**Low Risk Food Zone**

**Trading at: Boishakhi Mela in Weavers Fields, Sunday 30 June 2019**

**Important information:**

This is a booking form, by submitting this form you are agreeing to trade at the Boishakhi Mela in Weavers Fields on Sunday 30 June 2019.

The deadline for bookings and cancellations is **12noon on Friday 31 May 2019**. If you have not submitted your booking form by this deadline you will not be able to trade at the event. Late booking forms will not be accepted.

**Cancellation:**  
If after submitting this booking form you wish to cancel your stall/s, you must notify the council in writing at [melatrading@towerhamlets.gov.uk](mailto:melatrading@towerhamlets.gov.uk) to confirm your cancellation by **12noon on Friday 31 May 2019**; please note that any cancellations received after this deadline will incur the full booking charge (please see terms and conditions).

Please also note that Tower Hamlets Council reserves the right to refuse permission to trade at this event.

Please direct any enquiries to: [melatrading@towerhamlets.gov.uk](mailto:melatrading@towerhamlets.gov.uk) or phone: 0207 364 7926 (10:00am-1:00pm Mon-Fri ONLY).

Definition of Low Risk Food: ambient, stable foods that do not normally support the growth of pathogens.

All hot food and food that requires refrigeration is considered High Risk Food.

**Examples of Low Risk Food:**

* Jhal Muri (Puffed rice)
* Chanachur (Bombay Mix)
* Daab (Jelly coconut)
* Plain puri (pastry)
* Khaja (syrupy pastry)
* Nimkee (fried pastry biscuit)
* Indian-style sweets that **DO NOT CONTAIN MILK** such as jilebi, laddoo, ammerti and boondia
* Fresh fruits (if sliced then must be stored in containers before arrival)
* Dry snack/biscuits such as toast, dry cakes (must not contain milk)
* **NO HIGH RISK FOOD IS ALLOWED SUCH AS CHICKPEAS, LENTILS, MEAT OR FISH PRODUCTS, MILK PRODUCTS OR SAMOSAS.**
* **NO MUSTARD OIL IS ALLOWED.**
* **NO ICE CREAM, FALUDA OR KULFI IS ALLOWED.**

NO HIGH RISK FOOD NOR ANY CRAFTS AND GOODS ARE PERMITTED TO BE SOLD FROM A LOW RISK FOOD STALL.

PROMOTIONAL ACTIVITY, CORPORATE BRANDING AND PRODUCT SAMPLING ARE NOT PERMITTED FROM A LOW RISK FOOD STALL.

DO NOT use this form if you wish to carry out any sales of High Risk food, crafts & goods or business promotion activities; a different pricing structure will apply for such activities. If you are unsure of which booking form to use, please email [melatrading@towerhamlets.gov.uk](mailto:melatrading@towerhamlets.gov.uk) stating exactly what you wish to do.

It is the responsibility of traders to ensure that all food is maintained and served in a manner that meets food safety and hygiene standards or they risk their food products being disposed of by Environmental Health Officers.

**Please Note:**

* **Low Risk Food Traders are required to attend a training session on 18 or 20 June**
* All food traders must clearly display a list of all allergens contained within their food;
* Information provided in this application as well as the Terms & Conditions form part of your formal trading agreement.

**Package:**

To ensure a uniform layout, we are selling trading stalls which include:

* 2.13m x 0.91m market stall;
* Support from a Food Zone Manager;
* Please note: There will be no power available for these stalls;
* You are not permitted to bring in any additional stalls / tables / display structures.

The cost of this full package is: **£200.00** (VAT exempt, total cost therefore £200.00)

**If you are planning to sell chopped coconuts, coconut jelly, watermelons or other fruit which requires a chopping/preparation area**:

* This MUST be requested before the booking deadline of 31 May 2019; failure to do so may result in confiscation of stock on the day of the event;
* There will be an additional **£75.00** charge due to space and waste management considerations;
* Your stall may be located in an area away from the other Low Risk and Crafts & Goods stalls due to health and safety considerations.

**Please note**

No generators or LPG (Liquefied Petroleum Gas) are allowed to be brought to this event.

**Payment information**

Do not send payment now. The Council will send you a contract and invoice after the booking deadline of 31 May 2019. All invoices must be paid in advance of the event. No cash payments or on-site payments.