	YY
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Official Use Only

Permit no.	F						
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Liable for council tax (cross box out)	YES	NO
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Referral (tick the relevant box)	No	HB & C/Tax	HB only	C/Tax only
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Officer Initial/Outlet (print details)		
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A COPY MUST BE GIVEN TO THE APPLICANT AFTER SIGNING